



Onondaga County Legislature

JAMIE McNAMARA
Clerk

JAMES J. ROWLEY
Chairman

TAMMY BARBER
Deputy Clerk

401 Montgomery Street • Court House • Room 407 • Syracuse, New York 13202
Phone: 315.435.2070 • Fax: 315.435.8434 • www.ongov.net/legislature

RESOLUTION NOS. 91 - 100

OFFICE OF THE CLERK

July 5, 2023

Livestream Available: <https://www.facebook.com/OnondagaCountyLegislature>

PUBLIC HEARING:

12:55 p.m. – Adoption of the Onondaga County Comprehensive Plan, Plan Onondaga

Written statements were encouraged for the permanent record

Listed below are the resolutions presented to the County Legislature at the July Session. The meeting was held at **1:00 p.m. on Wednesday, July 5, 2023.**

- A. CALL TO ORDER
- B. CALLING OF ROLL MEMBERS
- C. INVOCATION – **Mr. May**
- D. SALUTE TO THE FLAG – **Mr. Rowley**
- E. PREVIOUS SESSION MINUTES APPROVED
- F. PRESENTATION OF COMMUNICATIONS
 - 1. **Public Comment:**
 - a. Public comment period had 0 speakers
- H. REPORTS OF STANDING COMMITTEES - None
- I. REPORTS OF SPECIAL COMMITTEES - None
- J. CALL OF RESPECTIVE LEGISLATIVE DISTRICTS (District 1)

1st DISTRICT – MR. MAY, WAYS & MEANS

- 1. **No. 91** Standard Work Day and Reporting Resolution (17-0)
- 2. **No. 92** Mortgage Tax Apportionment (16-0-0-1 Olson)
- 3. **No. 93** Adopting and Directing the Correction of Certain Errors on Tax Bills (17-0)
- 4. **No. 94 – WAIVER** Directing a Public Hearing to Consider Increasing the Income Limitation Relative to Partial Exemption from Real Property Taxes for Persons 65 Years of Age and Over (August 1, 2023 at 12:55 p.m.) (17-0)

2nd DISTRICT – MR. ROWLEY

- 5. **No. 95 – WAIVER** Appointing Legislative Counsel for the Onondaga County Legislature (17-0)

3rd DISTRICT – MR. BURTIS, PLANNING & ECONOMIC DEVELOPMENT

- 6. **No. 96** Amending the 2023 County Budget to Accept \$450,000 of Grant Funds from the Federal Highway Administration for the Development of a Safe Streets and Roads for all Program Action Plan and Authorizing the Execution of Grant Agreements to Implement the Intent of the Resolution (\$540,000) (17-0)
- 7. **No. 97** Adopting the Plan Onondaga County Comprehensive Plan (17-0)

4th DISTRICT – MS. GUNNIP, HEALTH & HUMAN SERVICES

8. **No. 98** Authorizing Execution of an Intermunicipal Agreement with the State University of New York Research Foundation for Funding of a Tick Surveillance Program (17-0)

10th DISTRICT – MR. OLSON, PUBLIC SAFETY

9. **No. 99** Amending the 2023 Onondaga County Budget to Accept Grant Funds from the New York Statewide Interoperable Communications Grant Targeted Program (\$2,750,000) (17-0)

12th DISTRICT – MR. KNAPP

10. **No. 100** Amending the Tax Exemption on Real Property owned by an Enrolled Volunteer Firefighter or Volunteer Ambulance Worker residing in Onondaga County Pursuant to Section 466-a of the Real Property Tax Law (16-0-0-1 Mr. Olson)

LOCAL LAW

- a. **PASSED** A Local Law of the County of Onondaga Establishing a Code of Ethics, Creating a Board of Ethics, Requiring Financial Disclosure by Certain Officers, Employees and Appointed Officials and Amending Local Law No. 13 of 1990 (*Sponsored by Mr. Burtis, Dr. Kelly*) (11-6 Ryan, Kuhn, Chase, Kinne, Garland, Ervin)

K. UNFINISHED BUSINESS

L. ANNOUNCEMENTS FROM THE CHAIR

M. ADJOURNMENT

Respectfully submitted,



JAMIE McNAMARA, Clerk
Onondaga County Legislature

JULY 5, 2023 SESSION			ROLL CALL
LEGISLATOR	PRESENT:	ABSENT:	
1. MAY	✓		<i>Chairman Rowley called the meeting to order at 1:10 p.m.</i>
3. BURTIS	✓		
4. GUNNIP	✓		
5. CODY	✓		
6. ABBOTT	✓		
7. KUHN	✓		
8. RYAN	✓		
9. CHASE	✓		
10. OLSON	✓		
11. McCARRON	✓		
12. KNAPP	✓		
13. BUSH	✓		
14. KELLY	✓		
15. KINNE	✓		
16. GARLAND	✓		
17. ERVIN	✓		
2. ROWLEY	✓		
TOTAL:	17	0	

Put off voting on the aquarium until hazardous waste assessment

Mary Cunningham <macunnin@hotmail.com>

Tue 7/4/2023 7:58 PM

To:Office of the Onondaga County Legislature <OnondagaCountyLegislature@ongov.net>

NOTICE: This email originated from outside of Onondaga County's email system. Use caution with links and attachments.

I do not want my tax payments going to a site for McMahon's aquarium when the proposed site has toxic waste. It needs to be assessed and cleanup cost and possibilities need to be assessed. This is called acting with due caution and responsibility. The county has more pressing needs than a fantasy aquarium which will not bring in any better revenue than Destiny has. We need lead free affordable housing. We need job training so local people will be trained and able to get skilled jobs building and working on and for the Micron factory. We need serious infrastructure in mass transit. Do not vote until the safety is assured and other priority needs are addressed. Mary Cunningham, 412 Orchard St. , Fayetteville, NY 13066
Sent from my iPhone

Vote on Ethics Code

Mary Cunningham <macunnin@hotmail.com>

Tue 7/4/2023 8:25 PM

To:Office of the Onondaga County Legislature <OnondagaCountyLegislature@ongov.net>

NOTICE: This email originated from outside of Onondaga County's email system. Use caution with links and attachments.

It is dishonest, dishonorable and laughable to think that an Ethics Board with 5 members CHOSEN by the executive will be anything but corrupt...just like having his lawyer be the head of the county Rezone of election districts. BE HONEST vote for Kuhn and Kinne's ethics code!!! Mary Cunningham, 412 Orchard St. Fayetteville, NY 13066

Sent from my iPhone

Fw: Code of Ethics**Office of the Onondaga County Legislature**

Wed 7/5/2023 12:21 PM

To: bfmay6 <bfmay6@yahoo.com>; James Rowley <jjrowley@aol.com>; Tim Burtis <tburtis@hotmail.com>; Colleen Gunnip <ColleenGunnip@ongov.net>; Debra Cody (debjcody@gmail.com) <debjcody@gmail.com>; Julie Abbott <JulieAbbott@ongov.net>; Mary Kuhn <MaryKuhn@ongov.net>; Chris Ryan <cjryan1123@yahoo.com>; Mark Olson <MarkOlson@ongov.net>; David Knapp <dknappmb@aol.com>; Ken Bush, Jr <KenBush@ongov.net>; Cody M. Kelly <ckell1251@gmail.com>; Bill Kinne <wtkinne@gmail.com>; Charles Garland <CharlesGarland@ongov.net>; Linda Ervin <LindaErvin@ongov.net>; Richard McCarron <RichardMcCarron@ongov.net>; Peggy Chase (peggychase2013@twcny.rr.com) <peggychase2013@twcny.rr.com>

Cc: Jamie McNamara <JamieMcNamara@ongov.net>; Tammy Barber <TammyBarber@ongov.net>; Deborah Kaminski <DebbieKaminski@ongov.net>; Darcie Lesniak <DarcieLesniak@ongov.net>; James Beebe <JamesBeebe@ongov.net>; John DeSantis <JohnDeSantis@ongov.net>; Tim Frateschi <tfrateschi@bsfattorneys.com>

Please see the email below in regard to the ethics local law.

Thank you

Office of the Onondaga County Legislature

401 Montgomery Street
Room 407 Court House
315.435.2070

From: Elaine Denton <elainemdenton@gmail.com>

Sent: Wednesday, July 5, 2023 11:36 AM

To: Office of the Onondaga County Legislature <OnondagaCountyLegislature@ongov.net>

Subject: Code of Ethics

NOTICE: This email originated from outside of Onondaga County's email system. **Use caution** with links and attachments.

Onondaga County Legislators,

Please pass the Code of Ethics sponsored by Mary Kuhn & Bill Kinne. This Ethics code is much stronger than the version on the agenda today.

- It has a two year waiting period for future employment and a specific section stating that no elected official can be employed by the county in any other non-elected position for a period of two years.
- Requires campaign contributions from contractors & consultants who do business with the county reported and posted to the Ethics Board website.
- Most importantly the Code of Ethics from Kuhn & Kinne creates an Ethics Board that consists of one member appointed by the County Executive and two members appointed by Majority & Minority leaders. Stating that no more than two members of the Board can be of the same party.

- Kuhn & Kinne's Code of Ethics also clearly lists specific powers and duties for the Board of Ethics.

