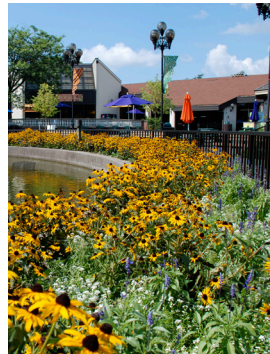


County-Wide Shared Services Plan and Appendices

version 2.02



Onondaga County, New York

TABLE OF CONTENTS

INTRODUCTION

PART 1:	LOCAL GOVERNMENT-LOCAL GOVERNMENT - PROPOSED SHARED SERVICES	1
PART 2:	SCHOOL DISTRICT-SCHOOL DISTRICT - PROPOSED SHARED SERVICES	5
PART 3:	LOCAL GOVERNMENT – SCHOOL DISTRICT / OCM BOCES - PROPOSED SHARED SERVICES	7
PART 4:	GREATER SYRACUSE SHARED SERVICES COUNCIL	9

APPENDICES

APPENDIX A:	EXISTING SHARED SERVICES – LOCAL GOVERNMENT	A - 1
APPENDIX B:	EXISTING SHARED SERVICES – SCHOOL DISTRICTS & OCM BOCES	B - 1
APPENDIX C:	STATE MANDATES – IMPACT ON LOCAL PROPERTY TAXES	C - 1
	<ul style="list-style-type: none"> • STATE MANDATES – COUNTY GOVERNMENT • STATE MANDATES – CITY & VILLAGE GOVERNMENT • STATE MANDATES – TOWN GOVERNMENT 	
APPENDIX D:	CONSENSUS COMMISSION RECOMMENDATIONS	D - 1
APPENDIX E:	PROPOSALS REMOVED FROM EARLIER VERSIONS OF THE PLAN	E - 1
APPENDIX F:	SUPPORTING DETAILS	F - 1

Introduction

New York State's ***County-wide Shared Services Initiative*** law requires Onondaga County Executive Joanie Mahoney, as the chief executive officer of the county, to prepare a "property tax savings plan for shared, coordinated and efficient services among the county, cities, towns and villages" within Onondaga County. This law also created a Shared Services Panel consisting of the County Executive, the Mayor of the City of Syracuse, the Mayors of the fifteen villages and the Supervisors of the nineteen towns within our county.

As the chair of the panel, County Executive Mahoney invited school districts and OCM BOCES to select a representative to serve on the pane. Eighteen of these boards accepted the invitation and selected a representative on the panel, which now has 54 voting members.

The County established a website (www.ongov.net/SharedServicesPlan) to share information with the public about the Shared Services Plan as it was being developed. This website has also served as a means to gather input from civic, business, labor, and community leaders, including

the members of the Shared Services Panel. Extensive outreach efforts were made to labor and community leaders in order to invite their involvement and input.

On July 27, version 1.0 of the Shared Services Plan was published. On August 1, County Executive Mahoney submitted the plan to the County Legislature, as required by State law. On August 3, a public hearing on the Shared Services Plan was held at East Syracuse-Minoa High School.

In response to input from Shared Service Panel members and other community members, the plan was revised and published (version 1.1) on August 24.

The County Legislature reviewed and considered the Shared Services Plan at its Ways & Means Committee meeting on August 28. The County Legislature did not exercise its right to issue an advisory report.

The Shared Services Plan has continued to be revised in response to the input that has been received. This revision (version 1.2) was published on September 7.

Shared Services Panel Representatives

County of Onondaga	Joanie Mahoney, County Executive
City of Syracuse	Stephanie A. Miner, Mayor

Participating Towns	Panel Representative
Town of Camillus	Mary Ann Coogan, Supervisor
Town of Cicero	Mark Venesky, Supervisor
Town of Clay	Damian M. Ulatowski, Supervisor
Town of DeWitt	Edward M. Michalenko, Supervisor
Town of Elbridge	Ken Bush, Jr., Supervisor
Town of Fabius	Melanie Vilardi, Supervisor
Town of Geddes	Jerry Albrigo, Supervisor
Town of LaFayette	Doug Daniel, Supervisor
Town of Lysander	Joseph P. Saraceni, Supervisor
Town of Manlius	Edmond J. Theobald, Supervisor
Town of Marcellus	Karen Pollard, Supervisor
Town of Onondaga	Thomas Andino, Supervisor
Town of Otisco	Wayne S. Amato, Supervisor
Town of Pompey	Carole Marsh, Supervisor
Town of Salina	Mark A. Nicotra, Supervisor
Town of Skaneateles	James Lanning, Supervisor
Town of Spafford	Christopher Kozub, Supervisor
Town of Tully	William Lund, Supervisor
Town of Van Buren	Claude E. Sykes, Supervisor

Participating Villages	Panel Representative
Village of Baldwinsville	Richard Clarke, Mayor
Village of Camillus	Patricia J. Butler, Mayor
Village of East Syracuse	Robert T. Tackman, Mayor
Village of Elbridge	Christopher A. DeCola, Mayor
Village of Fabius	Stephen Sommers, Mayor
Village of Fayetteville	Mark A. Olson, Mayor
Village of Jordan	Richard Platten, Mayor
Village of Liverpool	Gary C. White, Mayor
Village of Manlius	Paul Whorrall, Mayor
Village of Marcellus	John P. Curtin, Mayor
Village of Minoa	William F. Brazil, Mayor
Village of North Syracuse	Gary Butterfield, Mayor
Village of Skaneateles	Martin L. Hubbard, Mayor
Village of Solvay	Ronald Benedetti, Mayor
Village of Tully	Elizabeth L. Greenwood, Mayor

Participating School District/ BOCES	Panel Representative
Baldwinsville Central School District	James Rodems, Assistant Superintendent for Business Services
East Syracuse-Minoa Central School District	Donna J. DeSiato, Superintendent
Fabius-Pompey Central School District	Timothy P. Ryan, Superintendent
Fayetteville-Manlius Central School District	Craig J. Tice, Superintendent
Jamesville-DeWitt Central School District	Timothy Decker, Business Administrator
Jordan-Elbridge Central School District	James R. Froio, Superintendent
Lafayette Central School District	Jeremy Belfield, Superintendent
Liverpool Central School District	Mark F. Potter, Superintendent
Lyncourt Union Free School District	James J. Austin, Superintendent
Marcellus Central School District	Anthony Sonnacchio, Business Administrator
North Syracuse Central School District	Donald Keegan, Assistant Superintendent for Business Services
OCM Boces	J. Francis Manning, Superintendent
Onondaga Central School District	Robert Price, Superintendent
Solvay Union Free School District	Karen Henry, Assistant Superintendent for Business Administration
Syracuse City School District	Jaime Alicea, Superintendent
Tully Central School District	Bradley R. Corbin, Business Administrator
West Genesee Central School District	Christopher R. Brown, Superintendent
Westhill Central School District	Casey W. Barduhn, Superintendent

Part 1: Local Government - Local Government Proposed Shared Services

Part 1 of the Onondaga County Shared Services Plan consists of proposed shared services between local governments.

The Panel Representatives from the city, towns, and villages in Onondaga County contributed many innovative proposals that are found here.

County department heads and other staff also offered suggestions for how the county, city, towns, and villages could share services and achieve spending reductions in municipal budgets for 2018 and 2019, as well as for recurring savings after 2019.

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Code Enforcement						
17025	Town of Geddes; Village of Solvay	Municipality	The Town of Geddes and the Village of Solvay will share Code Enforcement operations.	\$ 50,000	\$ 50,000	\$ 50,000
17026	Village of Fayetteville - Village of East Syracuse	Municipality	The Village of Fayetteville and the Village of East Syracuse will share Code Enforcement operations. This will allow for a more effective, efficient and consistent delivery of services	\$ 25,000	\$ 25,000	\$ 25,000
Employee Benefits						
17065	County of Onondaga; City of Syracuse; Syracuse City School District	City of Syracuse	The County of Onondaga, the City of Syracuse and Syracuse City School District issued a joint Request for Proposals for a Medicare Advantage plan, with coverage provided to retirees of all organizations beginning January 1, 2018. Each entity has compared the proposals received and plans to select a joint insurance provider. The County contract for Medicare Advantage coverage will include language designed to allow towns or villages to "piggy-back" on the County contract.	Projected to save at least \$ 2.2 million but could be as high as \$4.4 million	Projected to save at least \$ 2.2 million but could be as high as \$ 4.4 million	Unknown
Engineering						
17070	Towns of Van Buren and Lysander; Village of Baldwinsville	Town of Van Buren	The Town of Van Buren proposes an inter-municipal shared services agreement with the Town of Lysander and the Village of Baldwinsville to allow shared use of a scanner/plotter unit. The T/O Lysander owns the unit, and would expect each municipality share in the annual lease cost on a pro-rated basis.	\$ 3,000	\$ 3,000	\$ 3,000
Financial Administration						
17076	County of Onondaga; open to any Town or Village; notices to be removed from this proposal were received from the Towns of Manlius, Otisco and Van Buren, and from the Village of Baldwinsville.	County	The County of Onondaga uses Oracle Hyperion Planning, a centralized, Excel and Web-based planning, budgeting and forecasting solution that integrates financial and operational planning processes. The County's license for this software application allows any town or village within Onondaga County to use this solution with Microsoft Excel or a Web-based interface to plan and monitor their own municipal budgets.	\$ 0.00	\$ 0.00	\$ 0.00
17079	County of Onondaga; Towns (All except Towns of Manlius and Otisco, which sent notices to be removed from this proposal); Villages (All)	County	The County proposes to offer financing to towns and villages, including their lighting districts, that plan programs to replace streetlight equipment with energy-efficient replacements with a break-even point of five years or less.	\$ 0.00	\$ 0.00	\$ 0.00
Governance						
17100	County of Onondaga; Towns of Cicero, Dewitt, Fabius, Fayetteville, Geddes, Pompey, LaFayette, and Tully; Villages of Camillus, Elbridge, Fabius, and Tully. (All other local governments requested withdrawal of this action by letter dated 8/31/2017.)	County	By agreement of the county and certain towns and villages, pursuant to General Municipal Law § 239-n, a intergovernmental relations council to be known as the Greater Syracuse Shared Services Council will be created. Among the powers of such council will be to "Devise practical ways and means for obtaining greater economy and efficiency in the planning and provision of municipal services and make recommendations in accordance therewith" and to "Otherwise promote strong and effective local government, public health, safety, morals and general welfare by means of local and intercommunity planning or performance of municipal services", as well as to "Operate as a purchasing consortium, where authorized by participating municipalities, for the purpose of obtaining economies through joint bidding and purchasing." See Part 5 for additional information.	\$ 0.00	\$ 0.00	\$ 0.00
17101	Towns (All); Villages (All)	Towns, Villages, and City	The Onondaga County Association of Town Supervisors and the Onondaga County Mayors Association will meet together quarterly to devise practical, efficient, and effective ways to provide services to the people of Onondaga County. Such meetings will be open to Onondaga County Government.	\$0.00	\$0.00	\$0.00

