



COUNTY OF ONONDAGA
DEPARTMENT OF SOCIAL SERVICES
LEGAL DIVISION
RESOURCE UNIT

JOHN H. MULROY CIVIC CENTER
421 MONTGOMERY STREET – 12TH FLOOR
SYRACUSE, NEW YORK 13202
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Commissioner

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Chief Welfare Attorney

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Income Maintenance Worker

INFORMATION SHEET REGARDING INDIGENT BURIAL

1. Relevant Documentation Needed to Complete the Application Process:

- A bank statement from the prior 30 days, or the most recent bank statement,
- Most recent pay stubs,
- Copies of any life insurance policies,
- Copies of deeds to cemetery lots,
- Copies of deeds to real property

2. Burial Services

- A Burial with Interment entitles an eligible applicant to the following:
 - Up to 2 hours of visitation,
 - A cloth-covered casket,
 - A minimum outer interment receptacle,
 - Burial in Loomis Hill Cemetery, and
 - A 2-inch, no charge, newspaper death notice
- A Burial with Interment does not entitle an eligible applicant to the following:
 - Excessive flowers,
 - Limousines, and
 - Death certificates
- Personal funds up to \$150 may be used to purchase an obituary beyond the newspaper death notice
- The applicant is responsible for the crematory fee.

2. Burial Services (continued)

- The applicant may not choose a private cemetery burial unless:
 - The lot was purchased at least 1 year prior to the date of death, or
 - The decedent was an infant up to 24 months old
- If a private cemetery lot is used, the applicant is personally responsible for the opening fees, closing fees, and cemetery equipment fees.
- Please note, that this grant application is not specific to, nor does it commit the services, of any funeral home
- The applicant may choose to utilize another funeral home at any time prior to signing a contract with a funeral home.

3. Responsible Parties

- The following are parties deemed to be legally responsible for payment of funeral expenses:
 - The spouse of the decedent, and
 - The parents and guardians of minors or people adjudged incompetent who can access available resources of the ward to pay for the funeral expenses.
 - If the responsible parties do not have income or resources sufficient to cover funeral costs, they may be eligible for an indigent burial grant.

4. Other Important Information

- If the decedent died as a result of a crime, the funeral costs may be covered by the New York State Crime Victim's Board.
 - Please contact the Office of the Onondaga County District Attorney at (315) 435-2470 for more information.
- If the decedent died as a result of a motor vehicle accident, please provide the following:
 - The automobile insurance information for all parties involved in the motor vehicle accident.
- If the decedent died as a result of a work-related accident, please provide the following:
 - Worker's Compensation information including, but not limited to, name and address of both the Employer and the Worker's Compensation Carrier.

Please contact Ms. Mercer at the number listed on the first page for more information.