Kuhn and Kinne's code of ethics is clearly written and stronger than the version on your agenda today. Please pass Legislators Kuhn & Kinne's Code of Ethics found at: <http://www.ongov.net/legislature/documents/LLCodeofEthicsPacket.pdf?fbclid=IwAR3EfZtfp1FcGHaSN5I-OB7kLallfu40-AgLtMeb5kUkbGaTGvCj3qtzA3A>

Thank you.

Elaine Denton
Manlius, NY

July 5, 2023

Motion Made By Mr. May

RESOLUTION NO. 91

STANDARD WORK DAY AND REPORTING RESOLUTION

WHEREAS, the County of Onondaga hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Legislature:

L Name	F Name	MI	Title	*Term Begins/Ends	Standard Work Day (hrs/day)	Days/Month (based on Record of Activities)	Tier 1	No record of activities completed
ELECTED								
Burtis	Timothy	T	County Legislator	Jan. 1, 2022 - Dec. 31, 2023	6	21.9		

RESOLVED, that, pursuant to the requirements of 2 NYCRR 315.4, the Clerk of this Legislature is hereby directed to cause a copy of this resolution to be publicly posted for at least 30 days after adoption and, thereafter, to transmit this resolution and a supporting affidavit of posting to be filed with the New York State Office of the Comptroller within 15 days after the 30 day public posting period ends.

*Reflects the term of the Elected or Appointed Official making the appointment

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 91

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

1

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

July 5, 2023

Motion Made By Mr. May

RESOLUTION NO. 92

MORTGAGE TAX APPORTIONMENT

RESOLVED, that pursuant to Section 261 of the Tax Law, the Commissioner of Finance be hereby authorized and directed to forthwith draw warrants and deliver the same to the supervisors of the several towns in the County of Onondaga; the treasurers of the respective villages in said towns; and the City of Syracuse, covering the amounts due respectively for mortgage tax payments for the period October 1, 2022 through March 31, 2023.

APPORTIONMENT OF TOWNS AND CITY:

Camillus	385,057.37	
Cicero	362,730.54	
Clay	477,028.66	
DeWitt	579,624.61	
Elbridge	31,668.86	
Fabius	9,508.25	
Geddes	145,336.46	
LaFayette	39,875.59	
Lysander	312,441.37	
Manlius	291,670.52	
Marcellus	45,891.98	
Onondaga	183,934.73	
Otisco	24,022.91	
Pompey	81,352.44	
Salina	312,903.09	
Skaneateles	124,688.72	
Spafford	39,167.46	
Tully	20,461.62	
VanBuren	83,968.58	
City of Syracuse	1,396,651.30	
		4,947,985.06

APPORTIONMENT OF VILLAGES:

Camillus	5,690.84
Cicero-North Syracuse	8,710.42
Clay-North Syracuse	13,387.55
East Syracuse	24,369.26
Jordan	3,115.04
Elbridge	2,510.42
Fabius	528.74
Solvay	25,590.57
Lysander-Baldwinsville	26,194.08
Fayetteville	21,094.34
Manlius	19,376.26
Minoa	11,739.39

Marcellus	5,398.94	
Liverpool	12,859.57	
Skaneateles	24,191.38	
Tully	2,226.63	
Van Buren-Baldwinsville	5785.91	
		<u>212,769.34</u>
		5,160,754.40

MORTGAGE TAX

<u>TOWN</u>	<u>AMOUNT OF TAXES COLLECTED ADJUSTED AND CORRECTED</u>	<u>NET AMOUNT DUE EACH DISTRICT</u>
CITY OF SYRACUSE	1,423,022.26	1,396,651.30
CAMILLUS	398,126.15	390,748.21
CICERO	378,454.35	371,440.96
CLAY	499,676.03	490,416.21
DEWITT	615,398.22	603,993.87
ELBRIDGE	37,998.50	37,294.32
FABIUS	10,226.50	10,036.99
GEDDES	174,154.40	170,927.03
LAFAYETTE	40,628.50	39,875.59
LYSANDER	345,029.42	338,635.45
MANLIUS	350,373.51	343,880.51
MARCELLUS	52,259.37	51,290.92
ONONDAGA	187,407.71	183,934.73
OTISCO	24,476.50	24,022.91
POMPEY	82,888.50	81,352.44
SALINA	331,913.57	325,762.66
SKANEATELES	151,691.19	148,880.10
SPAFFORD	39,907.00	39,167.46
TULLY	23,116.64	22,688.25
VAN BUREN	<u>91,449.19</u>	<u>89,754.49</u>
	5,258,197.51	5,160,754.40

DISTRIBUTION RATE 0.98146834351

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 92

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

2

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON



11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

16

0

0

1

July 5, 2023

Motion Made By Mr. May

RESOLUTION NO. 93

APPROVING AND DIRECTING THE CORRECTION OF CERTAIN ERRORS ON TAX BILLS

WHEREAS, the following named property owner has filed an application with the County Director of Real Property Tax Services for the correction of errors on the tax roll relative to their premises for tax year 2023; and

WHEREAS, the County Director of Real Property Tax Services, acting as agent of this Legislature, which is the tax levying body of this County, has investigated the circumstances of the claimed errors and has submitted his recommendation that the applications for the corrections be approved; and

WHEREAS, Section 554 of the Real Property Tax Law prescribes the procedure for correction of clerical errors, errors in essential fact, and certain unlawful entries on tax rolls; and

WHEREAS, Section 556 of the Real Property Tax Law prescribes the manner in which refunds shall be charged back to appropriate municipality; now, therefore be it

RESOLVED, that the report of the County Director of Real Property Tax Services be and the same hereby is accepted; and, be it further

RESOLVED, that the Chairman of this Legislature be and he hereby is authorized and directed to mail a notice of approval to each applicant and order the collecting officers of the appropriate Towns or the Commissioner of Finance, as the case may be, to correct the respective taxes as follows:

<u>NAME AND ADDRESS OF APPLICANT:</u>	<u>TAX MAP NUMBER:</u>	<u>AMOUNT OF TAX BILLED:</u>	<u>CORRECTED TAX:</u>
<u>MANLIUS:</u> People of the State of NY 625 Broadway Albany, NY 12238	313889 079.-01-13.2	\$5,529.83	\$0
People of the State of NY 625 Broadway Albany, NY 12238	313889 091.-01-05.1	\$2,782.40	\$0
People of the State of NY 625 Broadway Albany, NY 12238	313889 091.-01-05.1	\$3,003.35	\$0

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 93

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

3

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

July 5, 2023

WAIVER

Motion Made By Mr. May

RESOLUTION NO. 94

DIRECTING A PUBLIC HEARING TO CONSIDER INCREASING THE INCOME LIMITATION
RELATIVE TO PARTIAL EXEMPTION FROM REAL PROPERTY TAXES FOR PERSONS 65
YEARS OF AGE AND OVER

WHEREAS, the County Legislature has adopted Resolution No.175-67 and amendments thereto granting partial exemption from real property taxation for real property owned by certain persons with limited income, who are 65 years of age and over pursuant to Section 467 of the New York State Real Property Tax Law; and

WHEREAS, Chapter 488 of the Laws of 2022 of the State of New York permits an increase in the maximum income eligibility levels for the Real Property Tax sliding scale exemption for senior citizens; and

WHEREAS, Onondaga County has kept pace with the exemption over the years as a way to assist senior citizens in keeping their homes; and

WHEREAS, if adopted by Onondaga County, the new income guidelines for the sliding scale property tax exemption program would be as follows:

<u>EXEMPTION</u>	<u>INCOME LIMITS</u>
50%	\$50,000.00
45%	\$50,999.99
40%	\$51,999.99
35%	\$52,999.99
30%	\$53,899.99
25%	\$54,799.99
20%	\$55,699.99
15%	\$56,599.99
10%	\$57,499.99
5%	\$58,399.99

WHEREAS, it is the desire of this Legislature to increase the senior citizens' property tax exemption to the maximum eligible under the law and to include within the definition of "income" distributions received from an individual retirement account or individual retirement annuity that were included in the applicant's federal adjusted gross income; and

WHEREAS, Section 467 of the Real Property Tax Law requires that a public hearing be held prior to enactment of a resolution increasing the maximum income limitation and/or before considering as income distributions received from an individual retirement account or individual retirement annuity; now, therefore be it

RESOLVED, that a public hearing for the purpose of considering the aforementioned, as authorized by Section 467 of the Real Property Tax Law, shall be held in the Legislative Chambers in the Onondaga County Court House, in Syracuse, New York, on the 1st day of August, 2023 at 12:55 P.M. upon due notice prescribed by law.

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, likely belonging to the Clerk of the County Legislature.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 94

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

4

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

Mr. May requested a waiver to present the following resolution. There was no objection, and the waiver was allowed.

