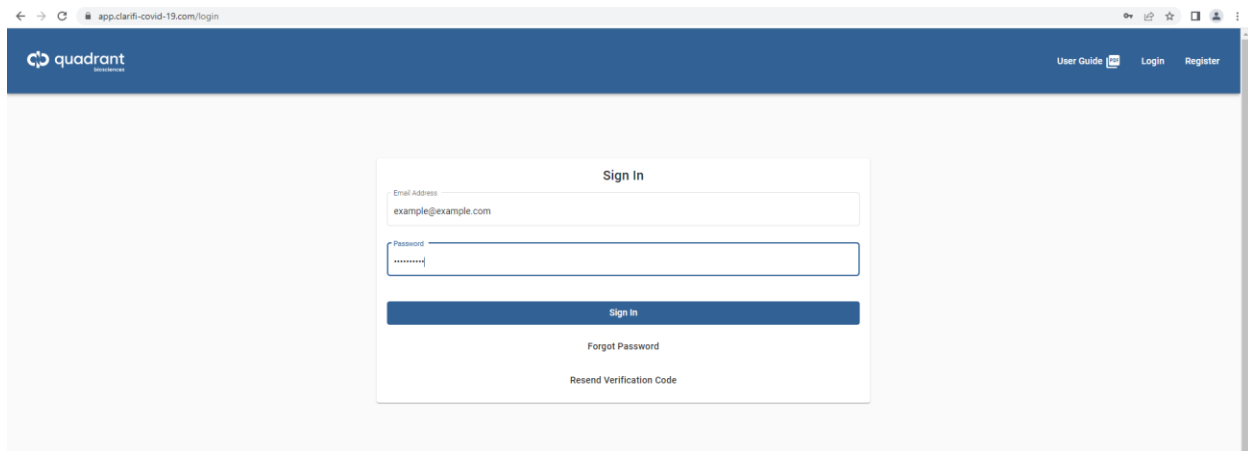


# HOW TO REMOVE PROFILE FROM SCHOOL COVID-19 TESTING

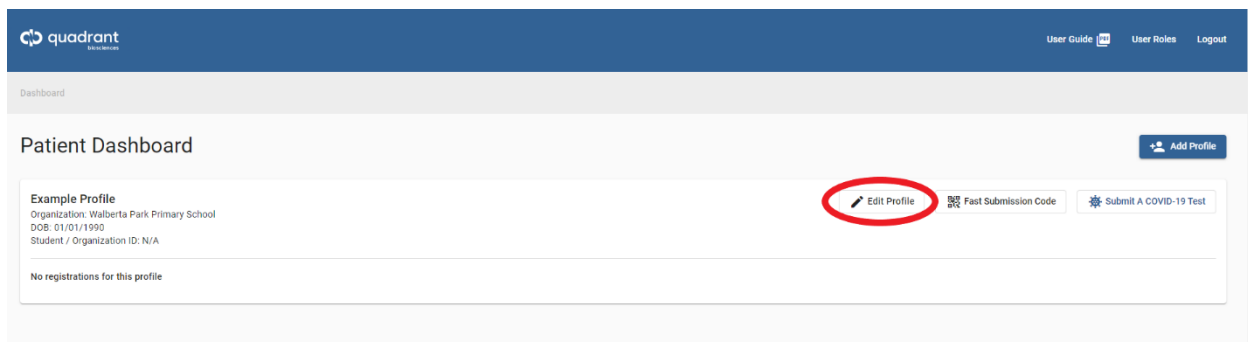
**Step 1.** Login on <https://app.clarifi-covid-19.com/login>



The screenshot shows the login page of the app. The browser address bar displays "app.clarifi-covid-19.com/login". The page header includes the "quadrant" logo and links for "User Guide", "Login", and "Register". The main content area features a "Sign In" form with the following elements:

- Email Address: example@example.com
- Password: [masked]
- Sign In button
- Forgot Password link
- Resend Verification Code link

