

COUNTY OF ONONDAGA



DEPARTMENT OF TRANSPORTATION

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County Executive

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MARTIN E. VOSS
Commissioner

MAILBOX POLICY

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It is the policy of the Department of Transportation to make repairs to mailboxes and mailbox posts if they were damaged by a Department of Transportation employee, vehicle or construction equipment.

Conditions:

1. Mailbox/post will be repaired and reinstalled if possible.
2. If the Department decides that the mailbox must be replaced, it will be replaced with a standard, metal, roadside mailbox.
3. If the Department decides the post must be replaced, it will be replaced with a standard four-inch by four-inch wooden post.
4. Repairs will be undertaken by the Department in the order in which we receive them.
5. The Department will make repairs within five working days, not including the date the request was received. The five days may be extended if DOT crews are needed for snow removal or for other emergency situations.

Mailboxes installed by this Department will be set at a height of 48 inches, measured from the edge of the shoulder to the bottom of the support holding the mailbox. This is in compliance with the U.S. Postal Service.