July 5, 2023

WAIVER

Motion Made By Mr. Rowley

RESOLUTION NO. 95

APPOINTING LEGISLATIVE COUNSEL FOR THE ONONDAGA COUNTY LEGISLATURE

RESOLVED, that the following firm hereby is appointed to serve as Legislative Counsel for the Onondaga County Legislature, effective August 1, 2023, and extending through the end of the current legislative term on December 31, 2023, with such individuals being assigned work by the Chair of this Onondaga County Legislature as may be appropriate:

Harris Beach, PLLC
333 West Washington Street
Suite 200
Syracuse, New York 13202

and, be it further

RESOLVED, that, consistent with the Onondaga County Charter and Administrative Code, the County Attorney is sole legal advisor to the County, and Legislative Counsel shall coordinate legal work with the County Attorney and shall apprise the County Attorney in a timely manner of legal opinions rendered so as to allow the County Attorney to properly perform all functions of the office; and, be it further

RESOLVED, that the utilization of such Legislative Counsel is authorized to the extent that funding is provided for such purpose within the annual county budget, with any expenditures in excess thereof being subject to appropriate executive approval.

ADOPTED 7/5/2023



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A handwritten signature in blue ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 95

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

5

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

Mr. May requested a waiver to present the following resolution. There was no objection, and the waiver was allowed.

July 5, 2023

Motion Made By Mr. Burtis

RESOLUTION NO. 96

AMENDING THE 2023 COUNTY BUDGET TO ACCEPT \$450,000 OF GRANT FUNDS FROM THE
FEDERAL HIGHWAY ADMINISTRATION FOR THE DEVELOPMENT OF A SAFE STREETS
AND ROADS FOR ALL PROGRAM ACTION PLAN AND AUTHORIZING THE EXECUTION OF
GRANT AGREEMENTS TO IMPLEMENT THE INTENT OF THE RESOLUTION

WHEREAS, the County applied to the Federal Highway Administration (FHWA) for a grant to create a Safe Streets and Roads For All program compatible Action Plan, which will create a Vision Zero strategy of bicycle and pedestrian roadway projects and will make the County eligible for Implementation grants to the same program; and

WHEREAS, the County has been awarded a grant in the amount of \$450,000 from the FHWA Safe Streets and Roads For All program to create a compatible Action Plan, a pre-requisite for Implementation grants from the same program; and

WHEREAS, projects which are undertaken utilizing this funding through FHWA must provide a 20% minimum local match; and

WHEREAS, it is necessary to amend the budget to make matching funds available for use in such program; and

WHEREAS, pursuant to the grant requirements, the County must submit a resolution approving receipt of grant funds and authorizing execution of grant agreements; now, therefore be it

RESOLVED, that the Onondaga County Legislature hereby accepts the FHWA grant funds in the amount of \$450,000 and authorizes the County Executive to sign agreements and make budget adjustments to implement the intent of this resolution; and, be it further

RESOLVED, that the 2023 County budget be amended as follows:

REVENUES:

In Admin Unit 8700000000

Department of Planning

In Speed Type #260157

In Project 791083 – Safe Streets

In Account 590014 – Fed Aid – Transportation \$450,000

In Admin Unit 8700000000

Department of Planning

In Speed Type #260157

In Project 791083 – Safe Streets

In Account 590070– Inter Trans-Non Debt Svc \$90,000

APPROPRIATIONS:

In Admin Unit 8700000000

Department of Planning

In Speed Type #260158

In Account 666500 – Contingent Account (\$90,000)

In Admin Unit 8700000000

Department of Planning

In Speed Type #260158

In Account 668720 Transfer to Grant Expenditures \$90,000

In Admin Unit 8700000000

Department of Planning

In Speed Type #260157

In Project 791083 – Safe Streets

In Account 695700 – Contractual Expenses \$540,000

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 96

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

6

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

July 5, 2023

Motion Made By Mr. Burtis

RESOLUTION NO. 97

ADOPTING THE PLAN ONONDAGA COUNTY COMPREHENSIVE PLAN

WHEREAS, Onondaga County, through the Syracuse-Onondaga County Planning Agency, has developed Plan Onondaga to serve as the County's comprehensive plan pursuant to the County Charter and Administrative Code and General Municipal Law § 239-d, with active participation from the County's 35 municipalities, County departments, a steering committee, community organizations, public agencies and citizens; and

WHEREAS, the Onondaga County Planning Board has recommended Plan Onondaga's approval to the County Legislature, a copy of which is on file with this County Legislature, such Plan has been referred for review and recommendation to the legislative bodies and planning boards of each municipality within Onondaga County, and the Plan, a visual Plan presentation, and various other resources can be found on the Plan's project website at <http://plan.ongov.net>; and

WHEREAS, Plan Onondaga will be periodically reviewed every ten years by the Onondaga County Planning Board; and

WHEREAS, in accordance with Resolution No. 73-2023 and General Municipal Law § 239-d, a public hearing has been held upon due notice and an environmental review completed; and

WHEREAS, this Onondaga County Legislature, concurring with expressions of widespread public and municipal support, finds Plan Onondaga to be a fiscally and economically sound, practical, well-reasoned and responsible strategy for the community to implement as a guide for infrastructure and land use decision-making; now, therefore be it

RESOLVED, that this County Legislature hereby adopts Plan Onondaga as the comprehensive plan for Onondaga County; and, be it further

RESOLVED, that, pursuant to General Municipal Law § 239-d, the Onondaga County Planning Board shall file Plan Onondaga with the Onondaga County Clerk's Office, the secretary of state, and with the clerk of each municipality within the County.

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Plan Onondaga, county comprehensive plan		
Project Location (describe, and attach a general location map): Onondaga County, NY - see attached document F. Additional Information		
Brief Description of Proposed Action (include purpose or need): Plan Onondaga is the proposed comprehensive land use plan for Onondaga County as required by the County Charter and Administrative Code. It has been prepared by staff at the Syracuse Onondaga County Planning Agency (SOCPA) for the Onondaga County Planning Board and County Executive, and presented to the Onondaga County Legislature for adoption. The plan is funded in part by a grant from New York State Empire State Development. More specific information related to this project is presented in Part F. Additional Information under separate cover.		
Name of Applicant/Sponsor: Onondaga County/SOCPA		Telephone: 315 435 2611
		E-Mail: planning@ongov.net
Address: 335 Montgomery Street		
City/PO: Syracuse	State: New York	Zip Code: 13202
Project Contact (if not same as sponsor; give name and title/role): Daniel Kawsnowski		Telephone: (315)435-2611
		E-Mail: danielkwasnowski@ongov.net
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor): NA		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No or Village Board of Trustees		
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Onondaga County Planning Board, Legislature and County Executive	May 10, 2023
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYS Empire State Development Grant	July 2020
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒ Yes ☐ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☒ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒ Yes ☐ No

If Yes, identify the plan(s):

Erie Canal Federal Heritage Area. Numerous BOAs throughout the county in addition to Superfund sites, Erie Canal corridor, and Empire State Trail Greenway. Note, NYS DEC Mapper will not provide report for this size area. Although these plans are important, they do not necessarily have bearing on a county comprehensive land use plan.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☒ Yes ☐ No

If Yes, identify the plan(s):

Town of Skaneateles Open Space Plan, Onondaga County Agriculture and Farmland Protection Plan, Town Farmland Protection Plans

C.3. Zoning

- a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

There are 34 towns and villages in Onondaga County. 33 have zoning regulations. The City of Syracuse has zoning regulations which are administered by the agency creating the countywide plan. It is not feasible or necessary to answer this question in whole, but this information is available to SOCPA.

- b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☒ No

- c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

- i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

- a. In what school district is the project site located? There are numerous school districts in Onondaga County. It is unnecessary and infeasible to list them all here.

- b. What police or other public protection forces serve the project site?

Local police department at the city, town and village level as well as the Onondaga County Sheriff's Dept. and NYS Police.

- c. Which fire protection and emergency medical services serve the project site?

There are numerous volunteer fire fighting organizations in the county, in addition to county services and City of Syracuse Fire Department

- d. What parks serve the project site?

There are numerous town, village and city parks as well as County and State Parks throughout Onondaga County.

D. Project Details

D.1. Proposed and Potential Development

- a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? _____

- b. a. Total acreage of the site of the proposed action? _____ acres

- b. Total acreage to be physically disturbed? _____ acres

- c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

- c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No

- i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

- d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

- i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____

- ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

- iii. Number of lots proposed? _____

- iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

- e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

- i. If No, anticipated period of construction: _____ months

- ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
i. Total number of structures _____	
ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length	
iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
i. Purpose of the impoundment: _____	
ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
<ul style="list-style-type: none"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ 	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____	
If Yes: <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____	
If Yes: <ul style="list-style-type: none"> i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or _____ acres (impervious surface) _____ Square feet or _____ acres (parcel size) ii. Describe types of new point sources. _____ 	
iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____	

• If to surface waters, identify receiving water bodies or wetlands: _____	

• Will stormwater runoff flow to adjacent properties? _____	
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____	
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____	
If Yes, identify: <ul style="list-style-type: none"> i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____ ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____ iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____ 	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____	
If Yes: <ul style="list-style-type: none"> i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____ ii. In addition to emissions as calculated in the application, the project will generate: <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 	

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>j. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☐ Urban ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☐ Rural (non-farm)

☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> • If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No • Explain: _____ 	
E.2. Natural Resources On or Near Project Site	
a. What is the average depth to bedrock on the project site? _____ feet	
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %	
d. What is the average depth to the water table on the project site? Average: _____ feet	
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site	
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site	
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____	
h. Surface water features.	
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.	
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No	
iv. For each identified regulated wetland and waterbody on the project site, provide the following information:	
<ul style="list-style-type: none"> • Streams: Name _____ Classification _____ • Lakes or Ponds: Name _____ Classification _____ • Wetlands: Name _____ Approximate Size _____ • Wetland No. (if regulated by DEC) _____ 	
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, name of impaired water body/bodies and basis for listing as impaired: _____	
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No	
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes:	
i. Name of aquifer: _____	

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat: _____</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p>
<p>E.3. Designated Public Resources On or Near Project Site</p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>



J. Ryan McMahon, II
County Executive



Ben Walsh
Mayor



SYRACUSE - ONONDAGA COUNTY PLANNING AGENCY

Daniel Kwasnowski, AICP
Planning Director

Don Jordan
Deputy Director

SEQRA Full Environmental Assessment Form, Part F. Additional Information

Project: Plan Onondaga, county comprehensive plan.

