

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT  
REQUEST FOR PROPOSALS  
2010 EMERGENCY SHELTER GRANT PROGRAM**

Onondaga County Community Development Division expects to receive Emergency Shelter Grant Program funds from the U.S. Department of Housing and Urban Development in 2010. We are now seeking eligible applicant organizations that are interested in and capable of carrying out elements of the County's approved Consolidated Plan relating to homeless services.

*We have not yet been notified regarding Onondaga County's allocation for 2010 funding although we expect it to be similar to the 2009 allocation of \$96,210.*

**DUE DATE: Friday, March 5, 2010.** Submit to address shown below.

**CONTENTS OF PROPOSALS**

Please describe your proposed project in 2-3 pages. Be sure to include:

1. the CATEGORY of funding (Operating Expenses, Property Rehabilitation Including Lead Hazard Reduction, Essential Services (Staff), Homeless Prevention);
2. the actual ACTIVITIES on which the funds will be spent;
3. a description of how your proposal supports the broader goals of the Syracuse-Onondaga County Homeless Prevention and Rapid Rehousing Plan;
4. a detailed BUDGET;
5. source(s) of required MATCHING funds and the status of commitment;
6. CONTACT PERSON details; and
7. the proposed TIME FRAME for the project.

The maximum grant per project is \$25,000. (This limit may be waived for lead hazard reduction work.) Copies of the HUD regulations on the Emergency Shelter Grant are available on the internet at 24 CFR Part 576.

**SELECTION OF PROPOSALS**

Priority will be given to those organizations which have superior capacity for carrying out eligible ESG activities and which have a substantial history of serving County residents. If you have balances from prior year projects, you may be penalized in the project selection process. Priority may also be given to agencies that propose lead hazard reduction activities and/or support the County's HPRP initiative.

**CONTRACT TERM**

The ESG funds must be spent in 24 months. **Contracts will begin January 1, 2011.**

**FOR FURTHER INFORMATION, CONTACT:**

**Linda M. DeFichy, Administrator  
Trish Ottley, Housing Program Coordinator (trishottley@ongov.net)  
Onondaga County Community Development  
1100 Civic Center  
Syracuse, NY 13202  
phone: 315-435-3558 fax: 315-435-3794  
www.ongov.net/cd**

**ADDENDUM**

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Applicants should be aware that ESG funds obligated after March 15, 2001 are subject to HUD regulations on lead based paint.

There are some exemptions:

Properties built after January 1, 1978.

Emergency Assistance, including Homeless Prevention, and Emergency Shelter where the homeless person(s) stays **less than 100 days**.

Properties where child occupancy is unlikely (SRO's, elderly/disabled housing)

Properties already cleared of lead based paint hazards

Rehabilitation that does not disturb paint

Otherwise, deciding which set of lead paint requirements will apply depends on the type of activity being funded with ESG.

**If activity is:** **Leasing, Support Services, Operating Expenses, Security Deposits**

**Then requirements include:** Notification to tenants (pamphlet and two other forms)  
Visual assessment of painted surfaces  
Paint stabilization  
Safe work practices, clearance testing of unit

**If activity is:** **Rehabilitation less than or equal to \$5000**

**Then requirements include:** Notification to tenants (pamphlet and two other forms)  
Paint testing  
Repair surfaces disturbed during rehabilitation  
Safe work practices, clearance testing of work site

**If activity is:** **Rehabilitation greater than \$5000**

**Then requirements include:** Notification to tenants (pamphlet and two other forms)  
Paint testing and risk assessment  
Interim controls  
Safe work practices, clearance testing of unit