



County of Onondaga  
**Office of Diversity and Inclusion**

John H. Mulroy Civic Center, 15th Floor  
421 Montgomery Street, Syracuse, New York 13202

Phone: 315.435.3565  
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[www.ongov.net](http://www.ongov.net)

**J. Ryan McMahon, II**  
*County Executive*

**Monica Williams**  
*Chief Diversity Officer*

**Minutes from February 1, 2023**  
**Meeting of the Justice Center Oversight Committee**

**Committee members present:** Marissa Mims (Chair), JoAnne Spoto Decker, Tricia Wittkowski, Cassandra J. Ingram, Nicole Godfrey

**Absent:** Jeff Marier (Vice Chair), John Falge

**Community members present:** County Legislature Peggy Chase, Director of Community Relations for OCSO Tom Newton

**County staff present:** JCOC Administrator Montanette Murphy, Onondaga County Chief Diversity Officer Monica Williams, and Human Rights Specialist Johanna Sellers

- 1) Opening:** Meeting began at 5:40 p.m.
- 2) Welcomes/introductions:** Human Rights Specialist Johanna Sellers welcomes the committee members, county staff, and members from the public.
- 3) Agenda:** Motion to approve February agenda. Approved 5-0.
- 4) Minutes:** Motion to approve January minutes. Approved 5-0.
- 5) Chair's report:** Chairperson Marissa Mims addresses the room and says hello to everyone. Chair person Marissa Mims reviews new medical company's progress since beginning at the JC on 1/1/2023.
- 6) Administrator's report:** JCOC Administrator Montanette Murphy welcomes Nicole Godfrey to the JCOC. She is a Nurse Practitioner. The JCOC has 2 open seats remaining.

## **7) Human Rights Specialist report:**

### **Population Count:**

Total = 400  
Males = 365  
Females = 35  
COVID cases = 3

### **Intake calls from 1/4/2023-1/31/2023:**

**Total (about) = 60**

Grievances – 1  
Attorney/Legal – 4  
Medical – 8  
Conditions – 8  
Deputies – 6  
Follow-ups – 19  
Bail - 2  
Unspec/Inquiry/Other –7  
Property- 2  
Discipline - 3

- We continue to receive calls about the jail being cold.
- There were no questions in regards to the 4C petition.
- Review of the new medical process/policy from Wellpath.

## **8) Discussion:**

- There are 2 HIPPA forms required for releasement of medical records. Wellpath uses their own form and the OCSO uses the NYS standard HIPPA form. This will be investigated further.
- The JCOC would like to know why the medical process has changed.
- The JCOC would like to meet with Wellpath and the OCSO to understand Wellpath's policies and procedures.

## **9) No executive session.**

## **11) Meeting ended at 6:52 p.m.**



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***Minutes submitted by Human Rights Specialist Johanna Sellers on February 1, 2023.***