Type I Action 6NYCRR 617.4(b)1 : "the adoption of a municipality's land use plan, the adoption by any agency of a comprehensive resource management plan or the initial adoption of a municipality's comprehensive zoning regulations;"

Part 1 A. Map



This document is intended to supplement the Full Environmental Assessment Form and provide information on Plan Onondaga, county comprehensive plan, in order to determine adverse environmental impact associated with adoption of this proposed plan, if any.

Historically, planning and policy initiatives have certainly fostered long term environmental impacts. Programs such as the federal Urban Renewal program have had a profound impact on most cities, and that includes Onondaga County.

Fortunately we have learned from these programs, and professional planning practice specifically seeks to avoid past mistakes as well as ameliorate the impacts that can occur from poor or under evaluated planning

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and development practices. In Onondaga County, Plan Onondaga includes a history of Onondaga County planning activities going back to the Post War Plan of 1945. This history shows similar findings and goals as the proposed plan, which demonstrates that creation of the plan alone is not enough to create or even guide physical changes to the environment. It is what the plan sets as a course that will help to inspire and guide future efforts at creating a vibrant, healthy environment and avoid known impacts as the community develops, redevelops, experiences growth and proactively plans for the conservation and protection of critical resources. There is also great benefit to the planning process itself.

Plan Onondaga starts with 5 themes to guide exploration of the resources and planning need in Onondaga County. These 5 themes are:

1. Strong Centers
2. Greenways and Blueways
3. Agriculture
4. Community Mobility
5. Housing and Neighborhoods

These 5 themes are best summarized by each theme's definition and vision statements from Plan Onondaga:

Strong Centers

Strong centers are walkable, people oriented places with a mix of jobs, housing, shopping, dining, culture, public spaces, entertainment, transportation, and services.

Vision:

Onondaga County will strengthen the quality of life and economic stability of local communities through the development of amenity-rich, vibrant, and walkable centers.

Greenways and Blueways

Greenways and Blueways are corridors of open space or waterways that incorporate diverse natural, cultural, and scenic features.

Vision:

Onondaga County will protect and expand greenways and blueways to provide unique recreation and ecological health opportunities.

Agriculture

Agriculture is the science, art, and business of cultivating soil, producing crops, and raising livestock. Innovative agricultural and farming practices are needed to promote economic development while also protecting our environment.

Vision:

Onondaga County will ensure that Agriculture remains a viable and integral part of the economy and a defining characteristic of the landscape.

Community Mobility

Community Mobility is the ability of people to travel from place to place within Onondaga County. Community mobility strategies aim to provide for more choice in the transportation system and to improve safety for all users.

Vision:

Onondaga County will enhance mobility by improving the safety, accessibility, and diversity of options for moving people within and between communities.

Housing and Neighborhoods

Housing and Neighborhoods as a planning theme addresses the needs and desires people have for the structures and places where they live.

Vision:

Onondaga County will support affordable, efficient, and diverse housing and neighborhoods to retain and attract future residents.

It is clear even from these short concise descriptions that the themes seek to create high quality places and human environments as well as provide for the protection of critical resources. The plan is a general guide that county and local government actions can be measured against to not only evaluate compliance with the plan, but also how policies and decisions advance the goals of the plan or not.

In addition to the 5 themes, the plan identifies three Guiding Principles of: Economic Development; Quality of Life; and Community Base Planning. These underlie and guide how this plan was developed, but will also be the guiding principles for implementation of the plan and associated activities.

Community Based Planning

Onondaga County recognizes that its greatest potential to have a positive impact is through cooperation with the municipal constituents of the County. To this end, Plan Onondaga embodies inclusive community-based planning. The plan will be implemented by developing community-based planning projects with local municipalities and identifying resources necessary to carry out projects. It is the County's intention to affect and influence policy, projects, and decisions at all levels of government by "doing the work" to build relationships and by being an advocate for good planning county-wide.

Quality of Life

Creating an environment for economic growth in the 21st century requires a deep understanding of the quality of life needs of the modern workforce, and of how the assets and unique character of local communities contribute to a community's ability to attract and retain skilled labor.

Economic Development

Neither Onondaga County, nor its local municipalities (i.e., City of Syracuse, 15 villages, and 19 towns), create private sector jobs. The role of the County, along with local municipalities, is to adopt policies that direct limited resources to lead toward the conditions that encourage private sector investment in our area to attract and retain skilled workers.

To accomplish this, Plan Onondaga must establish a shared vision and supporting policies based on an understanding of the unique qualities that makes the County and its local municipalities special. Through listening to the needs, concerns, and aspirations of the County's constituents, and careful analysis of County and local data, Plan Onondaga has formulated a vision, goals, and strategies for future economic growth and development.

Finally, Plan Onondaga spends a chapter on implementation, exploring the intersection of the 5 themes and describing a county land use vision. This chapter discusses how the themes are reliant on and related to each other. For example ensuring that all neighborhoods are connected to and carry into the neighborhood the spirit of nearby greenways. Important to this document, this chapter also demonstrates how these themes must work together to enhance our environment, and take a holistic approach to planning, growth and development that avoids mistakes made in the past and creates a future that meets our collective expectations.

In order to supplement the long FEAF prepared for Plan Onondaga, the County has compared Plan Onondaga to the typical environmental impacts identified therein.

FEAF Part 2

1. Impact on Land

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It is clear from the questions asked that this part is not geared towards the adoption of a long range planning document like Plan Onondaga. However the plan's theme Greenways and Blueways points to the importance of conservation of the County's natural assets and maintenance of watersheds to ensure that water and habitat resources are not impacted, and the character of those areas is maintained or improved. Future activities in these areas may receive higher scrutiny in project specific reviews as a result.

2. Impact on Geological Features

While adoption of Plan Onondaga will not have an impact on Geological Features, the plan does describe the importance of rural landscapes. While much the county's landscape outside of urbanized areas is dominated by agriculture and forestry, there are many geological features that are worth conserving in Onondaga County. These include drumlins, the Allegheny Plateau to the south and the Great Lake Plains to the north, and the many beautiful glacial valleys, rolling hills and escarpments, and terminal moraines that define the county's varied terrain. Most of these areas have been included in the proposed map of greenways in the County with the intent of providing a means for planning for their continued prominence, character and function in the County.

3. Impacts on Surface Water

Surface water is one of the most prominent, abundant and cherished natural resources in Onondaga County. The County's experience with the degradation and restoration of Onondaga Lake and other waterbodies alongside the pristine Finger Lakes and numerous high quality streams provides a unique perspective on the issue of Surface Water conservation. Adoption of Plan Onondaga will not have an adverse impact on Surface Water resources. The plan's theme Greenways and Blueways gives Surface Water resources and watersheds special recognition in the plan and provides a means for continued conservation and planning to ensure these resources continue to provide benefits for everyone.

4. Impacts on groundwater

Groundwater resources will not be impacted by adoption of Plan Onondaga. The Greenways and Blueways theme speaks to conservation of waterbodies, all of which are fed by groundwater in addition to surface runoff. Maybe more importantly, the intersection of all the themes and the intent to work to proactively encourage efficient development with a minimal impact on natural resources including farmland will help to ensure conservation of groundwater resources long into the future.

5. Impact on Flooding

Flooding risk will not be impacted by adoption of Plan Onondaga. The Greenways and Blueways theme represents to a great extent conservation of stream corridors and maintenance of their watersheds. The intersection of all the themes and the intent to work to proactively encourage efficient development with a minimal impact on natural resources including farmland will help to ensure conservation of floodplains and minimize runoff.

6. Impacts on Air

Adoption of Plan Onondaga will not impact Air resources. The land use vision and the intersection of all of the themes will enable many ways to conserve and improve air quality. This includes conservation of natural areas in greenways and carrying that theme into neighborhoods and centers through street trees and parks. Better more efficient Community Mobility will result in reduced Vehicle Miles Travelled reducing harmful pollutants. Even evolving agriculture techniques and technology allows for better soil retention in fields, and reduced particulates in the air.

7. Impacts on Plants and Animals

Adoption of Plan Onondaga will not impact Plants and Animals. The themes Greenways and Blueways provides a means for conserving habitat and water quality in the county which will in turn benefit Plants and Animals and the habitats they depend on.

8. Impacts to Agricultural Resources

The adoption of Plan Onondaga will not have an adverse impact on Agricultural Resources. The Agriculture theme specifically sets an intention to protect Agricultural Resources as a primary land use.