**Step 2.** Click "Edit Profile"

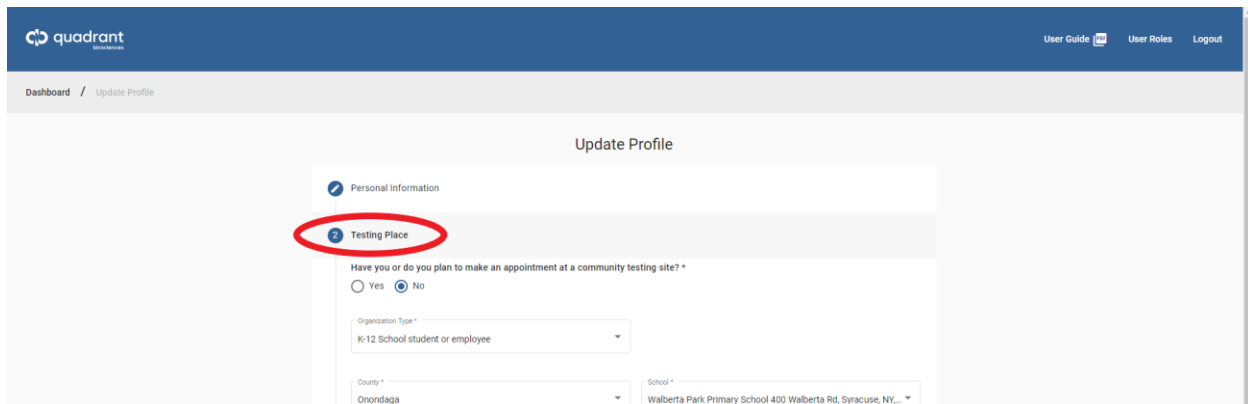


The screenshot shows the "Patient Dashboard" in the app. The "Example Profile" section displays the following information:

- Organization: Walberta Park Primary School
- DOB: 01/01/1990
- Student / Organization ID: N/A

Below the profile information, there are three buttons: "Edit Profile" (circled in red), "Fast Submission Code", and "Submit A COVID-19 Test".

**Step 3.** Click "Testing Place"



The screenshot shows the "Update Profile" page. The "Testing Place" section is highlighted with a red circle. It contains the following information:

- Section: Testing Place
- Question: Have you or do you plan to make an appointment at a community testing site? \*
- Options: Yes, No (No is selected)
- Organization Type: K-12 School student or employee
- County: Onondaga
- School: Walberta Park Primary School 400 Walberta Rd, Syracuse, NY...

**Step 4.** Click on the “School” dropdown and select “Opt Out Of Onondaga School Testing”.

The screenshot shows the 'Update Profile' page with the 'Testing Place' section active. The 'School' dropdown menu is open, and the option 'Opt Out of Onondaga School Testing 421 Montgomery St Bas...' is highlighted and circled in red. The 'Verify' button is visible at the bottom right of the testing place information box.

**Step 5.** Click “Verify”

The screenshot shows the 'Update Profile' page with the 'Testing Place' section active. The 'Verify' button is circled in red. The testing place information is displayed in a blue box: 'Your Testing Place: Opt Out of Onondaga School Testing, 421 Montgomery St Basement lvl Rm. 80, Syracuse, NY ,13202'.

**Step 6.** If the “Save Profile” button is blue and able to be clicked, please click it. Otherwise go to Step 7

The screenshot shows the 'Update Profile' page with the 'Testing Place' section active. The 'Save Profile' button is circled in red. The testing place information is displayed in a green box: 'Your Testing Place: Opt Out of Onondaga School Testing, 421 Montgomery St basement lvl Rm. 80, Syracuse, NY ,13202'.

**Step 7.** If the “Save Profile” button is not clickable and Clarifi is asking you to input insurance information, please input the following:

Relationship: **Self**

Company: **Other**

Company Name: **Onondaga County Health Department**

Company Address: **421 Montgomery St**

Company Phone: **3154353155**

Subscriber ID: **1234567**

Subscriber Name: **Your name**

Subscriber Address: **421 Montgomery St**

Subscriber Phone **3154353155**

Please refer to the screenshot on the following page for reference.

#### 4 Insurance information ?

### Relationship to Subscriber

Relationship \*  
Self ▼

The subscriber is financially responsible for the patient.

### Insurance Company

Company \*  
OTHER ▼

Please specify company name \*  
Onondaga County Health Department

Company Address \*  
421 Montgomery St

Company Phone \*  
3154353155

Format: 5557779999 (numbers only)

### Subscriber

Subscriber ID \*  
1234567

Subscriber Group Number

### Subscriber Personal Information

Subscriber First Name \*  
Example

Subscriber Last Name \*  
Profile

Subscriber Address \*  
421 Montgomery St

Subscriber Phone Number \*  
3154353155|

Format: 5557779999 (numbers only)

[Back](#)

Once you have input this information you should be able to click the "Save Profile" button. Please click the button, you are now finish.