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Grounds Maintenance						
17110	Town of Lysander and Van Buren; Village of Baldwinsville	Municipality	The Town of Van Buren and the Village of Baldwinsville propose sharing the services of one (1) Certified Herbicide Applicator who currently employed by the Village of Baldwinsville. This would avoid the need to certify a separate individual for the Town of Van Buren.	\$ 3,000	\$ 3,000	\$ 3,000
HR/Labor Negotiations						
17170	County of Onondaga; Towns of Lysander and Van Buren; Village of Baldwinsville	Municipality	The Town of Lysander, the Town of Van Buren and the Village of Baldwinsville propose utilizing Onondaga County's resources to assist with HR services as well as labor negotiations/issues. Utilizing Onondaga County's knowledge and experience would provide for better services for the smaller entities.	\$ 30,000	\$ 30,000	\$ 30,000
Information Technology						
17045	Village of Manlius	Municipality	The Village of Manlius proposes utilizing OCM BOCES for Information Technology services.	\$ 9,600	\$ 9,600	\$ 9,600
Insurance						
17055	All Towns and Villages who are currently purchasing Worker's Compensation insurance policies, except the Town of Manlius and Village of Manlius, which sent notices asking to be removed from this proposal.	Municipality	Multiple municipalities within Onondaga County would issue a joint solicitation for Workers Compensation Insurance. This should yield more favorable pricing than could be achieved by a single entity. Conservative savings estimate is 2% of current policy costs.	\$ 71,440	\$ 71,440	\$ 71,440
Law Enforcement						
17060	Village of Liverpool - Town of Salina	Municipality	The Village of Liverpool will make its portable speed detection trailer available to the Town of Salina. The Town of Salina will be able to access this technology without having to purchase their own equipment.	\$ 10,000	\$ 0.00	\$ 0.00
17061	To Be Determined	Municipality	The Village of Liverpool Police Department will sponsor and host DCJS Certified Breath Analysis Operator 3-day training sessions. The sessions will be open to other agencies at significant savings by utilizing the Liverpool Police Department in-house certified training officers in a central location.	\$ 0.00	\$ 0.00	\$ 0.00
Parks & Recreation						
17081	Town of Skaneateles; Village of Skaneateles	Municipality	The Village of Skaneateles will transfer ownership of Austin Park to the Town of Skaneateles. This will avoid duplication of services and insurance costs.	\$ 4,000 - \$ 6,650 to the Village of Skaneateles	\$ 4,000 - \$ 6,650 to the Village of Skaneateles	\$ 4,000 - \$ 6,650 to the Village of Skaneateles
17083	County of Onondaga, open to any towns or villages; notices to be removed from this proposal were received from the Towns of Camillus, Cicero, Clay, Lysander, Manlius, Onondaga, Otisco, Salina, and Van Buren, and from the Villages of Baldwinsville, Camillus, Fayetteville, Liverpool, Manlius and North Syracuse.	County	Onondaga County proposes offering mowing and landscaping services to towns and villages for their outdoor park spaces, in an effort to merge resources and to efficiently utilize a consolidated workforce.	Savings based on participation. Current avg. County cost per acre mowed is \$ 47.82	Savings based on participation. Current avg. County cost per acre mowed is \$ 47.82	Savings based on participation. Current avg. County cost per acre mowed is \$ 47.82

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
17084	County of Onondaga, open to any other municipality; notices to be removed from this proposal were received from the Towns of Camillus, Lysander, Manlius, Onondaga, Otisco, Salina, and Van Buren, and from the Villages of Camillus, Baldwinsville, Fayetteville, Liverpool, Manlius, North Syracuse and Solway.	County	Onondaga County proposes creation of a web based data center to provide county-wide Park facility reservations and rental information for every park located in Onondaga County regardless of municipality jurisdiction	\$ 0.00	\$ 0.00	\$ 0.00
Sanitary & Storm Sewers						
17095	Villages of Fayetteville, Manlius and Minoa.	Municipality	The Village of Fayetteville will make a joint purchase with the Village of Manlius of a Sewer Camera and Tractor System, allowing both villages to televise both Sanitary Sewer Laterals, Mains and Manholes, as well as Storm Sewers. Total Savings = \$78,500. Annual savings amortized over 5 years.	\$ 17,366	\$17,366	\$17,366
Social Services / Health						
17160	Towns of Camillus, Van Buren, and Manlius.	Municipality	The Towns of Camillus, Manlius and Van Buren propose to use the Onondaga County Employees Benefit Association (OCEBA) for employee benefits as a way to reduce costs.	\$ 100,000	\$ 100,000	\$ 100,000
Street & Highway Maintenance						
17120	County of Onondaga; Towns (Any); Villages (Any). Notices asking to be removed from this proposal have been received from the City of Syracuse, Towns of Manlius and Otisco, and Village of Manlius.)	County	Onondaga County is proposing that all municipal entities within Onondaga County enter into an Intermunicipal Agreement for equipment sharing. The agreement would list all available equipment by owner that could be provided to other entities for use.	\$ 0.00	\$ 0.00	\$ 0.00
17123	Town of Geddes; Village of Solway	Municipality	The Town of Geddes and the Village of Solway propose combining highway related services and co-locating in a new facility.	\$ 150,000	\$ 150,000	\$ 150,000
17124	County of Onondaga; Town of Van Buren	Municipality	The Town of Van Buren will utilize the Onondaga County DOT fueling facility on Pottery Road as its primary fueling location. This will allow the Town to avoid the cost of building a new fuel facility. Total Savings = \$430,000. Annual savings amortized over 10 years.	\$ 51,628	\$ 51,628	\$ 51,628
17125	Town of Van Buren - Town of Lysander	Municipality	The Town of Van Buren and the Town of Lysander will share the use of a tractor with a long arm mowing attachment. This will allow the Town of Van Buren to avoid the cost of purchasing additional equipment for mowing. Total Savings = \$105,000. Annual savings amortized over 5 years.	\$ 23,226	\$ 23,226	\$ 23,226
17128	Village of Baldwinsville - Town of Van Buren	Municipality	The Village of Baldwinsville proposes utilizing the existing brush chipping equipment owned by the Town of Van Buren therefore avoiding the cost of obtaining one of its own.	\$ 60,000	\$ 0.00	\$ 0.00
17130	Towns (All); Villages (All)	Municipality	The Town and Villages in Onondaga County are proposing to include piggybacking language in future public works bids allowing a Town or Village the ability to utilize the successful bid.	\$ 0.00	\$ 0.00	\$ 0.00
17131	Onondaga County - Town of Salina	County	Onondaga County and the Town of Salina propose the construction of a single highway facility that will accommodate the needs of both entities and avoid the need for 2 separate buildings. Total Savings = \$2,435,646. Annual savings amortized over 20 years.	\$ 168,765	\$ 168,765	\$ 168,765
17132	Town of Lysander - Village of Baldwinsville	Municipality	The Town of Lysander is proposing that it utilizes existing sewer cleaning equipment (a sewer rodder) owned by the Village of Baldwinsville therefore avoiding the cost of obtaining one of its own.	\$ 40,000	\$ 0.00	\$ 0.00

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Streets, Police, DPW, etc						
17150	County of Onondaga; Towns (Any); Villages (Any); the City of Syracuse, Town of Manlius, and Otisco and Village of Manlius have sent notices removing them from this proposal.	County	Onondaga County is proposing the creation of a County Wide Fleet Fuel Card. Fueling at authorized retail locations or existing municipal fueling facilities would avoid the construction of new fuel facilities.	\$ 2,000 per tank per year	\$ 2,000 per tank per year	\$ 2,000 per tank per year
Tax Assessment						
17161	County of Onondaga; Town of Geddes	Municipality	Relinquish Tax assessor services to Onondaga County (Onondaga County does not currently offer assessment services to other municipalities but will explore the option and costs)	\$ 0.00	\$ 0.00	\$ 0.00
Workplace Safety						
17200	Towns (All except Otisco, which sent a notice removing it from this proposal); Villages (All except Manlius, which sent a notice removing it from this proposal.)	Municipality	The Town of Camillus is proposing to create a safety training position that could be utilized by multiple jurisdictions. The intent would be to provide for a safer workplace, reducing accident rates therefore reducing workers compensation costs.	\$ 0.00	\$ 0.00	\$ 0.00
17201	Towns of Van Buren and Lysander; Village of Baldwinsville	Municipality	The Village of Baldwinsville, Town of Van Buren and Town of Lysander propose combining employee safety training operations into a single unit utilized by all 3 municipalities.	\$ 6,000	\$ 6,000	\$ 6,000

Part 2: School District - School District Proposed Shared Services

The Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES) exists to develop and provide educational programs and services of the highest quality for the component school districts and the community.

In fact, everything that OCM BOCES does is done as a shared service between two or more school districts. An abbreviated description of the shared services that OCM BOCES already provides to school districts in Onondaga County is included in Appendix B.

Nonetheless, the Boards of Education representing seventeen school districts in Onondaga County, as well as the OCM BOCES Board of Education, accepted the County Executive's invitation to select a representative to serve as a voting member of the Shared Services Panel.

The school districts have made a proposal for an additional shared service among school districts, as described below.



Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Tranportation						
17401	School Districts (All); OCM BOCES	School Districts and OCM BOCES	OCM BOCES and its member school districts to establish a Tranportation Hub to deliver transportation for special needs and other students, using school district bus drivers and vehicles.	\$ 75,000	\$ 75,000	\$ 75,000

Part 3: Local Government- School District / OCM Boces Proposed Shared Services

Seventeen school districts and OCM BOCES are represented on the Onondaga County Shared Services Panel, joining the County Executive, City Mayor, 15 Village Mayors, and 19 Town Supervisors.

The association of village mayors has met several times with the association of town supervisors to discuss potential Shared Services. At the most recent joint meeting of the mayors and supervisors, these Shared Service panel members were joined by a representative of Mayor Miner's office and by County Executive Mahoney.

The village mayors and town supervisors have advanced several innovative proposals involving shared services that would be provided by OCM BOCES to municipalities. These proposals are described here.

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Financial Administration						
17600	County of Onondaga; Towns (All); Villages (All, except for Manlius, which has sent a notice removing it from this proposal); School Districts (All)	County	The County is migrating to new Delinquent Tax Collection software that will be offered as a shared services to all towns, villages, and school districts. Any town, village, or school district that switches to the County-provided system will be billed \$1.00 per tax bill, rather than \$2.00 per tax bill. If all eligible municipalities and school districts take advantage of this shared service, the total annual savings will amount to \$300,000.	\$ 298,345	\$ 298,345	\$ 298,345
Electric & Gas						
17601	Towns (All); Villages (All); OCM BOCES	Municipality	The Village of Manlius proposes using OCM BOCES electricity and natural gas contract pricing. (Available to all Towns and Villages.)	\$ 0.00	\$ 0.00	\$ 0.00
Fuel Storage						
17602	Town of Lysander; Baldwinsville School District	Municipality / School District	The Town of Lysander and the Baldwinsville School District are proposing sharing a fuel storage facility.	\$ 20,000	\$ 0.00	\$ 0.00
Purchasing						
17603	County-Wide	Municipality - School	OCM BOCES will offer discounted energy (electricity and natural gas) commodity pricing currently non participating Towns and Villages.	\$ 0.00	\$ 0.00	\$ 0.00
Information Technology						
17604	Towns (All); Villages (All); OCM BOCES	Municipality - School	OCM BOCES will offer Information Technology Services to towns and villages that are not already receiving IT services from OCM BOCES.	\$ 0.00	\$ 0.00	\$ 0.00

Part 4: Greater Syracuse Shared Services Council

The County proposes to create by agreement, pursuant to General Municipal Law § 239-n, the Greater Syracuse Shared Services Council.

Under GML § 239-n, which is included in its entirety below, each of the county's nineteen towns, fifteen villages, the city, and the county are eligible to become a member of the council.

The County Executive received a letter dated August 31, 2017 from the chief executives of the City of Syracuse, eleven villages, and thirteen towns asking for the withdrawal of this proposal. Subsequently, the supervisor of the Town of Dewitt expressed his support for this proposal. The County welcomes any other local government to join this council at the time of its creation or thereafter.

Upon adoption of by-laws by Council members, the Greater Syracuse Shared Services Council would be able to carry out any of the powers enumerated in GML § 239-n and incorporated into the Council's by-laws.

These may include operating as a purchasing consortium for the purpose of obtaining economies through joint bidding and purchasing, as well as the power to purchase and make available to participating municipalities goods and equipment, including but not limited to computer hardware and software.