9. Impact on Aesthetic Resources

The adoption of Plan Onondaga will not have an adverse impact on Aesthetic Resources. All themes seek to improve the aesthetic resources in the County, whether through conservation of the landscape and Greenways, or placemaking in Strong Centers.

10. Impact on Historic and Archeological Resources

The adoption of Plan Onondaga will not have an adverse impact on Historic and Archeological Resources. The plan seeks to utilize historic architectural and development patterns in centers like our villages and Syracuse in order to build on the character they provide.

11. Impact on Open Space and Recreation

The adoption of Plan Onondaga will not have an adverse impact on Open Space and Recreation. The plan specifically seeks to expand Recreation opportunities for everyone. Open Space resources are specifically addressed through the systematic planning around Greenways and Blueways and extending these resources to every neighborhood and as a strategy for creating Strong Centers.

12. Impact on Critical Environmental Areas

The adoption of Plan Onondaga will not have an adverse impact on Critical Environmental Areas. Critical Environmental Areas are a function of the State Environmental Quality Review Act and recommended by local governments and established by the Commissioner of the New York State Department of Environmental Conservation in Albany. There are two Critical Environmental Areas in Onondaga County: Nine Mile Creek in the Town of Camillus, and multiple small parcels to form one area in the Town and Village of Manlius between Sweet and Troop K Roads known by various names, but generally known as Three Falls Woods. Both of these areas are included in the Greenways and Blueways theme.

13. Impact on Transportation

The adoption of Plan Onondaga will not have an adverse impact on Transportation. Like degradation of surface water, Onondaga County has a long history of the environmental impacts of transportation planning. Plan Onondaga specifically seeks to provide a multi-modal transportation future for all residents. This plan seeks to move more people, more efficiently and safely than ever before while reducing transportation related pollution and using this mobility to create and strengthen centers of activity.

14. Impact on Energy

The adoption of Plan Onondaga will not have an adverse impact on Energy. Efficiencies in infrastructure policy, transportation systems, balancing renewable solar energy with agricultural resources and even individual houses are all represented in the plan with the intent of conserving energy while doing more than ever.

15. Impact on Noise, Odor, and Light

The adoption of Plan Onondaga will not have an adverse impact on Noise, Odor, and Light. Through multiple themes, and especially where they intersect, the plan seeks to create the highest quality human environment for all residents.

16. Impact on Human Health

The adoption of Plan Onondaga will not have an adverse impact on Human Health. Improving Human Health and wellbeing is the cornerstone of what we refer to as Quality of Life. Whether it is the direct benefit of reducing pollution related to Vehicle Miles Travelled, or planting trees and creating vibrant Strong Centers this plan seeks to improve the human environment in general, and in places specifically points to the Human Health benefits of healthy homes and neighborhoods as well as more active lifestyles and opportunities to pursue them.

17. Consistency with Community Plans

The adoption of Plan Onondaga is consistent with local plans. Plan Onondaga specifically sought to engage with and represent the needs and desires of the many local governments in Onondaga County. The County Planning Department sees all town and village plans and has a long history of administering the zoning ordinance in Syracuse as well as providing long range planning services. In these and many other ways Plan Onondaga has sought to further local planning initiatives.

18. Consistency with Community Character

The adoption of Plan Onondaga will not have an adverse impact on Community Character. The plan's themes specifically seek to continue and promote great character where it is, and help to improve character where needed and desired for all communities in Onondaga County.

Adoption of Plan Onondaga will not only not result in any significant adverse environmental impacts, it will, if successful, result in an improved environment over an absence of this plan. Or at worst have no effect whatsoever. Any programs, planning activities or even capital projects resulting from this plan will be further evaluated for more immediate impacts. But adoption of Plan Onondaga will serve as a resource for which to evaluate future activities with the overall vision of the community which it is anticipated may have the effect of expanding policy and impact evaluation to improve the project and avoid any impacts.

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Project :

Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>				<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If “Yes”, answer questions a - h. If “No”, move on to Section 5.</i>			
	<input type="checkbox"/> NO	<input type="checkbox"/> YES	
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If “Yes”, answer questions a - g. If “No”, move on to Section 6.</i>			
	<input type="checkbox"/> NO	<input type="checkbox"/> YES	
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If “Yes”, answer questions a - f. If “No”, move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflouorocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in “a” through “c”, above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If “Yes”, answer questions a - j. If “No”, move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered “Moderate to large impact may occur”, continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property’s setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p>	<p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If “Yes”, answer questions a - e. If “No”, go to Section 12.</i>			
		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or “ecosystem services”, provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If “Yes”, answer questions a - c. If “No”, go to Section 13.</i>			
		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☐ NO

☐ YES

(See Part 1. D.2.j)

If “Yes”, answer questions a - f. If “No”, go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☐ NO

☐ YES

(See Part 1. D.2.k)

If “Yes”, answer questions a - e. If “No”, go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If “Yes”, answer questions a - f. If “No”, go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☐ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If “Yes”, answer questions a - h. If “No”, go to Section 18.</i>			
		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action’s land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If “Yes”, answer questions a - g. If “No”, proceed to Part 3.</i>			
		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

See Part F - Additional Information, attached hereto. In accordance with Article 8 of the Environmental Conservation Law and 6 NYCRR Part 617, the County has determined that the proposed action will not have a significant adverse effect on the environment.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

F. Additional Information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Onondaga County Legislature _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Plan Onondaga, county comprehensive plan

Name of Lead Agency: Onondaga County

Name of Responsible Officer in Lead Agency: Daniel Kwasnowski

Title of Responsible Officer: Director of Planning

Signature of Responsible Officer in Lead Agency:



Date:

5/5/23

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Daniel Kwasnowski

Address: 335 Montgomery Street

Telephone Number: (315)435-2611

E-mail: DanielKwasnowski@ongov.net

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

PRINT FULL FORM

**JULY 5, 2023
SESSION**

No. 97

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

7

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

July 5, 2023

Motion Made By Ms. Gunnip, Dr. Chase, Mrs. Ervin,
Mr. Olson, Ms. Cody, Mr. Bush

RESOLUTION NO. 98

**AUTHORIZING EXECUTION OF AN INTERMUNICIPAL AGREEMENT WITH THE STATE
UNIVERSITY OF NEW YORK RESEARCH FOUNDATION FOR FUNDING OF A TICK
SURVEILLANCE PROGRAM**

WHEREAS, in accordance with Resolution No. 31-2023 and authorized appropriations, Onondaga County has agreed to provide an amount not to exceed \$100,000 to the State University of New York (SUNY) Research Foundation for its tick surveillance program; and

WHEREAS, in order to provide such funding, it is necessary to authorize the execution of an intermunicipal agreement in connection therewith; now, therefore be it

RESOLVED, that the County Executive is authorized to enter into agreements with the SUNY Research Foundation and execute such other documents as may be reasonably necessary to implement the intent of this resolution.

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 98

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

8

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

*Dr. Chase, Mrs. Ervin,
Mr. Olson, Ms. Cody
and Mr. Bush requested
to be added as cosponsors.*

July 5, 2023

Motion Made By Mr. Olson

RESOLUTION NO. 99

AMENDING THE 2023 ONONDAGA COUNTY BUDGET TO ACCEPT GRANT FUNDS FROM
THE NEW YORK STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT TARGETED
PROGRAM

WHEREAS, New York State, through its Statewide Interoperable Communications Grant (SICG) targeted program, has awarded the Onondaga County Department of Emergency Communications funding in the amount of \$2,750,000 to add a redundant radio core to its Central New York Interoperable Communications Consortium (CNYICC) radio system; and

WHEREAS, it is necessary to include such funds in the Department of Emergency Communication's 2023 budget and authorize the execution of agreements; now, therefore be it

RESOLVED, that the County Executive is authorized to execute agreements and such other documents as may be reasonably necessary to implement the intent of this resolution; and, be it further

RESOLVED, that the 2023 County budget be amended as follows:

REVENUES:

In Admin Unit 3400000000	
E-911 Emergency Communications	
Speed Type #305033	
Project 728114	
SICG Radio Core	
In Acct. 590022	
St Aid – Public Safety	\$2,750,000

APPROPRIATIONS:

In Admin Unit 3400000000	
E-911 Emergency Communications	
Speed Type #305033	
Project 728114	
SICG Radio Core	
In Acct. 695700	
Contractual Expense	\$2,750,000

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A blue ink signature, likely of the Clerk, County Legislature, is written over a horizontal line.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 99

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

9

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

17

0

0

0

July 5, 2023

Motion Made By Mr. Knapp, Mr. May, Mr. Ryan,
Ms. Abbott, Mr. Burtis, Ms. Gunnip, Ms. Cody,
Mr. Bush

RESOLUTION NO. 100

AMENDING THE TAX EXEMPTION ON REAL PROPERTY OWNED BY AN ENROLLED
VOLUNTEER FIREFIGHTER OR VOLUNTEER AMBULANCE WORKER RESIDING IN
ONONDAGA COUNTY PURSUANT TO SECTION 466-a OF THE REAL PROPERTY TAX LAW

