

## 2012 FUNDING REQUEST

### ONONDAGA COUNTY COMMUNITY DEVELOPMENT

Assistance with completing this FUNDING REQUEST is available by contacting Nina Andon-McLane or Robert DeMore at 435-3558.

Use a separate blue funding request for each project. Additional application forms will be provided on request, or they can be downloaded from the website: <http://www.ongov.net/cd>. They must be printed and submitted on blue paper. Projects previously submitted must be resubmitted on new forms. Please answer all questions applicable. Attach additional sheets only if necessary. Please staple the application and do not use any other type of binding besides stapling. Do not submit more than one copy. Please provide a map and photographs of the project site.

Completed FUNDING REQUESTS must be submitted to Community Development by March 16, 2012. The office is located on the Eleventh Floor of the Civic Center.

#### 1. GENERAL INFORMATION

Project Name \_\_\_\_\_

Project Location \_\_\_\_\_  
(Attach a map which locates the project. Also locate your project on a copy of the income map.)

Street Address \_\_\_\_\_  
\_\_\_\_\_

Town/Village \_\_\_\_\_

Municipal Contact \_\_\_\_\_  
(name) (phone)

Engineer/Architect \_\_\_\_\_  
(name of firm)

Application prepared by \_\_\_\_\_  
(name) (phone)

Census Tract # \_\_\_\_\_ Block Group # \_\_\_\_\_  
(refer to enclosed map) (refer to enclosed map)

Number of Persons/  
Households Benefiting \_\_\_\_\_

Public Hearing Held  YES  NO Date: \_\_\_\_\_ Map Included:  YES  NO

Resolution Included  YES  NO Date: \_\_\_\_\_ Was project included in  
Consolidated Plan  YES  NO

Is Project Site Owned by the Municipality  YES  NO

If no, who owns project site? \_\_\_\_\_

Will a long-term lease be necessary? \_\_\_\_\_

Who will provide long-term maintenance? \_\_\_\_\_

**2. PROJECT DESCRIPTION**

Include exact street locations, number of feet of sidewalks, etc. Example: 1300 lineal feet of sidewalk on the east side of Chappell Street between Mechanic Street and North Street, 5 trees, 4 benches, 800 lineal feet of curbing on Charles Avenue between Katherine and Downer.

**3. PROJECT ELIGIBILITY**

This project:

- \_\_\_ will principally benefit low income persons
- \_\_\_ will eliminate slums or blighting conditions
- \_\_\_ will benefit elderly or handicapped

**a. LOW INCOME BENEFIT**

# of houses in project area (or) \_\_\_\_\_  
# of low income people benefiting \_\_\_\_\_  
Census Tract # \_\_\_\_\_ Block Group # \_\_\_\_\_  
Income Survey \_\_\_\_\_ Yes \_\_\_\_\_ No  
Date: \_\_\_\_\_

**b. SLUMS OR BLIGHT**

If your project proposes to alleviate or eliminate slums or blighting conditions, have you included:

- i) a description of the boundaries and the condition of the area Yes\_\_\_\_No\_\_\_\_
- ii) a resolution passed by your town or village board which contains your definition of slum, blighted, deteriorated or deteriorating area Yes\_\_\_\_No\_\_\_\_

**c. HANDICAPPED OR ELDERLY BENEFIT (explain)**

\_\_\_\_\_  
\_\_\_\_\_

**4. DEFINITION OF THE PROBLEM**

**Briefly explain the problem this proposal seeks to eliminate. Indicate why, where, and how the problem exists; supply documentation to support your opinions (i.e. surveys, studies, documents, reports, photographs, etc.). Indicate how the proposed project will alleviate the problem.**

**5. GREEN INFRASTRUCTURE TECHNOLOGY**

**Special consideration will be given when green infrastructure technology solutions are incorporated into the project proposal. Examples of green infrastructure technology include, but are not limited to, reducing stormwater flows by using permeable pavement, vegetated median strips, trees, tree boxes, rain gardens, infiltration planters, and green roofs.**

**6. IMPLEMENTATION**

**Describe your implementation schedule. Funding will be available in late fall 2012. The project must be completed by August, 2013.**

**A. Construction schedule**

**B. Permits and/or other approvals necessary**

**C. Describe long term maintenance plan, e.g. who will be responsible for snow removal on new sidewalks, etc.**

**7. COST ESTIMATES**

**Provide detailed cost estimates for the proposed project. Community Development cannot pay cost overruns; therefore, your cost estimates should be as accurate as possible. Costs should be based on engineering or architectural estimates. When preparing this data, consider these factors:**

- 1. Project should be completed in one phase if possible. If it is necessary to divide the project into phases, each phase should be functional by itself because of the uncertainty of future funding. Funding cannot be stockpiled from year to year;**
- 2. Federal Prevailing Wage Rates apply to construction projects over \$2,000;**
- 3. Cost estimates should be as detailed as possible;**
- 4. Funds will not be available until late Fall 2012:**
- 5. if a project can be broken into distinct parts, what is the cost and priority of each part?**

***NOTE: Attach separate page(s) for the cost estimate.***

**8. BUDGET**

Because the total amount of funds is limited, it is recommended that your municipality provide local funds for at least 25% of your project. Local participation can be provided by taxation, special districts, fund-raising, in-kind services, etc. Chances of a project's approval will be enhanced if there is a local share. If you feel no local share can be provided, demonstrate with factual evidence why that is the case.

a. Total estimated cost of project: \$ \_\_\_\_\_  
(please round off to nearest \$100)

b. Funds to be provided from other sources:  
(list amounts and sources)

		<u>approved</u>	<u>date</u>
1. source _____	\$ _____	___ YES ___ NO	_____
2. source _____	\$ _____	___ YES ___ NO	_____
3. source _____	\$ _____	___ YES ___ NO	_____
4. source _____	\$ _____	___ YES ___ NO	_____

*(note: If funding from other sources has not yet been approved, please indicate when approval is expected.)*

Total funds from other sources: \$ \_\_\_\_\_

c. Amount of funds requested from CDD: \$ \_\_\_\_\_  
(please round off to nearest \$100)

**9. CITIZEN PARTICIPATION**

Was a public hearing held to determine the views of citizens?

\_\_\_\_\_ YES \_\_\_\_\_ NO

\_\_\_\_\_ Date

Please attach documentation.

What community organizations, group of citizens, or individuals support this project? State how will this support be demonstrated.

**10. Onondaga County 2010 Development Guide**

Is the proposed project consistent with the County's 2010 Development Guide for new infrastructure development?

\_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, please attach documentation to describe how the proposed plan is consistent with the County's 2010 Development Guide for new infrastructure development.

**11. Location**

Is the proposed project located in a floodplain? \_\_\_\_\_YES\_\_\_\_\_NO

Is the proposed project located in a wetland? \_\_\_\_\_YES\_\_\_\_\_NO

If yes to either question, include a topographical map.

**PLEASE PROVIDE THE FOLLOWING:**

1. Staple your application
2. Census Map showing exact project location; topographical map, if required
3. Photographs of the project site or neighborhood in a clear plastic sleeve
4. Resolution of the Town or Village Board which authorizes the application
5. Evidence of public hearing
6. Cost estimate
7. Construction schedule
8. Indication of project priority if submitting more than one project
9. Evidence of the use of green technology

**PLEASE DO NOT:**

1. Do not enclose extra copies
2. Do not put application in a binder or folder; only use staples
3. If revising your Five-Year Plan, do not attach it to an application