General Municipal Law § 239-n. Intergovernmental relations councils

1. Any county outside the city of New York, city, town, village, school district, board of cooperative educational services, or fire district or any combination thereof, may create by agreement an intergovernmental relations council to strengthen local governments and to promote efficient and economical provision of local governmental services within or by such participating municipalities, and to that end such council shall have power to:

- a. Make surveys and studies and conduct research programs to aid in the solution of local governmental problems and in efforts to improve administration and services.
- b. Provide for the distribution of information resulting from such surveys, studies and programs.
- c. Consult and cooperate with appropriate state, municipal and public or private agencies in matters affecting municipal government.
- d. Devise practical ways and means for obtaining greater economy and efficiency in the planning and provision of municipal services and make recommendations in accordance therewith.
- e. Promote the general commercial, industrial and cultural welfare of the participating municipalities.
- f. Otherwise promote strong and effective local government, public health, safety, morals and general welfare by means of local and intercommunity planning or performance of municipal services.
- g. Employ such persons and adopt such rules and regulations as shall be necessary and proper to effectuate the purposes of this section.
- h. Provide a forum for local governments to explore and develop areas for municipal cooperative activities pursuant to article five-G of this chapter.
- i. Operate as a purchasing consortium, where authorized by participating municipalities, for the purpose of obtaining economies through joint bidding and purchasing.
- j. Purchase and make available to participating municipalities, where authorized by participating municipalities, goods and equipment, including but not limited to computer hardware and software.
- k. Gather and make available information on surplus goods and equipment for sale or lease.

2. The members of an intergovernmental relations council shall adopt by-laws to govern its activities and shall elect from their own number a chairman and secretary and other necessary officers to serve for such period as the members shall decide.

3. The board of supervisors of a county, the appropriate officials of a city, the governing body of a school district, board of cooperative educational services or fire district, the board of trustees of a village, or the town board of a town, is hereby authorized to include annually in the budget and raise by taxation in such county, city, school district, village or town a sum to meet all or an appropriate share of the actual and necessary expenses of establishing, maintaining and continuing such intergovernmental relations council.

Appendix A: Existing Shared Services- Local Government

The local governments in Onondaga County already provide an impressive range of Shared Services to the people served by the county, city, towns, and villages.

In the following pages, you will find descriptions of many current Shared Services, as provided by the municipalities themselves.



CITY OF SYRACUSE

- Merging the Syracuse City Purchasing Department with Onondaga County
- PeopleSoft -\$2 million in City savings between services and using County equipment
- Land Bank -created by inter-municipal agreement between the City of Syracuse and the County of Onondaga
- Say Yes -County programs operating in City schools. City leverages money for County and State dollars
- Tax Billing -Syracuse does billing and collecting for Onondaga County
- Airport Authority -multiple municipalities represented on the Board
- Mail services -Syracuse uses Onondaga County mail services
- Printing -Syracuse City School District performs printing for the City of Syracuse
- Jointly solicit Professional Services RFPs (Medicare Advantage, third party administrative services, outside auditors)
- City/County tax Abstract (libraries, public safety building, criminal court house, jail, center for forensic science)
- Joint Schools Construction Board (JSCB)
- Syracuse-Onondaga County Planning Agency (SOCPA)
- Onondaga County Resource Recovery Agency (OCRRA)
- Civil Service- City uses Onondaga County civil service list
- County sewer charge based upon water consumption that the City provides the County
- Syracuse Police work at Libraries and City Schools
- County Health Department has access to City integrated property systems (IPS). Complaints of lead violations are now visible to the public
- County pays for one housing inspector to utilize for tenant rental agreements which provide pre and post inspections for tenants
- Collaborate with County on sewer maintenance
- Work with County WEP and County Plumbing for building permit reviews
- City uses School District facilities for file storage

TOWN OF CAMILLUS

- Combined Tax Receiver office w/Town Clerk
- Share Assessor with Elbridge
- Share Dog Control with Van Buren
- Share IMA with Geddes PD
- Share these of our fire arms instructors with various agencies
- Snow plow agreement with County of Onondaga
- Lease with OCWA
- Share services at our landfill w/Towns/and OCRRA
- BOCES for our electric and gas
- Shared services with parks/rec for field marking paint & supplies
- Shared services with West Genesee School District and Parks & Rec. free use of their pool & facilities, some snow plowing, help when needed

TOWN OF CICERO

- Cicero uses County Purchasing for RFP's.
- Cicero shares snow plowing with the County
- Cicero uses BOCES for I.S. services.
- We purchase our motor fuel from the North Syracuse School District.
- We Sweep the parking lots for the North Syracuse School District.
- Onondaga County prepares Cicero's Brush and Trash contracts.
- The Town of Clay provides animal control services to Cicero.
- Cicero collects property Taxes for The Village of North Syracuse and school taxes for the North Syracuse School District.
- We provide and share youth programs (The Canteen) with the Towns of Clay and Salina as well as the Village of North Syracuse.
- Cicero Highway shares equipment with the Village of North Syracuse.
- The Cicero Police Department lends assistance to the Village of North Syracuse and the Sheriff's Department and vice versa.
- Cicero works with Onondaga County Department of Water Environment Protection (WEP) on sanitary sewer issues.
- We contract with the Village of North Syracuse Fire Department for fire protection.
- We use OCWA for our water districts.
- We are under contract with PERMA for our Workers Comp coverage.
- We use North Syracuse School District facilities for some of our youth programs.
- Onondaga County prepares and mails our Tax bills.
- Cicero uses Onondaga County's Civil Service List.

TOWN OF CLAY

- Police merger with Sheriff
- Dog control shared services with Cicero and Village of No. Syracuse
- Building an alliance with Village of No. Syracuse for uniform codes
- Plowing services with Onondaga County
- Purchasing services with Onondaga County for contracts, RFP's
- Partner with Cicero and Clay Recreation Departments, i.e. Canteen program; golf lessons; etc.
- Recently assisted Cicero with their newly hired Tax Receiver (job shadowed at Clay to aide in transition)

TOWN OF ELBRIDGE

Town to Town:

- Assessor

Town to Village:

- Code Enforcement
- Dog Control
- Street Repair / Sweeping
- Equipment Sharing
- Parks Maintenance
- Pool Maintenance
- Pool Maintenance
- Joint Purchases – Salt
- UV Filtration Plant
- Sr. / Youth Rec Programs
- Water Service

Town to School:

- Use of Rec. Facilities

Town to County:

- Purchasing
- Snow Removal
- Canal Trail Maintenance
- Sr. / Disabled Transportation
- Neighborhood Advisor

TOWN OF GEDDES

- The Town provides the Director of code enforcement services to the Village
- The Town has taken over most summer park services of the Village
- The Town has shared storage and purchasing for salt with the County
- The Town has municipal plowing agreements with the Village and School Districts
- The Town provides space for all Village Board Meetings
- The Town provides court room for Village Court proceeding
- The Town and Village share sweeper and other equipment as needed
- The Town shares its transfer station with the Village for summer brush pickup
- The Town is including the Village in its town wide comprehensive plan
- The Town contracts with the Solvay Fire Department for services- Westvale and Solvay
- The Town provides Fire Marshall for the Town and Village

TOWN OF LYSANDER

- Shared Assessor w/ Van Buren
- Purchase electricity through Association of Town's Consortium
- Utilized County and State Bids for purchasing
- Snow Plow agreement with Onondaga County
- Share Canton Woods Senior Center with Village of Baldwinsville and Van Buren
- Utilize trucks from the Village of Baldwinsville, Van Buren and many others for road work
- Water District Lease Agreement with the Village of Baldwinsville
- Northwest Fire District Lease Agreement for use of our highway garage
- PERMA- Public Employer Risk Management Association for our Workman's Comp.
- Onondaga County Planning Federation
- CNY Storm Water Coalition
- Onondaga County Water and Environmental Protection for sewer maintenance and storm water illicit discharge hotline
- OCWA Operates and maintains majority of our water districts

TOWN OF MANLIUS

- 1985 - Consolidated the villages of Manlius, Fayetteville and Minoa Police department with the Manlius Police.
- 2005 - The Manlius Shared Services task force was organized with the three villages, the Town and residents to study Town consolidation within the municipalities.
- 2012 - Our four fire departments implemented the Organizational Consolidation Program. Our Fire Departments consolidated to use the same billing company which resulted in across the board savings
- 2013 Consolidated Dog control Services within the Town and Villages with the SPCA
- Along with all of our 19 Towns, contract with the county to share in plowing the county roads.

TOWN OF OTISCO

- Tri-Town (Otisco, Marcellus, and Spafford) Water District
- Contract with OCWA
- Snow Removal Contract with Onondaga County
- Contract with OCRRA
- Joint Road Work Projects with the Town of Tully and Other Neighboring Towns
- Ambulance Service with MAVES
- Joint Fuel Facility between the Otisco Hwy. Dept. and the Otisco Fire District
- Joint Snow Removal Assistance with Other Towns

TOWN OF POMPEY

- Syracuse Onondaga County Planning Agency
- Snow Plow agreement with Onondaga County
- Combined Tax Collector Office with Town Clerk
- Collect Taxes for Fayetteville-Manlius and Jamesville-Dewitt school districts
- Share Assessor with Fabius
- Swim Program at Cazenovia College with LaFayette
- SPCA for Dog Control
- Utilize County and State Bids for Purchasing
- PERMA-Public Employers Risk Management Association for our Workers Comp
- Onondaga County Planning Federation
- CNY Stormwater Coalition
- Onondaga County Water and Environmental Protection for sewer maintenance and stormwater illicit discharge hotline
- OCWA operates and maintains our water districts
- Southern Onondaga Trash Service (SOTS)
- Highway Department works with neighboring towns on various projects
- County Highway Department Truck is housed at Pompey Highway Garage during winter

TOWN OF SALINA

- Shared Assessor w/ Cicero- 2009 to 2014
- Shared Comptroller w/ Van Buren- 2012 to 2016
- Purchase and Store Salt for Village of Liverpool
- Purchase Electricity through Association of Towns Consortium
- Utilized County Purchasing for RFPs and purchasing
- Snow Plow Agreement w/ Onondaga County
- Partner w/ Cicero, Clay, North Syracuse for the Canteen Program
- CNY Storm Water Coalition
- OCDWEP for sewer maintenance and storm water illicit discharge

TOWN OF TULLY

Shared With Village:

- Equipment-No Redundancies with the exception of Lawn Maintenance
- Both village and Town utilize same building for offices and computer framework
- Dog Control Officer
- Joint Planning Board
- Accountant
- Attorney

Shared With School District:

- Joint Fuel Depot-Village, School District, Fire District, Ambulance District and Town
- Equipment
- Town Land used for School's Athletic Programs
- Equipment from County is made available to fill in voids created by short term use: I.E. Snow blower, Bulldozer and Bucket Truck

Shared With County

- Town , Village and School District use County Bids for some purchases
- Salt Shed Constructed by Town (Town received a Partial Grant)
- County uses Highway Building to Park 3 Snow Plows for Winter
- Equipment from County is made available to fill in voids created by short term use: I.E. Snow blower, Bulldozer and Bucket Truck
- Shared With Other Towns:
- Combine Town's Work Forces and Equipment when Paving
- Formed a Trash District called Southern Onondaga Trash System(S.O.T.S) having One Trash Company make collections for Towns of LaFayette, Pompey, Fabius and Tully: Substantial Savings for Residents