WHEREAS, by Resolution No. 48-2012, the County enacted an exemption on real property taxes for certain volunteer firefighters and volunteer ambulance workers pursuant to Real Property Tax Law Section 466-g; and

WHEREAS, New York Real Property Tax Law Section 466-a, as enacted by Chapter 670 of the Laws of 2022, provides that, in order to continue said exemption, the County must conform Resolution No. 48-2012 to the provisions of Section 466-a, which was accomplished via Resolution No. 4-2023; and

WHEREAS, this Onondaga County Legislature desires to amend Resolution No. 4-2023 so as to adopt the lowest minimum service requirement for each applicant; now, therefore be it

RESOLVED, that pursuant to Real Property Tax Law Section 466-a, real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in Onondaga County shall be entitled to a real property tax exemption to the extent of ten percent (10%) of the assessed value of such real property for County tax purposes, exclusive of special assessments; and, be it further

RESOLVED, that such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service in Onondaga County unless the following conditions are met:

(1) The applicant for such exemption resides in the city, town or village which is served by such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service;

(2) The property is the primary residence of the applicant;

(3) The property is used exclusively for the applicant's residential purposes; provided, however, that in the event any portion of such property is not used exclusively as the applicant's residence but is used for other purposes, such portion not used as applicant's residence shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this resolution; and

(4) The applicant has completed two (2) years of active service as an enrolled member with an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service as certified pursuant to this resolution; and, be it further

RESOLVED, that each incorporated volunteer fire company, fire department or incorporated volunteer ambulance service shall submit to the assessor within the city, town, or village in which each such applicant resides, a complete list of enrolled members, with their respective dates of service with such incorporated volunteer fire company, fire department or incorporated volunteer ambulance service and the

assessor shall then review all applicants and certify those applicants who meet the necessary criteria to be eligible for this exemption; and, be it further

RESOLVED, that any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty (20) years of active service as an enrolled member and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent (10%) exemption as authorized by this resolution for the remainder of his or her life for as long as his or her primary residence is located within Onondaga County; and, be it further

RESOLVED, un-remarried spouses of volunteer firefighters or volunteer ambulance workers killed in the line of duty shall be entitled to the exemption provided by this resolution provided; however, that:

(1) Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty;

(2) Such deceased volunteer had been an enrolled member for at least five (5) years; and

(3) Such deceased volunteer had been receiving the exemption prior to his or her death; and, be it further

RESOLVED, that un-remarried spouses of deceased volunteer firefighters or volunteer ambulance workers shall be entitled to the exemption provided by this resolution provided; however, that:

(1) Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service;

(2) Such deceased volunteer had been an enrolled member for at least twenty (20) years; and

(3) Such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer; and, be it further

RESOLVED, that application for such exemption shall be filed annually with the assessor of the city, town or village in which the applicant resides on or before the annual taxable status date for that municipality, on a form as prescribed by the State Board of Equalization and Assessment; and, be it further

RESOLVED, that no applicant who is a volunteer firefighter or volunteer ambulance worker who, by reason of such status, is receiving any benefit under the provisions of Article Four of the Real Property Tax Law on the effective date of this resolution shall suffer any diminution of such benefit because of the provisions of this resolution; and, be it further

RESOLVED, that this resolution shall take effect immediately and shall apply to real property having a taxable status date on or after the first day of March 2023; and, be it further

RESOLVED, that Resolution No. 4-2023 is hereby superseded and replaced, with said exemption to continue in accordance herewith.

ADOPTED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

No. 100

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

10

1. MAY

8. RYAN

3. BURTIS

4. GUNNIP

5. CODY

6. ABBOTT

7. KUHN

9. CHASE

10. OLSON

✓

11. McCARRON

12. KNAPP

13. BUSH

14. KELLY

15. KINNE

16. GARLAND

17. ERVIN

2. ROWLEY

TOTAL:

16

0

0

1

*Ms. Cody and Mr. Bush
requested to be added as
cosponsors.*

LOCAL LAW NO. 5 - 2023

A LOCAL LAW OF THE COUNTY OF ONONDAGA ESTABLISHING A CODE OF ETHICS, CREATING A BOARD OF ETHICS, REQUIRING FINANCIAL DISCLOSURE BY CERTAIN OFFICERS, EMPLOYEES AND APPOINTED OFFICIALS AND AMENDING LOCAL LAW NO. 13 OF 1990

BE IT ENACTED BY THE ONONDAGA COUNTY LEGISLATURE OF THE COUNTY OF
ONONDAGA, NEW YORK, AS FOLLOWS:

ARTICLE I. PURPOSE AND CONSTRUCTION

The citizens of Onondaga County are entitled to expect the highest degree of conduct on the part of County officers, employees and appointed officials. The Legislators of the County of Onondaga recognize that there must be rules of ethical conduct for its officers, employees and appointed officials to observe if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our County government. It is the purpose of this Law to promulgate these rules of ethical conduct for the officers, employees and appointed officials of the County of Onondaga. These rules shall serve as a guide for official conduct of such officers, employees and appointed officials. The rule of ethical conduct of this chapter is meant further to comply with Article Eighteen of the General Municipal Law.

ARTICLE II. DEFINITIONS

Section 2.1. Unless otherwise specifically indicated, for purposes of this Local Law, the following terms shall have the following meanings:

- (a) “Agency” means any of the divisions of County government, referred to in subdivision (e) of this section except the legislature.
- (b) “Appointed official” means any individual who is appointed by the County Executive or the County Legislature to any agency, institution, department, office, branch, division, council, commission, board or bureau, whether unpaid or paid.
- (c) “Appropriate body” pursuant to Article 18 of the General Municipal Law means the Board of Ethics of the County of Onondaga.
- (d) “Child” means any son, daughter, step-son or step-daughter of a County officer, employee or appointed official if such child is under 18 or is a dependent of the officer, employee or appointed official as defined in the Internal Revenue Code Section 152(a)(1) and (2) and any amendments thereto.
- (e) “County” means the County of Onondaga or any department, board, executive division, institution, office, branch, bureau, commission, agency, legislature or other division or part thereof.
- (f) “County elected official” means the County Executive, a County Legislator, the County Clerk, the District Attorney, the Comptroller or Sheriff.
- (g) “Interest” means a direct or indirect pecuniary or material benefit accruing to a County officer, employee or appointed official, his or her spouse, or child whether as the result of a contract with the County or otherwise. For the purpose of this chapter, a County

officer, employee or appointed official shall be deemed to have an interest in the contract of: (i) his/her spouse and children, except a contract of employment with the County; (ii) a firm, partnership or association of which such officer, employee or appointed official or his/her spouse or child is a member or employee; (iii) a corporation of which such officer, employee or appointed official, or his/her spouse or child is an officer or director; and (iv) a corporation of which more than 5% of the outstanding capital stock is owned by an officer, employee or appointed official, or his/her spouse or child.

(h) “Jurisdiction” shall mean having authority, capacity, power or right to act with regard to the management and administration of policy and supervision of personnel of the county agency (as defined above at 2.1(a)) in which (s)he is an officer, employee or appointed official (as defined herein)).

(i) “Legislation” means a matter which appears upon the calendar or agenda of the County Legislature of Onondaga County or upon a committee thereof upon which any official action has been taken and shall include adopted acts, local laws, ordinances or resolutions.

(j) “Officer” or “employee” means any officer or employee of the County of Onondaga and any elected officials, appointed officials and heads of any agency, institution, department, office, branch, division, council, commission, board or bureau of the County or Onondaga whether paid or unpaid.

(k) “Relative” means a spouse or child of a County officer, employee or appointed official.

(l) “Reporting officer, employee or appointed official” means a Level I or Level II officer, employee or appointed official who is required to complete and file an annual statement of financial disclosure pursuant to this Local Law:

(1) “Level I reporting officer, employee or appointed official” includes elected officials, and heads of any agency, institution, department, office, branch, division, council, commission, board or bureau of the County of Onondaga whether paid or unpaid. It also means those appointed officials, deputies, assistants, officers and employees who hold policy making positions, as determined annually by the County Executive. The County Executive’s determination of policy making positions shall be filed with the Board of Ethics before March 1 each year. No person shall be deemed to be a Level I reporting officer, employee or appointed official solely by reason of being a volunteer fireman or civil defense volunteer except a fire chief or coordinator or assistant. Any unpaid reporting officer, employee or appointed official, except the members of the Board of Ethics, may make application to the Board of Ethics for exemption from the financial reporting requirements of Article IX and Article X herein and shall be granted such exemption by the Board of Ethics upon a showing of good cause.

(2) “Level II reporting officer, employee or appointed official” includes unpaid or paid members of any commission, board or bureau who are not determined by the County Executive to be policy makers;

(m) “Spouse” means the husband or wife of an officer, employee or appointed official subject to the provisions of this Local Law unless legally separated from such officer,

employee or appointed official.

(n) “Subordinate” of a County officer, employee or appointed official means a County officer, employee or appointed official whose activities are under the direction, supervision, or control, either directly or indirectly, of another County officer, employee or appointed official.

ARTICLE III. CODE OF ETHICS

There is hereby established and adopted a code of ethics containing the following standards of conduct for officers, employees and appointed officials of Onondaga County.

Section 3.1.