TOWN OF VAN BUREN

- Sharing Digital Survey Equipment with Town of Camillus
- Shared Dog Control Services with Town of Camillus
- Code Officer coverage agreement with Town of Lysander & Village of Baldwinsville
- Snowblower Use Agreement with Village of Baldwinsville
- Reciprocity on Highway Equipment Sharing with Village of Baldwinsville, Town of Lysander, Town of Elbridge, Town of Onondaga, Town of Clay, Town of Camillus
- Fuel Fill-up Agreement with OCDOT
- Salt Exchange with OCDOT
- Use of county purchase for salt and equipment
- Electric purchase thru Assoc. of Towns MEP program
- OCEBA health insurance purchase with several municipal entities
- Shared Comptroller with TOWN OF Salina for 4 years until retirement
- Internally merged the office of Tax Receiver and Town Clerk
- Water system lease with OCWA
- Canton Woods Senior Center Agreement- Village of Baldwinsville & Town of Lysander
- Snowplowing Contract with OCDOT
- CAP agreement with Town of Lysander
- Polling Place agreement with OCBOE
- Sewer Maintenance Agreement with OCWEP
- Agreement with Onondaga County Sheriff's Dept. for local substation
- Water Maintenance & Supply Agreement with Village of Baldwinsville

VILLAGE OF BALDWINSVILLE

- Allowing the Baldwinsville Central School District to utilize the Village Salt Storage Building to store their winter supply of deicing salt. This allows the school district to save on the cost of a storage facility and the cost of a dedicated frontend loader.
- The Canton Woods Senior Center is a meeting place for seniors in the greater Baldwinsville area that provides programming, facilities and services aimed directly at meeting the needs of our senior residents. This facility is jointly funded and operated by the Lysander, Van Buren and the Village of Baldwinsville.
- The Village of Baldwinsville often works in conjunction with the Northwest Fire District. Each year we borrow a boat from the District for the installation and removal of docking. The District often borrows the Village's bucket truck when performing service in their buildings.
- The Village completes roadway milling and resurfacing projects every summer. Not having the necessary equipment to complete this work we borrow trucks, milling equipment and personnel from other Towns to assist in this work. In turn, these towns request trucks and personnel from the Village when they perform their roadway resurfacing.
- Each community has special needs that prompt them to purchase specialized equipment. We often borrow equipment from other municipalities (excavator from Town of Van Buren, low-boy truck from Camillus, etc.) and loan equipment to them (water truck, sewer jet, etc.).
- The Village works with the Towns of Lysander and Van Buren to jointly conduct hearing tests and drug/alcohol testing of our employees.
- The Village utilizes the Baldwinsville Central School District's fuel facility for all our gasoline and diesel fuel needs. This saves the Village on the cost of owning a fueling facility as well as all the regulatory costs associated with operating a fuel dispensing facility.
- The Village provides water to five Lysander water districts and one Town of Van Buren water district. The Village provides supply of water, maintenance of water system infrastructure, billing and receiving. The Village does this at a very small marginal increase in water operation costs. The Towns incur no operational or administrative costs to provide their residents with water service.
- The Village is a member of the Onondaga County Storm Water Coalition. This coalition of municipalities utilizes many shared services to meet their storm water regulatory requirements.
- The Village and Towns of Van Buren and Lysander share park facilities. The Town of Lysander operates a summer program in a Village park. The three municipalities share maintenance responsibilities of a Village park that is used for youth baseball and softball.
- The Village and Towns have jointly applied and received funding from various agencies for a number of different projects. Two such projects; resurfacing Canton Woods Senior Center parking lot (Community Development), sidewalk construction (NYS DOT).

VILLAGE OF EAST SYRACUSE:

Shared Between the Village and Town of DeWitt:

- Assessor
- Dog Control through CNY SPCA
- Transfer of Police function December 31, 2014
- Coverage by Judges Village Justice Court and Town Court
- Equipment and manpower Village DPW and Town Highway Department
- Use of Village pool for Town day care
- Fueling facilities
- Training for Planning and Zoning Boards
- CGR (Center for Government Research) Shared Services study 2012
- LDC (Land Development Corp) for community center and Fire Station 2
- Fire Protection Services
- Police sub-station located in Village Municipal Building

Shared Between the Village and Onondaga County:

- Purchasing services
- Water lease with OCWA
- CNYRPDB MS4 Coalition (Stormwater management and education)
- Sewer maintenance with Water and Environmental Protection
- Equipment and manpower from Highway Department
- Emergency Management resources and Command Center
- Sheriff's Department coverage during special events and emergencies
- Planning referral and review
- MSW disposal at OCRRA
- Department of Personnel – Civil Service resources
- Board of Elections – responsible for all Elections and Village serves as polling place
- GIS and mapping

Shared Between the Neighboring Municipalities (Villages and Towns):

- Fire Department Mutual Aid
- Ambulance services within East Syracuse Fire District – EAVES
- Equipment and manpower DPW's
- Training – for PESH, Workers Comp, Fire Department and First Aid
- Railroad issues and Critical Response Committee

Shared Between the Village and ESM School District:

- Park facilities, ball fields, and Hanlon Pool
- Intergenerational program with Village seniors and ESE students
- School crossing guard
- IT services and website design

VILLAGE OF FAYETTEVILLE

- Dog control with Town of DeWitt
- LT. services with OCM-BOCES
- Utility purchases thru OCM-BOCES
- OCEBA for Dental and Vision health insurances
- Shared PERMA services
- Brine manufacturing for State, County, Town and several villages
- Board Collie with the FM School District
- Combined recreation events with State, Town and Village of Manlius
- Onondaga County Storm Water MS4 coalition
- Code Enforcement with other village(s)
- EEOC in village fire department with TMPD
- CRC with TMPD
- DPW equipment sharing with Town, School district, and several villages
- County and State purchasing contracts
- Shared training with Town Highway Dept.
- Shared Assessor
- Shared purchase of jetting camera with Village of Manlius
- Mutual aid for Fire and EMS throughout Onondaga County
- SMTC and SOCPA

VILLAGE OF JORDAN

Contracted Service

- Code Officer with the Town of Elbridge
- Water filtration and transmissions with Village of Elbridge
- Road Salt Purchasing via Onondaga County contract

Intermunicipal Agreements (Formal & Informal)

- Dog Control Officer with Town of Elbridge
- DPW Laborers and/or Equipment with the Village of Elbridge, Village of Weedsport, Town of Elbridge, Village of Skaneateles, Town of Brutus and the Town of Lysander
- Property Assessment with the Town of Elbridge
- Wastewater Treatment Back-up Operator with the Village of Skaneateles

Shared Services We Provide

- Uniformed Police Officer as Bailiff to the Town of Elbridge
- Water Filtration Back-up Operator to the Village of Elbridge
- Fire Protection Contracts for Town of Elbridge and the Town of Cato

Another cost saving venture we have used for years: Coordination of time frame of RFPs for trash removal with the Village of Elbridge in attempt to get better rates for each of us.

THE VILLAGE OF LIVERPOOL

- With - O.C.M. B.O.C.E.S. Full Information and Technology Service and Support
- With - Town of Salina - Road Salt Purchase and Storage Agreement
- With - Town of Salina - Assessment Services
- With - Town of Salina - Animal Control Services
- With - Onondaga County Parks Dept. - Purchase and Storage of Fuel for Police and DPW
- With - Onondaga County Purchasing - Source and Purchase Johnson Park Stage Cover
- With - Onondaga County W.E.P. - Emergency Sewer Back-Up Response- Jetting and Camera Inspection With - Onondaga County Sheriffs Dept. - Major Felony Unit - Shared Resources and Manpower
- With -New York State Police and Onondaga County Sheriffs - Special Investigations and Operations
- With - Onondaga County Parks Dept. - Shared Parking Agreement
- With the Association of Towns of the State of New York – Participates in NYS Municipal Workers’ Compensation Alliance
- Previously - With the Village of East Syracuse - A very successful two year agreement sharing the services of a Chief of Police. This arrangement terminated when East Syracuse entered into a full shared services agreement for Police Services with the Town of Dewitt.
- Previously - With the Liverpool Central School District - Routine maintenance, repair and road service for Village vehicles and equipment. This agreement was in place for many years and was very cost effective. After recent changes in school district policies, the practice was discontinued.
- Scheduled for Mid-June 2017 - With Town of Salina - Installation of Johnson Park Stage Cover

VILLAGE OF MANLIUS

- Our Village has always tried to cooperate with the Town and surrounding Villages. Whenever there is any need for paving or roadwork, the Town Highway Dept. and neighboring Village DPW work closely with our DPW providing manpower and equipment to complete the job.
- Village of Manlius and the Village of Fayetteville work cooperatively providing salt brine for snow/ice removal via an inter-municipal agreement. It is a process that is promoted at municipal training conferences statewide. Our Village also provides shared storage space for the road salt needed for the local school district.
- The local school district and our village also share various services; field usage for sporting events, programs requiring school auditoriums or facilities, and fire prevention & public education programs provided by the municipally owned Fire Department.
- The Villages within the Town, along with the support of the Town, did a study a couple years back relating to consolidation and/or shared services for the Fire and EMS services. The study results showed that Emergency Service Organizations within the Town were providing the best service available at a cost far better than consolidation would provide. The study also showed that each department was already working closely with one another on shared services and cooperation providing the most efficient, safest and cost effective manpower, equipment usage and purchasing.
- We continue to work closely with our neighboring fire departments when it relates to Fire and EMS service. We continuously monitor our manpower and equipment situations and support each other with daily automatic alarm and emergency response.
- The majority of our Fire and EMS personnel training is done through a town wide program for all departments. I believe it has benefited the Villages and the Town. There’s a definite cost savings for all entities, everyone is trained at the same level, and we’re not constantly duplicating certain services and equipment.

- The Fire Chiefs from the four departments within the Town, through cooperation and agreements have established specialized programs that provide; Special Ops & Wildland response, Group Purchasing, Training, and Vehicle Maintenance, all while utilizing shared personnel, equipment, apparatus and instructors.
- The Village recently passed a referendum to close the two current fire stations on opposite ends of the fire protection district and build one centrally located fire station. This will help reduce maintenance costs, apparatus purchases, and manpower while improving response times and providing a safer, more efficient and cost effective service to the community.
- Our village police department was merged with the other two village police departments within the town to form one town wide police department several years ago. Our Village will continue to maintain that same level of protection and service for years to come.
- Our Village continues to purchase equipment as needed to perform the necessary requirements to maintain the infrastructure. But, we also work with the Town and neighboring villages trying not to duplicate specialized pieces of equipment that can be shared and maintained with a cost savings for both with intermunicipal agreements in place for the purchase and maintenance cost sharing.
- The Village recently purchased, and will continue to purchase, equipment that can be utilized with minimum manpower. Previously, it would take three DPW employees to pick up and haul brush. But, the purchase of a new vehicle will allow the same work to be done by one individual. The replacement of smaller more efficient snowplows will allow for one person operations instead of the larger two man operation.
- The Village recently reduced the number of Trustees from six to four and reduced office staff from Clerk/ Treasurer and two Deputy Clerks to Administrator/Clerk and Treasurer.
- The Village is part of the Onondaga County MS4 Assistance Program. Which authorizes the County Executive to renew intermunicipal agreements to provide services to municipalities within Onondaga County to assist those municipalities in complying with DEC Stormwater Permit requirements. This includes 25 municipalities in Onondaga County including the City of Syracuse and numerous towns and villages.
- The Village shares Assessor and Dog Control with the Town of Manlius.
- The Village utilizes the County and State Bids for purchasing services.
- The Village grinds its brush pickup and provides mulch to the residents.
- OCWA operates and maintains our water district. Onondaga County has taken over the majority of the county-wide sewer trunk lines and wastewater treatment facilities.
- Our Village Ambulance Services in the Town use the same billing company which resulted in across the board savings.
- The Village of Manlius and Fayetteville Recreation Departments, along with the Town Recreation Department, work closely together presenting the Halloween Wicked Woods program and the Winter Frosty Forest program each year at Green Lakes State Park with the cooperation of the State Parks Personnel.
- The Village of Manlius Recreation Department and the Fayetteville Recreation Department work together each year holding the Ski & Skate Sale in the Fall and the Bicycle Sale in the Spring as a fund raiser for their programs.
- The Villages and Towns have relinquished the vital statistics (birth/death) records service to a county-wide Vital Statistics Department at Onondaga County.