(a) Receipt of Benefit. They shall not directly or indirectly solicit, accept or agree to accept any benefit, including an offer of employment, from another person upon an agreement that her/his vote, opinion, judgment, action, decision or exercise of discretion as a County officer, employee or appointed official will thereby be influenced. A donation to a person seeking public or party office or to a committee supporting the efforts of such person shall not, in and of itself, be considered such a benefit hereunder.

(b) Confidential information. They shall not disclose information which is lawfully confidential and acquired by them in the course of their official duties or use such information to further their personal interests.

(c) Representation before one’s own agency. They shall not receive or enter into any agreement, express or implied, for compensation or benefit to themselves or a relative, directly or indirectly, for services to be rendered in relation to any matter before any County agency of which they are an officer, employee or appointed official or of any County agency over which they have jurisdiction or to which they have the power to appoint any officer, employee or appointed official.

(d) Representation before any agency for a contingent fee. They shall not receive nor enter into any agreement, express or implied, for compensation or benefit to themselves or a relative, directly or indirectly, for services to be rendered in relation to any matter before any agency of the County, whereby their compensation is to be dependent or contingent upon any action by such agency over which he/she has substantial involvement and policy-making authority with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.

(e) Disclosure of interest in any legislation or County contract. To the extent that they know thereof, any officer, employee or appointed official of the County of Onondaga, whether paid or unpaid, who has any interest in any legislation before the County Legislature or a committee thereof and who gives any opinion to such body upon such legislation or who has an interest in any contract or agreement of the County or an agency in which he or she may make policy decisions or perform discretionary acts thereof, shall disclose to an immediate supervisor in writing the nature and extent of such interest. Such disclosure shall be made prior to rendering such opinion or engaging in said policy decisions and discretionary acts. A County Legislator who has any interest in any such legislation, contract or agreement shall make prior disclosure in writing to the Chairperson of the Legislature and to the County Attorney in lieu of a supervisor and shall withdraw from participation in any legislative process with respect thereto. Interest includes but is not limited to employment, membership of a board or association, which has a direct

interest in pending matters and legislation.

(f) Partnership, unincorporated association or corporation. No partnership or unincorporated association of which a County officer, employee or appointed official is a member or employee or in which he or she has a proprietary interest, nor any corporation of which a County officer, employee or appointed official is an officer or director or legally or beneficially owns or controls more than five percent of the outstanding stock, shall appear before the agency served by or which employs such County officer, employee or appointed official on behalf of any person other than the County without full disclosure to the Board of Ethics.

(g) Investments in conflict with official duties. An officer, employee or appointed official shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private endeavor or entity, which creates a conflict with his or her official County duties.

(h) Private employment or services. An officer, employee or appointed official shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict of interest with or impairs the proper discharge of official County duties. In the event such a conflict arises with respect to a legislator, (s)he shall notify the Chairperson of the Legislature of same and withdraw from participation in any legislative process with respect thereto.

(i) Future employment. For a period of one year after the termination of service or employment with the County, no former officer, employee or appointed official, on his or her own behalf, or as an employee, agent or representative of another may apply to or appear before or conduct business with respect to any County agency or legislative body in any matter concerning which he or she personally rendered substantial services and made policy decisions during the period of his or her term of office, service or employment by such agency or body. Said one year prohibition may be waived by the Board of Ethics for good cause upon written application of such officer, employee or appointed official. At the expiration of the one year period and thereafter, the former officer, employee or appointed official shall make prior disclosure in writing to the Board of Ethics of the nature and extent of his/her County involvement with matters (s)he now seeks to address with such County agency or legislature.

(j) Offer of Employment. An officer, employee or appointed official shall disclose in writing to the Board of Ethics any offer of employment received from any person, firm or corporation which, to the knowledge of such officer, employee or appointed official, is furnishing or seeking to furnish goods or services to the County, if such officer, employee or appointed official has substantial involvement or responsibility for policy making in securing such goods or services and if such officer, employee or appointed official enters into negotiations for such employment. Such disclosure must be made whether or not such offer and negotiations are verbal or written and whether or not the offer is accepted.

(k) Campaign Contributions. No officer, employee or appointed official of the County of Onondaga shall knowingly compel, require or induce, directly or indirectly, a subordinate County officer, employee or appointed official to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value. Nothing herein shall prevent a subordinate County officer, employee or appointed official from volunteering to assist, or contributing to, a political campaign of their own free

volition.

(l) Nepotism/Supervising Relatives Prohibited. No non-elected officer, employee, or appointed official of the County of Onondaga may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative as a County officer or employee, or from supervising a relative, outside of the civil service system. "Relative", for purposes of this Section 3.1(l) only, includes: husband, wife, father, mother, son, daughter, brother, sister, grandparent (including greats), grandchild (including greats), or spouse of any of these, or a person living in the same household as the County officer, employee, elected or appointed official. For a married County officer, employee, elected or appointed official, members of the spouse's family are included.

(m) Dual Office Holding. Effective on and after January 1, 2024, no member of the County Legislature, during the term for which they are elected, unless during such term they resign therefrom, shall: hold any other elective office under the United States, or New York State, or a political subdivision thereof; be appointed to any public office under the United States, or New York State or a political subdivision thereof incompatible with their elective office; be hired as a County employee; or serve as a chair of any County political committee. This provision does not extend to notaries public, volunteer fire companies, ambulance, first aid, hazardous materials, rescue squad, or members of the United States armed forces or New York State National Guard.

(n) No officer, employee or appointed official may use County-owned property, assets, or any resources for personal purposes or profit. Use of these resources is restricted to the conduct of official business to further an authorized public purpose.

(o) Gifts. No officer, employee or appointed official shall, directly or indirectly, solicit any gift, or accept or receive any gift having a value of seventy-five dollars (\$75) or more, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him/her, or could reasonably be expected to influence him/her, in the performance of his/her official duties or was intended as a reward for any official action on his/her part.

Section 3.2.

All persons, firms, or corporations rendering services to the County as contractors, consultants, or in any other professional capacity, whether paid or unpaid, shall file an instrument with the Onondaga County Attorney. Such instrument shall be in the form of a written affidavit and shall state that "the party agrees that it has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the services to be rendered to the County." Such instrument shall further state that "the party further agrees that, in the rendering of services to the County, no person having any such interest shall knowingly be employed by it." Filing of all or part of such instrument may be waived by the Board of Ethics for good cause upon written application.

ARTICLE IV. BOARD OF ETHICS

Section 4.1.

There is hereby created and established a Board of Ethics consisting of five (5) members, all of whom shall reside in the County and who shall serve without compensation.

Section 4.2.

All members of such Board shall be appointed by the County Executive subject to confirmation by the County Legislature. Members shall be appointed for a term of three

(3) years with no member serving more than two full three (3) year terms, or six (6) consecutive years regardless of re-appointment.

- Section 4.3. Each member shall serve until his or her successor has been appointed.
- Section 4.4. At least one member of such Board shall be an elected officer or employee of the County of Onondaga, but a majority of such members may not be officers or employees of the County. The Board shall meet as needed and designate a Board member to take minutes of all meetings and any adjudicatory proceedings or appeals that are held.
- Section 4.5. The Board of Ethics shall render advisory opinions in writing to officers, employees and appointed officials of the County with respect to this Local Law and Article Eighteen of the General Municipal Law. Such opinions shall be rendered only upon written request by the officer, employee or appointed official concerned with the subject of the inquiry. The Board shall index, file and maintain such advisory opinions.
- Section 4.6. Such opinions shall not be made public or disclosed unless required by the Freedom of Information Law (Public Officers Law Article 6) or required for use in a disciplinary proceeding, adjudicatory proceeding or appeal under this Local Law involving the officer, employee or appointed official who requested the advisory opinion. Whenever a request for access to an advisory opinion herein is received, the officer, employee or appointed official who requested the opinion shall be notified of the request within forty-eight (48) hours of the receipt of the request.
- Section 4.7. The Board of Ethics shall possess all powers and duties authorized by Section 808 of the General Municipal Law.
- Section 4.8. The Board of Ethics shall be the repository for completed annual statements of financial disclosure, pursuant to §808(5) of the General Municipal Law and Article VIII herein and such written instruments, affidavits, and disclosures as set forth in Article III above.
- Section 4.9. The Board of Ethics shall possess, exercise and enjoy all the rights, powers and privileges necessary and proper to the enforcement of the Code of Ethics and completion and filing by reporting officers, employees and appointed officials of the County of annual statements of financial disclosure required by this Local Law.
- Section 4.10. The Board of Ethics shall promulgate rules and regulations in furtherance of its powers and duties enumerated herein. Said rules and regulations shall include rules governing the conduct of adjudicatory proceedings and appeals relating to the assessment of the civil penalties herein authorized. Such rules shall provide for due process procedural mechanisms substantially similar to those set forth in Article III of the State Administrative Procedure Act, but such mechanisms need not be identical in terms or scope.
- Section 4.11. The County Attorney or his/her designated deputy shall serve as counsel to the Board of Ethics, unless independent counsel is required. The Board, by a majority vote of the Board's entire membership, may appoint independent counsel as may be necessary to exercise its powers and fulfill its obligations, within appropriations therefor.
- Section 4.12. Members of the Board of Ethics shall be indemnified and defended by Onondaga County in like manner and according to the provisions of Resolution #168 of 1990; "Defense and Indemnification of Public Officers and Employees of Onondaga County," and any

amendments thereto.