VILLAGE OF MARCELLUS

- Sanitary Sewer Service - sewer districts in the Village and Marcellus and the Marcellus School District were consolidated into one district, under the control and responsibility of the Village. Inter-Municipal Agreements linking all three entities have been signed and are in effect. In addition, an Inter-Municipal Agreement between the Village and the Town allows for maintenance of Town Park and Fire Department pump stations by the Village of Marcellus.
- Composting - of sludge produced at the Village WWTP is not only an environmentally sound method of recycling of biosolids but also very cost-effective for sewer users in the Village and Marcellus and Marcellus School District. Compost is available at no cost, for and distributed to all sewer users, on a year round basis.
- Water- Village-Town Limeledge- a Marcellus Project, which brought water to Town (and Skaneateles) residents in the Limeledge area, utilizing and making improvements to the Village of Marcellus water tank and water mains.
- Police- a SRO Contract has been in effect with the Marcellus Central School District for a number of years, and renewed each year, whereby the Village of Marcellus assigns three (3) officers of the Marcellus Police Department to serve as School Resource Officers in the School District, one in each of the school buildings- elementary, middle and high.
- Fire and Ambulance - services are provided on a Town-wide basis to all residents in the Village, the Town and the School District in the Marcellus Fire Protection District.
- Joint Paving Projects - of the Marcellus with neighboring towns (Spafford, Otisco, Skaneateles, Onondaga), whereby equipment and personnel are provided on an on-going seasonal basis.
- Highway- the Village and Marcellus share highway equipment and manpower for a variety of projects, including (most recently) the Brewer Road bridge re-construction, cleaning of ditches on Highland Drive, repair of buildings and maintenance of pump stations in the Town Park and Fire Department and construction of the Nine Mile Creekwalk Project.

- With Marcellus Central School District- Marcellus provides manpower and equipment for a variety of projects including, most recently, reconstruction of the elementary school playground.
- With Village of Skaneateles- sharing of manpower and equipment for variety of projects, including (most recently) use of jetting equipment and vacuum machines for storm and sanitary sewer cleaning and bucket truck for utility work and installing decorations in high places.
- Other Examples of Shared Services - between the Village and Marcellus include animal control, tax assessment, justice court, historic preservation, and park and recreation programs, as well as celebratory events such as the Marcellus Olde Home Days.
- With County of Onondaga - utilizing the County's purchasing and procurement services, use of County Salt Shed, the County WEP's sewer services and purchasing of fuel from County DOT at discounted rates. The County Sheriff's Department provides training for Village police officers.
- With Onondaga County BOCES- purchasing of electricity and natural gas at discounted rates.

VILLAGE OF MINOA

Shared with the Town of Manlius:

- Share equipment such as loaders back in forth- different sizes and capabilities
- Paving, Town does some of our straight line paving of through streets
- Share men and trucks back in forth for major projects
- Work together in cleaning what debris we can reach in Limestone Creek
- Town uses sling mower to cut grass on other side of guard rails in village
- Village of Minoa shares our sewer camera and equipment for sewer or storm water investigations saving the town thousands of dollars
- Share safety and mandated training programs for employees and Fire Department under a town grant

- Support each other during emergencies with whatever is needed during the event
- 1985 - Consolidated three village police departments into the Town of Manlius Police Department, because it made sense, not because we were forced to.
- 1995 - Created a Town wide Critical Response Committee, a disaster preparedness committee formed as a Joint effort of all agencies in Town of Manlius, Village of Fayetteville, Village of Manlius, Kirkville Fire District, Police agencies, Town of Manlius, DeWitt, Sherriff, State Police, East Syracuse Minoa School District, Fayetteville Manlius School District, Red Cross, Senior Citizens, Fire Departments, Ambulance and CSX Railroad.
- 2015 - Expanded the Critical Response Committee to the Eastern Onondaga County Critical Response Committee which includes the Town of DeWitt, Dewitt Fire Department, East Syracuse Village and Fire Department.
- 2011 - Initiated a Town wide study of the three village fire departments as well as the Kirkville Fire District to evaluate the services provided and how the services could be provided more efficiently.

Shared with the Village of Fayetteville:

- Share men and equipment on big jobs
- Share Sewer TV equipment fitting the need, Minoa has camera for sewer mains, Fayetteville has a camera for laterals
- Joint training programs for employees & Fire Department
- Office staff shares information and educational opportunities
- Critical Response Committee
- 1985 - Consolidated three village police departments into the Town of Manlius Police Department, because it made sense, not because we were forced to.

- Since 2009 the Village of Minoa has shared the Minoa Codes officer with Fayetteville.
- 2011 - Initiated a Town wide study of the three village fire departments as well as the Kirkville Fire District to evaluate the services provided and how the services could be provided more efficiently.

Shared with the Village of Manlius:

- Share men and equipment on big jobs
- Share Sewer TV equipment when needed
- Joint training programs for employees & Fire Department
- Office staff shares information and educational opportunities
- Critical Response Committee
- 1985 - Consolidated three village police departments into the Town of Manlius Police Department, because it made sense, not because we were forced to.
- 2011 - initiated a Town wide study of the three village fire departments as well as the Kirkville Fire District to evaluate the services provided and how the services could be provided more efficiently.

Miscellaneous:

- OCM BOCES Administrative Participant for NY Schools & Municipal Consortium (NYSMEC)- for the group purchasing of our Gas & Electric usage
- Intergovernmental Purchasing Contracts: County, State & Federal
- Verizon Wireless- Western States Contracting Alliance (WSCA)- Wireless Nationwide Government Calling Plans

- Created Cleanwater, Educational, Research Facility (CERF) to utilize interns from SUNY ESF and the East Syracuse Minoa High School to further advance the studies of making our sewer plant sustainable while obtaining free labor; students benefit by working in a real life research project and earn college credits from SUNY ESF while building resume credentials. The CERF project is ever evolving, but has been successful in several areas including the removal of pharmaceuticals from water through an all natural process, no energy, no chemicals. CERF is recognized as the only such facility in the northeast and has had visitors from as far away as China and the Ukraine.
- Formed private/public partnership called Trinity (SUNY ESF, SKD, a private partner and the Village of Minoa) to further enhance the technology, research capabilities and sustainability of the CERF project.
- DPW designed and built a salt shed working with a private contractor for the supply of a concrete modular base, the DPW staff designed and built the wooden structure for the top with side pods for the storage of our trash and recycling trucks saving over \$100,000.
- DPW purchased a multi attachment tractor for sidewalk snow maintenance, summer mowing and other projects requiring versatile equipment with some attachments, the Village of Fayetteville has same tractor with different attachments which enables both municipalities to share the tractor equipment the other doesn't have.
- Built a new municipal building in 2005 sharing space with the Minoa Free Library brought the Library to the central part of the village, the Library saved over half the cost of a separate building by using the hall ways, public bathrooms and community meeting rooms already designed into existing in the Village building.
- Municipal Building also shares space with the Town of Manlius Police for a sub-station, a Senior Citizens groups, boy and girl scouts, ESM Youth sports and other community groups on a reservation bases. The building also houses the Minoa Volunteer Fire Department, Minoa Ambulance as well as shared meeting and office space was built for village offices, court, fire department and ambulance department.
- A bunk room program for college students has been established to help man our emergency equipment making up for volunteer shortages at critical times averting the cost of adding employees for that function.
- Recently created space for a training room that also serves as a command center for disasters which is fully equipped with computer, smart board, wireless communications, TV for live feeds all designed to accommodate police, fire, ambulance, local and county officials, Red Cross etc.
- 2011 - Outsourced our Minoa Ambulance management and staff to WAVES Ambulance Corp which enabled us to maintain our community based ambulance service. We dramatically improved our level of service while saving as it relates to employee benefits and the state retirement system.
- The Minoa Volunteer Fire Department is a totally volunteer department manning two stations and answering over 1,000 calls per year.
- Both the Ambulance and Fire Department participate in the Onondaga County 911 mutual aid system which sends our personnel and equipment to neighboring municipalities as well as Madison County and the City of Syracuse.
- 2011 - Initiated a Town wide study of the three village fire departments as well as the Kirkville Fire District to further evaluate the services provided and how the services could be provided more efficiently.
- 1985 - Consolidated three village police departments into the Town of Manlius Police Department, because it made sense, not because we were forced to.

- Since 2009 we have shared our Village of Minoa codes officer with Fayetteville until 2015 when our Codes Officer retired. At that point we trained and hired a DPW employee to perform his DPW duties as well fill our part time codes position which is saving the village around \$18,000 per year.
 - Participant in Climate Smart Community Program- partnership between New York State (Central New York Regional Planning & Development Board) and local governments to help communities reduce greenhouse gas emissions, save taxpayer dollars, and advance community goals for health and safety, economic vitality, energy independence and quality of life.
 - Member of New York Conference of Mayors (NYCOM)- sharing state-wide information and education to city and village elected officials and staff members; educational conferences, workshops, sample laws, legal opinions based on the experience of others, state-wide library of Intermunicipal agreements, union contracts, best practices, provide a site for job openings, sale of surplus equipment.
 - Participated in the Municipal Innovation eXchange (MIX) Summit presentation in Liverpool sponsored by the associations of Towns, Counties, School Districts and NYCOM.
 - Onondaga County Water Authority (OCWA)- 40 year lease agreement with OCWA where they assumed the system with all village debt, they repair or replace any infrastructure as needed and at the end of 40 year OCWA will own the system or the village will have the option of taking the system back over and paying for improvements in the system at a depreciated rate.
 - Work with our insurance agent to yearly evaluate our insurance policies for cost, coverage as well as a review of our fixed assets.
 - Take advantage of free training and risk assessment as provided by NYMIR, Camp Alliance and ESIP.
 - Wicked Woods Halloween Party in Green Lakes State Park Co-sponsored by the three villages and the Town of Manlius.
 - Additional miscellaneous DPW sharing of services:
 - Town of Manlius, road grinder, scissor lift, making or street signs in house
 - Village of Fayetteville, bucket truck, stump grinder, stripping machine
 - Town of DeWitt, Harley rake and tractor, small excavator
 - East Syracuse Minoa Schools: small lift bucket, sweeping back hoe, roller
- Additional sharing of services and in house efficiencies***
- Waste Water Treatment Plant:***
- Intermunicipal agreements with Oswego County, City of Watervliet, Village of Weedsport for technical support and or development of technology they are paying our village which helps us cut or cost of doing business
 - Efficiencies developed at the plant offset the cost of the construction of a new storage building saving approximately \$100,000 that didn't have to be bonded
 - Efficiencies developed in the plant have reduced bio solids by over 50% saving taxpayers over \$20,000 per year in landfill costs
 - Purchased a Compressed natural gas pick-up truck with the differential for the technology paid for with a grant from NYSERDA. Cost for fuel currently at \$.49 per gallon at a time when gas prices had reached almost \$4 per gallon. With further development of the plant through a \$563,000 grant from EFC we hope to be sustainable in the plant as well as fuel the truck with gas we produce which will reduce the cost to operate to 0.
- Management, Community involvement, sharing of ideas:***
- We work with volunteers in the community to help us sponsor and/or provide volunteers to help run our many community events; we do this as a replacement for a Parks and Recreation department which was replaced years ago.
 - Our Historical Association for the Village is completely manned by volunteers.

- ESM youth Sports is a voluntary organization combining the youth of the greater Village of East Syracuse and the Village of Minoa Communities providing approximately 1,500 youngsters with the opportunity to participate in several sports, basketball, soccer, lacrosse to name a few.
- East Syracuse Baseball Association, all volunteer, runs the baseball softball programs for our two Communities.

VILLAGE OF NORTH SYRACUSE

- Town of Clay - Fire Protection Services
- Town of Cicero - Fire Protection Services
- Town of Cicero/Clay- Highway Equipment
- Onondaga County- Snowplowing Services
- State of New York- Purchase Salt and Sand/ Storage (their facility)
- School District- Shared Agreement for Fuel purchased for Village Fleet
- School District - Shared Agreement for Parking/ Lonergan Park
- NYMIR - Insurance Reciprocal - Shared Insurance with Town/Villages
- Onondaga County- Shared Service for Purchasing:
- Trash Contract, SCBA's, Kennedy Pool Decking
- Onondaga County- Coalition for Stormwater Management
- Mutual Aid/Police Protection Shared with Cicero/ Signal 50

THE VILLAGE OF SKANEATELES

- Verbal agreement with the Village of Jordan for backup Codes enforcement
- Agreement with the Village of Jordan for backup sewer operator support
- Shared tax collector with Town of Skaneateles
- Shared assessor with Town of Skaneateles
- Shared court system with Town of Skaneateles
- Fueling facilities shared with the Skaneateles School District
- Shared animal control with Town of Skaneateles
- Paper is purchased through and stored by the Skaneateles School District
- Mutual aid is provided between Skaneateles and Solvay for electric utility issues.
- DPW manpower and equipment is shared with the Village of Marcellus on a variety of projects
- Trash collection for both the village and town is managed at the Transfer Station
- Both Village and Town residents receive a parking discount in the village municipal parking lot

VILLAGE OF TULLY

Shared between the Village and Town:

- Shared Office building for Town, Village and court offices since 1991
- Shared Internet
- Shared Commercial Photocopier
- Shared Postage Meter
- Joint Town and Village Fire District and ambulance services since 1991
- Combined Town and Village Justice Court
- No redundant DPW equipment between Town and Village
- Joint Town and Village Planning Board- currently updating the Consolidated Plan for the Town and village of Tully
- Shared labor of Town and Village workforce allowed Village grant money to cover cost of park pavilions for both municipalities- used by community members as well as community and school groups
- Shared Assessor
- Shared Accountant
- Shared Attorney
- Shared Dog Control Officer

Shared between the Village and School District:

- Joint purchasing of wood carpet for playgrounds
- Joint purchasing of ball field mix for baseball and softball fields
- A survey of trees in the Village was conducted by the Environmental Studies class and a civic organization, Tully Action Group (TAG) for planning
- Trees have been planted by the environmental studies class and TAG throughout the Village
- Flowers for the Village hanging baskets and planters are grown and planted by the Agriculture classes, then watered and maintained by TAG members
- A Community Youth Center survey was conducted and analyzed by Economics and Statistics class
- Support to the Community Garden- adult garden members mentored the 4th Grade students to promote health and learning

Shared between the Village, Town, and School

District:

- Joint Fuel Depot administered by School (also used by Fire District)
- Equipment sharing as needed- excavators, dump trucks, etc.
- Cooperative snow removal
- Shared athletic fields to support both School and Town Recreational athletic programs

Shared with neighboring Towns:

- Cooperative efforts in roadwork for paving etc.
- Southern Onondaga Trash System (SOTS) contracts jointly for trash pick-up in all of Tully, LaFayette, Fabius, Pompey yielding substantial savings for residents

Shared with Onondaga County:

- Village, Town, and School District use County Bid for purchases
- Town constructed a salt shed which is shared with the County
- County stores 3 snow plows in Town Highway building
- Equipment shared as needed between County and Town- e.g. snow blower, bulldozer, bucket truck

Additional Initiatives:

- A vacant lot at the center of the Village has been leased by the Town (with a long term option to purchase) and turned over to TAG to construct a community park. The Village and Town have both assisted with excavation work. The Village laid water lines and accepted clean fill to save. This cooperative effort is turning an eyesore at the center of the community into a communal green space.
- The South Meadows and Tracy Lake nature trails, both part of the County land Trust, are maintained by TAG with help from the local Boy Scouts
- The local all-volunteer Community Garden (supported by the Village) provides fresh produce to the food pantry run by St. Leo's church

Department of Adult & Long Term Care Services

Veterans Services

- Information and assistance related to securing Federal, State and local benefits for Veterans and their family members who are County residents.
- Referrals to agencies that provide support and assistance.
- Assistance with County Veterans Cemetery burial arrangements.

Adult Protective Services

- Investigation of abuse and neglect cases involving County residents 18 years of age and older.
- Advocacy and case management services.
- Assistance applying for benefits.
- Financial management services.
- Guardianships.

Aging Services

- Information, assistance and outreach to social programs and public benefits for County residents who are 60 years of age or older.
- Case management.
- Nutrition Services including home delivered meals.
- Non-medical, in-home personal care services.
- Legal services.
- Transportation including for persons with disabilities.
- Senior Center recreation and activities.
- Health insurance information, counseling and assistance.
- Caregiver support, resources and services.

Long Term Care Resource Center

- Nursing assessment for County residents of any age who may need long term care.
- Coordination for Medicaid-funded personal care services.
- Ongoing care management for Medicaid-eligible individuals receiving personal care service.

New York Connects

- Information and assistance for County residents of any age who are interested in obtaining long term care services and supports.

Mental Health

- Information and assistance to secure applicable benefits for County residents of any age.
- Coordination and cooperation between service recipients, families, service providers, City, County, State and Federal authorities.
- Education and training as well as the promotion of public understanding of behavioral health disabilities.
- Development of appropriate service capacity and access to services through selected funding of behavioral healthcare services.

Department of Emergency Communications (E911)

- E911 is a consolidated public safety communications agency that provides 9-1-1 and 7-digit call taking services for all residents of Onondaga County regardless of their location (e.g., City, town, village, Onondaga Nation). Onondaga County E911 is the only PSAP (Public Safety Answering Point) in Onondaga County (compare to Erie County with 20 PSAPs).
- E911 is the primary dispatch agency for 16 law enforcement agencies, 58 fire and rescue agencies/organizations, and 14 emergency medical services. E911 provides secondary dispatch services to seven other police agencies, one fire agency, and two ambulance services. Onondaga County does not charge participating town, village, City, State, Federal, and tribal agencies for this service. Onondaga County purchased the initial subscriber radios (mobiles, portables, and control stations) for all primary dispatch agencies in 2010.
- E911 provides regular stakeholder input into the policies and operation of the 911 Center through the E911 Policy Review and Oversight Committee. Participants include representatives of the City of Syracuse police and fire chiefs, town and village police chiefs, NY State Police, and County fire. E911 also attends meetings of the County Police Chiefs Association, County Ambulance Directors, County Fire Chiefs Association, and Central Region Fire Districts to receive their input.
- E911 provides 24/7 contract based police teletype services for two law enforcement agencies (Skaneateles PD and OCC Public Safety Department).
- E911 receives and processes request from dispatched agencies for audio files (i.e., phones and radio) and records (e.g., CAD, mobile data messaging, automatic vehicle location) to assist in their investigations. E911 receives and processes from the District Attorney's Office for copies of audio recordings and records to assist in prosecuting arrests resulting from investigations conducted by these agencies.
- E911 operates the \$35M Onondaga County Interoperable Communications System (OCICS) digital trunked land mobile radio system (TLMR) that provides reliable radio communications for approximately 150 public safety (i.e., police, fire, EMS) and public service (i.e., DOT, Highway, DPW, Water, Health, Parks, Schools) agencies operating more than 8,500 radios in Onondaga County. The County does not charge County, City, town, village, fire district, tribal, State, and Federal agencies subscriber fees to use the system. This provides for significant radio interoperability while eliminating the need for these users to maintain their own radio system infrastructure. Participants do not contribute to the maintenance and governance of this system.
- Onondaga County currently shares its trunked land mobile radio system Master Site with Cayuga, Madison, and Oswego counties. This provides for regional radio interoperability and regional roaming while saving each county approximately \$1.5M in start-up costs and \$251,109 per year in maintenance costs. Within the next two years, Jefferson and Oneida counties will join the shared master site arrangement. At that point, each of the six counties will save \$279,011 each year in Master Site maintenance costs.
- E911 is a founding member of the Central New York Interoperable Communications Consortium (CNYICC). The group meets regularly to coordinate efforts in the area of interoperable communications and to discuss opportunities of shared services. Current CNYICC member counties include Onondaga, Cayuga, Cortland, Jefferson, Lewis, Oneida, Oswego, and St. Lawrence.
- Onondaga County served as the lead applicant on a 2012-2013 NYS Department of State Local Government Efficiency Grant Program (LDEGP) Shared Services Implementation Study that involved the counties of Cayuga, Jefferson, Madison, and Oswego.

- E911 participates in the New York State Telecommunicator Emergency Response Taskforce (TERT). A select group of E911 personnel are trained to respond to other jurisdictions when activated to assist with public safety communications during large scale emergencies. E911 TERT has been deployed to assist other counties during natural disasters (e.g., Superstorm Sandy, North Country Ice Storm).
 - E911 maintains an 800 MHz Data Radio system that supports automatic vehicle location technology and computer aided dispatch/public safety database inquiry (e.g., DMV) for police, fire, and EMS agencies operating within Onondaga County. This allows for more efficient dispatch, especially for law enforcement where there is concurrent jurisdiction (e.g., priority police calls dispatched to the nearest available).
 - E911 Radio Division and Technical Services Division provides technical support to primary and secondary agencies. Examples of technical support regularly provided includes: program radios, develop radio templates, process requests for new radio/CAD/iCAD system users, setting up new mobile computer terminals, troubleshooting computer/radio problems, paging updates, interface troubleshooting.
 - E911 Technical Services Division updates computer aided dispatch to reflect response plans established by the 58 fire agencies served by us. These response plans detail how fire departments are to be dispatched per individual fire chiefs and may contain great detail based on incident type, location within a fire protection area, time of days, number of alarms.
 - E911 allows municipalities, school districts, State, and federal agencies to co-locate radio equipment at E911 radio tower site facilities. E911 also allows other municipalities (e.g., State and counties) to ride the Common User Microwave Radio System (CUMRS).
 - E911 Training Division provides user training (including "train the trainer") on technical systems used by served agencies.
 - E911 Training Division opens training programs to neighboring CNYICC counties (e.g., Emergency Medical Dispatch and Communications Training Officer training provided to Cayuga County).
 - E911 actively participates in community education programs offered by schools, towns, villages, police neighborhood watch groups, etc.
 - E911 has provided consultation with other counties (including from other states) on the subject of public safety communications consolidation.
- Department of Emergency Management***
- Fire Investigation Unit- We provide cause and origin services for all county fire departments.
 - Training
 - We coordinate and schedule the delivery of NYS OFPC training for all agencies in the County.
 - We contract with instructors for NYS EMS training at the certified first responder and basic emergency medical technician levels.
 - We develop and provide training to any first response organization based on lessons learned and the needs of the organizations.
 - Critical Incident Stress Management- We maintain a CISM team to provide intervention services following the response to incidents with the ability to impact responders mentally.
 - Special Operations Response Teams- We coordinate with and financially support special operations teams that respond across the county and potentially the region (animal response, underwater search and rescue, wilderness search and rescue, hazardous materials, code enforcement disaster assistance).
 - Grants Management- We provide financial management of the regional hazardous materials response team grant program for the City of Syracuse, Onondaga, Madison and Oswego Counties.
 - We purchase and maintain specialized equipment and resources to support organizations throughout the county, including the Emergency Operations Center, mobile command vehicle, etc.
 - We conduct planning efforts to assist all municipalities, for example human needs planning.