ARTICLE V. SUITS AGAINST THE COUNTY

Nothing herein shall be deemed to bar or prevent the timely filing by a present or former Onondaga County officer, employee or appointed official of any claim, account, demand or suit against the County or any agency thereof on his or her own behalf or the behalf of a relative arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

ARTICLE VI. DISTRIBUTION OF THIS LOCAL LAW

Within thirty days of the effective date of this Local Law, and any amendments thereof, the County Executive shall cause a copy of this Local Law and any amendments of same to be distributed to every officer, employee and appointed official of the County, and shall further cause a copy of this Local Law to be conspicuously posted in all public buildings owned or controlled by the County. The Board of Ethics shall have its own page on the County website which shall list the members of the Board, how the Board may be contacted, and contain a copy of this Local Law. The Board shall make available to all County officers, employees, and appointed officials a copy of this Local Law and information, in plain language, describing the Code of Ethics.

ARTICLE VII. DISCLOSURE FORM; DISTRIBUTION

The County Executive shall, on or before the fifteenth day of March of each year, cause to be distributed, for completion and filing, to those officers, employees and appointed officials set forth in Article II Section 2.1 (l) of this Law, forms substantially similar to those set forth in Article VIII of this Law.

ARTICLE VIII. FORMS

The annual statement of financial disclosure shall be in substantially the following form: ANNUAL STATEMENT OF FINANCIAL DISCLOSURE FOR ONONDAGA COUNTY. For calendar year _____.

(A) Level I Officers, Employees and Appointed Officials:

1. Name _____
2. (a) Title of Position _____
(b) Department, Agency or other Government Entity _____

(c) Address of Present Office _____

(d) Office Telephone Number _____
3. (a) Marital Status _____. If married, please give spouse's full name including maiden name where applicable.

(b) List the names of all children.

4. Answer each of the following questions completely.

(a) List the location of any real property within the County or within five miles of the County in which he or she, or his or her spouse or children, has an ownership or other financial interest;

(b) List the name of any partnership, unincorporated association, or other unincorporated business, of which he or she, or his or her spouse, is a member, officer or employee, or in which he or she, or his or her spouse, has a proprietary interest, and his or her position, and his or her spouse's position, if any, with the partnership, association, or business;

(c) List the name of any corporation of which he or she, or his or her spouse, is an officer, director, or employee, or of which he or she, or his or her spouse, legally or beneficially owns or controls more than five percent of the outstanding stock, and his or her position, and his or her spouse's position, if any, with the corporation; and

(d) List the name and description of any self-employment from which he or she, or his or her spouse, has derived, during the previous calendar year, gross income in excess of two thousand dollars.

(e) List each source of gifts, excluding campaign contributions, in excess of \$1,000, received during the reporting period for which this statement is filed by the reporting individual or such individual's spouse or child from the same donor, excluding gifts from a relative. Include the name and address of the donor. The term "gifts" does not include reimbursements, which term is defined in item (f) herein. Indicate the value and nature of each such gift.

(f) Identify and briefly describe the source of any reimbursements for expenditures, excluding campaign expenditures and expenditures in connection with official duties reimbursed by the political subdivision for which this statement has been filed, in excess of \$1,000 from each such source. For purposes of this item, the term "reimbursements" shall mean any travel-related expenses provided by non-governmental sources and for activities related to the reporting individual's official duties such as, speaking engagements, conferences, or fact-finding events. The term "reimbursements" does not include gifts reported under item (e) herein.

5. If a reporting officer, employee or appointed official is not able, after reasonable efforts, to obtain some or all of the information required by paragraph four of this section which relates to his or her spouse or household member, he or she shall so state, as part of the annual disclosure statement.

6. If a reporting officer, employee or appointed official practices law, is licensed by the department of state as a real estate broker or agent or practices a profession licensed by the department of education, his or her annual disclosure statement shall include a general description of the principal

subject areas of matter undertaken by such officer, employee or appointed official in his or her licensed practice. If such officer, employee or appointed official practices with a partnership, unincorporated association or corporation and is a partner or shareholder of the firm or corporation his or her annual disclosure statement shall include a general description of the principal subject areas of matters undertaken by such firm or corporation. The disclosure required by this section shall not include the names of individual clients, customers or patients.

(B) Level II Officers, Employees and Appointed Officials:

1. Name _____
(a) Title of Position _____
(b) Department, Agency or other Government Entity _____

(c) Address of Present Office _____

(d) Office Telephone Number _____

2. Please verify the following statement:

I have read a copy of Local Law No. ____ of 2023 of the County of Onondaga establishing a Code of Ethics, creating a Board of Ethics, and requiring financial disclosure. As defined under that law, I know of no conflict which exists concerning my position with the County except for

As my circumstances change, I will duly notify the Board of Ethics for the County of Onondaga forthwith.

Name

Sworn to before me

this ____ day of _____.

Notary Public

ARTICLE IX. FILING

Annual statement of financial disclosure; filing; exceptions and extensions.

1. Any person required to file an annual statement of financial disclosure pursuant to this Local Law shall submit such completed form on or before the fifteenth day of May of each year to the Board of Ethics.

2. Any person required to file such statement who becomes so required after May fifteenth of any year shall file such statement within thirty days of becoming so required.

3. Any person who is subject to the reporting requirements of this chapter and who timely filed with the Internal Revenue Service an application for automatic extension of time in which to file his or her individual income tax return for the immediately preceding calendar or fiscal year shall be required to submit such financial disclosure statement on or before May fifteenth but may, without being subjected to any civil penalty on account of a deficient statement, indicate with respect to any item of the disclosure statement that information with respect thereto is lacking but will be supplied in a supplementary statement of financial disclosure, which shall be filed on or before the seventh day after the expiration of the period of such automatic extension of time within which to file such individual income tax return, provided that failure to file or to timely file such supplementary statement of financial disclosure or the filing of an incomplete or deficient supplementary statement of financial disclosure shall be subject to the notice and penalty provisions of this Local Law respecting annual statements of financial disclosure as if such supplementary statement were an annual statement.

4. Any person who is required to file an annual financial disclosure statement may be granted by the County Board of Ethics an additional period of time within which to file such statement based upon justifiable cause or undue hardship, in accordance with required rules and regulations on the subject adopted by the Board of Ethics pursuant to this Local Law and shall file such statement within the additional period of time granted.

5. No annual statements of financial disclosure, or the information contained therein, shall be made public or disclosed unless such is required by the Freedom of Information Law (Public Officers Law Article 6) or made necessary or permitted by the provisions of this Local Law; and whenever a request for access to the annual financial statement of a person required to file such statement as provided herein is received, such covered person shall be notified of the request within forty-eight (48) hours of the receipt of the request.

ARTICLE X. PENALTIES

In addition to any penalty contained in any other provision of law, any reporting officer, employee or appointed official who is required to complete and submit an annual statement and who knowingly and willfully fails to do so or who knowingly and willfully with intent to deceive makes a false statement or gives information on such statement which such individual knows to be false may be assessed a civil penalty in an amount not to exceed one thousand dollars and/or may be subjected to disciplinary action as otherwise provided by law. Assessment of a civil penalty hereunder shall be made by the Board of Ethics, subject to approval by the Onondaga County Legislature. Assessment of a civil penalty shall be subject to review at the instance of the affected individual in a proceeding commenced pursuant to article seventy-eight of the Civil Practice Law and Rules.

ARTICLE XI. AMENDMENT OF LOCAL LAW 13-1990

Local Law 13 of 1990 is hereby amended as set forth herein.

ARTICLE XII. SEVERABILITY

If any section, subdivision, clause, item or other part of this Local Law, or the application thereof should be held by a court of competent jurisdiction to be invalid, void or violative of a constitution or controlling law, such holding or determination shall be restricted to such section, subdivision, clause, item or other part or the application thereof and shall not apply to the remaining parts of such Local Law. Such

remaining parts shall continue in full force and effect.

ARTICLE XIII. ENABLING LEGISLATION

The provisions of this Local Law are enacted pursuant to the authority granted by Article Eighteen of the General Municipal Law.

ARTICLE XIV. EFFECTIVE DATE

This Local Law shall take effect immediately subject to the provisions of the Municipal Home Rule Law.

PASSED 7/5/2023



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 5th day of July 2023.

A handwritten signature in blue ink, appearing to be "Jm", followed by a horizontal line extending to the right.

Clerk, County Legislature

**JULY 5, 2023
SESSION**

Local Law 5

LEGISLATORS

AYES:

NOES:

ABSENT:

EXCUSED:

A

1. MAY

✓

8. RYAN

✓

3. BURTIS

✓

4. GUNNIP

✓

5. CODY

✓

6. ABBOTT

✓

7. KUHN

✓

9. CHASE

✓

10. OLSON

✓

11. McCARRON

✓

12. KNAPP

✓

13. BUSH

✓

14. KELLY

✓

15. KINNE

✓

16. GARLAND

✓

17. ERVIN

✓

2. ROWLEY

✓

TOTAL:

11

6

0

0

*The meeting was
adjourned at 1:50 p.m.*