Office of the Environment

- Participating in the Stormwater Coalition which brings together MS4's to jointly file reports.
- Working on a tick-borne disease plan to provide some county-wide tools for municipalities which want to engage in control over the sources of tick-borne disease.
- Administering funding for deer control for municipalities
- Solid Waste Management Plan - County-wide waste management plan that dictates the priorities of OCRRA
- Climate Action Plan - The County's goals towards decreasing GHG's

Department of Facilities Management

- We provide mail service to the city and they get a reduced rate with a savings.
- At tax time we provide an additional service to towns and villages where we pick up the tax bills and mail them through our service.

Department of Health

- The Onondaga County Health Department is the health department for the county and city and our services are unique and we serve city, all the towns, villages, hamlets in the Onondaga County.
- Center of Forensic Sciences: both Forensic lab and Medical Examiner's services: City provides funds through the city abstract for the lab service approximately \$ 1.68 million.
- Public Health Services required by public health law and sanitary code: applicable to the entire county- town, villages and city such as:
 - Clinical services for TB and STD including HIV.
 - We do all disease investigations.
 - Public health Surveillance to identify trends and support interventions.
 - Environmental Health: Food safety in restraint, cafeteria, all the festivals in the city or anywhere in the county.
 - Home visiting for lead and mothers.
 - Health promotion activities - working with Syracuse City School District, Corner stores, complete streets, various work sites to promote healthy eating and increase physical activity. We have done similar activities in suburbs also.
 - Vital Records: birth and death certificates and genealogy investigations.

Department of Probation

- The Probation Department provides a High School Equivalency (HSE) program as a shared service.
- The City of Syracuse School District provides teaching resources for the program.

Syracuse/Onondaga County Planning Agency (SOCPA)

- City/County Planning Agency: The Syracuse-Onondaga County Planning Agency (SOCPA) is a joint City/County planning agency. (County, City)
- Municipal Planning Services: SOCPA provides no-cost planning services to municipalities. (County, municipalities)
- Municipal GIS Services: SOCPA provides no-cost geographic information system (GIS) services to municipalities. (County, municipalities)
- County Multi-Jurisdictional Hazard Mitigation Plan: SOCPA, on behalf of the County and participating municipalities, has led the preparation and maintenance of the federally mandated Multi-Jurisdictional Hazard Mitigation Plan. (County, 34 of 35 municipalities and OCWA)
- Onondaga County Planning Federation: Staffed by SOCPA, the non-profit Federation promotes and coordinates continuing education for planners, local Planning and Zoning Board members and the public. An annual training conference helps the over 500 local board members satisfy state-mandated training requirements. (County, municipalities)
- Syracuse-Onondaga County GIS on the Web: SOCPA maintains the Syracuse-Onondaga County GIS on the Web application, which is a joint City/County website that makes GIS information readily available to County and City staff, municipalities, businesses, and the public. The site serves as a valuable resource for municipal staff and having a countywide site is far more efficient than individual municipal sites. (County, municipalities)
- Pictometry Aerial Photography Application: SOCPA administers the County's Pictometry aerial photography application, which through the County's agreement and licensing, municipalities and other government entities in the County are eligible users. (County, municipalities)
- E911 Address Administration: On behalf of 34 municipalities (27 through formal agreements, and 7 informally; Van Buren does its own addressing), SOCPA staff assigns standardized property addresses and resolves problem addresses to facilitate emergency dispatch and response services in Onondaga County. The program is funded by the Department of Emergency Communications (911) at no cost to municipalities. Centralized addressing greatly helps to maximize consistency and adherence to 911 standards. (County, municipalities)
- Local Update of Census Addresses: The Census Bureau has a voluntary Local Update of Census Addresses (LUCA) program that provides tribal, state, and local governments with an opportunity to review and comment on the Bureau's residential address data to help increase the accuracy of the decennial census count. SOCPA has conducted this review on behalf of the County and municipalities in the past and plans to again for the 2020 Census. The County's participation does not preclude municipalities from conducting their own reviews. (County, municipalities)

Department of Transportation

- Snow-plowing agreements (NYS with Onondaga County & Onondaga County with Towns/Villages)
- Diesel and Unleaded Fueling :
 - Marcellus School District
 - The Town of Marcellus
 - Village of Marcellus
 - Marcellus Ambulance
 - Warners Fire District
 - Navarino Fire District
 - OCRRA
 - Southwood Fire
 - Soil and Water
 - Pompey Fire Department
 - Jamesville Fire
 - Syracuse Water Department
- Vehicle Storage (Village of Tully, Town of Pompey, Town of Van Buren)
- Shared Salt Storage Facility (w/Town of Marcellus)

Existing Shared Services (Accessible to all municipalities – Based on Availability of Resources)

- Catch Basin Cleaning
- Tree Trimming / Removal
- Towing / Extraction of Heavy Equipment (wrecker services)
- Road Striping
- Street Sweeping
- ROW Mowing
- Many OCDOT commodity/service contracts (milling, paving, road striping, etc.) are available for use by Town / Villages / City

Department of Water Environment Protection

- Pump station operations and routine maintenance, sanitary sewer maintenance, and sanitary sewer investigation for numerous towns and villages via Intermunicipal Agreements.
- We do the UFPO markings for many towns
- We are part of the MS4 program for illicit discharges and stormwater outfalls
- Catch basin cleaning and repairs for City as part of ACJ
- City of Syracuse – Grit Disposal
- Town of Lysander catch basin cleaning material accepted for disposal
- At the request of the municipalities we provide support from time to time for storm sewer cleaning and televising.
- We also provide pipe cleaning and televising services to OCRRA and OCWA when needed
- Crane truck services with OCWA.
- We perform drain line cleaning for OCRRA
- We perform GIS services for the sanitary system to the satellite municipal communities.
- We assist municipalities with plumbing and grease related issues.
- We have responded to large flooding events caused by broken water pipes to provide pumps to dewater properties after severe flooding.
- We participate in coordinated plan reviews of new developments to offer insights to provide better sanitary services and help keep economic growth affordable and possible through proactive comment and constructive communications which dramatically help to avoid future capacity or service constraints before they occur.
- The County manages four flood districts which contain miles of stream bank and flood control channel maintenance to reduce exposure to flooding.

Appendix B: Existing Shared Services School Districts & OCM BOCES

The Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES) is the organization that provides services to and coordinates service sharing for a large number of school districts in Onondaga County. OCM BOCES offers student programs, instructional support, business and management services and a wide range of behind the scenes assistance to educators in our region. A summary of these existing Shared Services between school districts is included below.

Onondaga-Cortland-Madison BOCES

Shared Services include:

Alternative Education

- Innovation Tech
- High School Alternative Education
- High Scholl Equivalency Programs (Youth and Adult)

Instruction Support Services

- Adirondack/Marine Environmental Science Programs
- Arts in Education Service-CiTi (Oswego BOCES)
- Collaborative School Improvement (CSI)
- Curriculum, Instruction & Assessment
- Dignity for All Students Act (DASA)
- Elementary Science Curriculum Materials Program
- Enterprise America
- Exploratory Enrichment-CiTi (Oswego BOCES)
- Grant Writing Service
- Health and Wellness School Services
- Home Instruction
- Hospital Based Program
- Itinerant Services
- Leadership Services
- Leveled Literacy Intervention
- Literacy Interventions
- Mid-State Regional Bilingual Education Resource Network
- Mid-State Regional Special Education Technical Assistance Support Center

- Online Learning
- Planetarium
- Reading Recovery
- Regional Summer School
- Salmon & Brook Trout Hatching Program
- School Improvement
- School Library System (SLS)
- Science District Support
- Special Education School Improvement Specialists
- Youth Development

Career and Technical Education Programs

- Automotive Collision Technology
- Automotive Technology
- Automotive Technology at Drivers Village
- Computer Technology
- Construction Technology
- Cosmetology
- Culinary/Pastry Arts
- Early Childhood Education
- Laboratory Technician
- Health Occupations Technology
- Media Marketing Communications at WCNV
- Physical Therapy Occupations at SUNY Upstate Medical University
- Welding Technology

Management Services

- Affordable Care Act Tracking and Reporting
- Administrative
- Asset / Records Management
- Bus Driver, Monitor, Attendant Training
- Central Business Office
- Cooperative Purchasing
- Cooperative Recruiting Service
- Drug & Alcohol Testing
- Emergency Communications
- Employee Assistance Program (EAP)
- Employee Benefits Coordination
- Health Insurance Cooperative of Central New York
- Health, Safety and Risk Management
- Itinerant Staff - School Business Official
- Labor Relations
- Medicaid Reimbursement
- New York School & Municipal Energy Consortium (NYSMEC) Energy Purchasing Services
- School Food Management
- Student Transportation
- Substitute Call-In Service

Special Education Services

- Itinerant Staff - Occupational Therapist
- Itinerant Staff - Physical Therapist
- Itinerant Staff - Related Services-Audiology, Adaptive PE
- Itinerant Staff - Supervisor of Speech Services
- Itinerant Staff - Teacher of the Deaf/TA/TAI
- Itinerant Staff - Teacher of the Visually Impaired
- Special Ed - School to Work/Work Based Learning
- Special Education – (Comprehensive Educational Technical Assistance Service) CETAS
- Special Education - Deaf and Hard of Hearing Program
- Special Education - Non-Categorical Program
- Special Education - Related Services for Therapists
- Special Education - Related Services of Teaching Assistants & Interpreters
- Special Education - Skills Toward Adult Responsibility (STAR) Program
- Special Education - Students with Emotional Disabilities
- Special Education - Towards Educational Achievement for the Multiply Disabled (TEAM)

Central New York Regional Information Center (CNYRIC)

- Administrative Applications
- Athletics Applications
- BoardDocs
- Facilities Management
- Frontline Prof Growth Mgmt (MLP)
- HealthOffice Anywhere
- Linstar ID Badges
- OASYS
- Records Management (FileBound)
- Remote Helpdesk Software
- SchoolStream (electronic forms)
- TeachScape
- Visitor Management
- Assessment Applications & Scoring Services
- Classroom and Instructional Applications
- Data Services
- e-Communications
- Email
- Financial Services Applications
- Food Service Systems
- Guidance and Career Applications
- Instructional Technology Services
- Network/Telecom/E-Rate
- Printing and Publications
- Projects, Leases, Maintenance Contracts
- Server and Data Center Services
- Student & Special Education Applications
- Technician and Hardware Support/Repair

Appendix C: State Mandates Impact On Local Property Taxes

Shared Service Panel members have provided feedback about the impact of State Mandates on their budgets and on the resulting impact on the property taxes that are levied upon their residents. Appendix C includes descriptions of the cost of State Mandates on the County, City, Village, and Town budgets.



APPENDIX C: STATE MANDATES - ONONDAGA COUNTY GOVERNMENT

The following is submitted by County Executive Joanie Mahoney on behalf of Onondaga County.

The 2017 Onondaga County budget will spend \$172.4 million, or 41.3% of total budgeted local dollars, for State Mandates. This amount, which is funded by a combination of property taxes and sales taxes, is \$3 million less than in the 2013 budget. As a result of New York State mandate relief, the last four Onondaga County budgets have needed to use smaller amounts of property tax and sales tax revenues to pay for State Mandates than was needed in the 2013 County budget.

Onondaga County					
Total Local Share of State Mandated Programs (in millions)					
	2013 Adopted	2014 Adopted	2015 Adopted	2016 Adopted	2017 Adopted
Mandated Programs (Local Share)	176.4	171.0	173.1	169.2	172.4
Medicaid					
Medicaid Medicaid is an assistance program designed to pay for the medical expenses of the poor and for those made poor by large medical care costs.	104.6	101.1	102.1	97.9	98.9
Temporary Assistance					
Consists of two programs called Family Assistance and Safety Net. Safety Net Assistance provides financial resources for needy persons who do not meet Federal eligibility requirements. Family Assistance provides resources to needy children and families deprived of support because of death, continued absence, incapacity or unemployment of a parent	18.5	17.2	17.0	17.5	16.8
Child Welfare Programs					
This category includes Foster Care, programs designed to reduce Juvenile Delinquency/PINS and State Training Schools	9.8	9.2	11.4	11.8	10.7
Legal Aid					
This program provides legal representation to those who cannot afford to retain private counsel.	5.9	6.4	6.2	6.4	6.5
Special Children Services					
These programs include Preschool Special Education making available, at no cost to parents, appropriate public education for eligible 3-5 year olds with a disability and Early Intervention for infants and young children ages birth to 3 years, who are at risk for or identified with developmental delays	16.9	17.4	17.3	16.1	16.5
Administration					
Personnel costs associated with administering the mandated programs	14.5	14.3	14.8	17.0	20.6
Other					
Programs include subsidized low income child care, Emergency Assistance for Adults and foster care prevention services for children.	6.2	5.5	4.3	2.6	2.3

APPENDIX C: STATE MANDATES - CITY AND VILLAGE GOVERNMENT

The following is submitted by Syracuse Mayor Stephanie A. Miner on behalf of the City of Syracuse and the mayors of the villages within Onondaga County.

CITY AND VILLAGES: IMPACT OF UNFUNDED STATE MANDATES

The City of Syracuse and the fifteen villages within Onondaga County are represented on the Shared Services Council by mayors who serve as Shared Service Panel members. Together with Panel members representing the towns within Onondaga County, the mayors have discussed the impact of State Mandates on property taxes in their municipalities. This information was originally published as part of the NYCOM Legislative Program 2017.

“Prohibit Unfunded State Mandates

NYCOM supports legislation to constitutionally prohibit the enactment of statutory or regulatory mandates which would impose a direct or indirect fiscal burden on local governments unless an estimate of such fiscal burden is computed - with input from the State’s local government associations, including NYCOM - printed on the bill, and an appropriation is made sufficient to hold each focal government harmless from any part of such fiscal burden. In addition, all current unfunded mandates should be required to sunset in two years unless it can be shown that such mandates serve an essential purpose and a funding source can be identified to offset the cost to local governments.

State mandates have become a backdoor way of increasing local property taxes, the most regressive form of government taxation. Despite the promise made by the Governor and the State Legislature in 2011 that meaningful mandate relief would accompany the property tax cap, efforts to achieve such relief have been marked by much talk and little action. For every mandate local officials have sought to have repealed, a special interest group that benefits from such mandate has stood in the way of reform and enhanced cost effectiveness at the local government level. Now, more than ever, New York and our property taxpayers cannot afford to pay for the hundreds of millions of dollars in costs caused by State mandates.

Repeal Binding Arbitration

The compulsory arbitration statute imposes an unfunded mandate upon municipalities and should be repealed in its entirety.

Under the Taylor Law, when an impasse is reached in negotiations with a police or firefighter union, the final step in the impasses resolution process is the use of compulsory arbitration. The 2016-17 State Budget extended binding arbitration, along with the limited reforms added in 2013, for three years until July 1, 2019. Under the reforms, for those municipalities deemed ‘fiscally eligible,’ the arbitration panel is compelled to ‘first and foremost,’ give 70% of its weight and consideration to the local government’s ‘ability to pay.’ The panel must also ‘recognize and take into account’ the constraints imposed by the “2%” property tax cap. These reforms are of minimal benefit to controlling binding arbitration awards.

Limit Payments Under General Municipal Law § 207-a and § 207-c

Sections 207-a and 207-c of the General Municipal Law should be amended to statutorily reinstate a permanent “heightened risk” standard for granting firefighter and police officer disability benefits. In addition, NYCOM supports an accelerated process for determining when an individual is eligible for disability retirement, since the current process has been criticized as taking much longer than necessary.

Paid firefighters and police officers are potentially eligible for generous municipal disability benefits if an injury or illness is incurred in the performance of duty under General Municipal Law § 207-a and § 207-c. In the event of an injury in the performance of duties, the individual is entitled to all necessary medical treatment and receipt of a municipal disability benefit equal to the full amount of regular salary or wages until retirement. Between 1999 and 2003, public employers were permitted to utilize a “heightened risk” standard to determine whether claimants were entitled to benefit. Under this standard, an injury incurred while performing a work duty which did not involve a hazardous activity would not be eligible for the municipal disability benefit available under General Municipal Law § 207-a and § 207-c. A police officer or firefighter who might be injured while involved with a nonhazardous work duty would instead file a claim for workers’ compensation benefits.

Reduce Public Construction Costs

NYCOM supports the following legislative proposals that will spur building and development at the local level:

- Authorize Use of Design-Build - The design-build model is a project delivery system used as an alternative to the traditional design-bid-build model. Under the latter approach, design and construction are split -- separate entities, separate contracts, separate work. The design-build system is an integrated approach that provides the municipality with design and construction services under one contract. By relying on a single point of responsibility, the design-build model minimizes risks for the project owner, reduces the delivery schedule by consolidating the design phase and construction phase with a single source of contact, and cuts costs by streamlining the construction process. The model can also be used to facilitate public-private partnerships in order to share the cost of building and infrastructure projects with the private sector. Several state agencies, including the Department of Environmental Conservation, the Department of Transportation, the Thruway Authority, the Office of Parks, Recreation and Historic Preservation, SUNY and the Bridge Authority are currently authorized to use and benefit from design-build. Currently, no authority exists for municipalities to use this model.

Reform the Scaffold Law

Enacted in 1885, the Scaffold Law holds contractors, employers and property owners absolutely liable for gravity-related injuries, even if the worker was grossly negligent. Municipalities are large property owners, and as such, are faced with widespread liability for accidents that occur on worksites beyond their supervision. Studies have shown that general liability insurance premiums have skyrocketed due to increased litigation resulting from the Scaffold Law. In fact, in New York-the only state with this law on the books insurance premiums are 300% to 1200% higher than any other state in the country. As a result, municipalities involved in construction projects are faced with significantly higher construction costs.

In light of the damaging effect of the Scaffold Law on local governments and their taxpayers, NYCOC supports A. 3209 (Morelle)/S. 543 (Gallivan). This legislation would amend the Civil Practice Law and Rules to establish a comparative negligence standard for personal injury; property damage or wrongful death actions arising under the Scaffold Law when the employee has committed a criminal act, used drugs or alcohol, failed to use safety devices, or failed to comply with employer instructions or safe work practices when a cause of action accrued.

This legislation would create a more equitable standard, holding employees who directly contribute to their injury liable for their apportionment of fault.

Amend Application and Calculation of Prevailing Wage

New York State law requires municipalities that are parties to public works contracts to pay laborers, workmen or mechanics "the prevailing rate of wages." The dollar threshold that determines when prevailing wages must be paid was enacted in 1971 and has not changed. However, since that time, consumer prices have quadrupled. A first and relatively easy step to reforming this mandate would be to amend the statute to exempt building service contracts of less than \$50,000 from prevailing wage laws. The current statute exempts only those building service contracts that are below \$1,500. Similarly, the statute governing prevailing wage as it relates to public works contracts - which currently contains no threshold - should be amended to exempt public works contracts of less than \$75,000 from prevailing wage obligations. In addition, the method currently used for calculating the "prevailing rate of wages" for public works projects results in local governments having to pay highly inflated wages, which stresses their ability to provide services to their community. The method currently used by the State to calculate "prevailing wages" for public works should be changed to use the State's Unemployment Insurance Prevailing Wage tables to determine regional prevailing wage rates for projects. The Unemployment Insurance Prevailing Wage tables are updated annually based on the semi-annual Occupational Employment Statistics survey of employers and reflects local economies' actual prevailing wages."

APPENDIX C: STATE MANDATES - TOWN GOVERNMENT

The following is submitted by Salina Town Supervisor Mark Nicotra on behalf of the town supervisors.

Mandate Relief Suggestions MS4 Stormwater

The United States (U.S.) Environmental Protection Agency (EPA) promulgated the Phase II Stormwater regulations in 1999 requiring owners and operators of small Municipal Separate Storm Sewer Systems (MS4s) in urbanized areas to obtain a permit to discharge stormwater to the waters of the U.S. The EPA requires MS4s in New York State to obtain permit coverage under the New York State Pollutant Discharge and Elimination System (SPDES) General Permit for Stormwater Discharges from MS4s (GP-02-02). The MS4 permit required regulated MS4s to develop and fully implement a stormwater management program by 2008.

The MS4 program has a mix of requirements that comprise the six minimum control measures.

There are requirements for municipalities to construct and maintain compliant drainage facilities (Construction Site Stormwater Runoff Control for municipal facilities; Post-Construction Stormwater Management for facilities dedicated to the municipality; and Pollution Prevention/Good Housekeeping for Municipal Facilities).

There are requirements for municipalities to exercise regulatory authority over entities within their jurisdictions (Stormwater Runoff Control for non-municipal facilities; Post-Construction Stormwater Management for nonmunicipal facilities; and Illicit Discharge Detection and Elimination).

Finally, there are administrative and program development requirements (Public Outreach and Education on Stormwater Impacts and Public Involvement/Participation). In addition, as part of this last category, the municipality must pay for the costs of developing a complying program and reporting to DEC.

The EPA estimates that MS4s will spend between \$3.00 - \$60.00 per capita to comply with Phase II Stormwater regulations. Legislation has been introduced but not enacted in the past that would authorize the Department of Environmental Conservation to consider certain measures including a community's financial capabilities, affordability of control options, and effectiveness and affordability of control technologies, before issuing permits for discharge. (S5078(MURPHY) Same as A2560(Katz) (MS) (2015)).

PREVAILING WAGE REQUIREMENTS - Labor Law §220

Every public works contract let by a municipality is subject to prevailing wage rates. Under Federal prevailing wage laws, prevailing wage does not apply to public works contracts less than \$2,000. There are, however no monetary thresholds set forth in Labor Law, §220 to exempt small projects from prevailing wages. In addition, the regional manner in which prevailing wages are calculated can result in artificially high wages for rural or economically depressed regions. (L.1983, C.447). "Prevailing" wages should include all wages paid, and should reflect what is actually paid for similar work in the immediate region where the local government contract is to be performed. In addition towns are required to review the contractor's payroll for compliance. (Labor Law, §220 (3-a)(a)(iv)). The Mandate Relief Redesign Team Preliminary Report issued in March 2011 recommended transferring the payroll certification requirements to the NYS Department of Labor rather than requiring individual municipalities to spend local resources on compliance review.

TRIBOROUGH DOCTRINE - Civil Service Law, §209-a(1)(e)

Since 1982 and the adoption of the Triborough Amendment, §209-a(1)(e) of the Civil Service Law (CSL) has mandated that a public employer continue all terms of an expired agreement during any impasse. Although well intentioned, it limits the desire to reach agreement on a new contract where the terms of the expired contract are more favorable than the proposal on the table.

AGENCY SHOP FEES – Civil Service Law, §208(3)(b)

Since 1977, the State had imposed a requirement that all local governments shall negotiate over the deduction of union dues from the wages of all employees in a negotiating unit, even those not members. This subject was an important bargaining chip for town government employers in negotiating with their employee's union representatives. Chapter 606 of the Laws of 1992 made that deduction mandatory, once again undermining the bargaining position of local government employers.

MANDATORY LEAVE LEGISLATION

i. Paid leave for union work.

An employee elected to serve as a representative of an organization recognized under article 14 of the Civil Service Law must be granted a leave of absence by the employing municipality with full salary from their regular position for the purposes of serving with such employee organization. (Chapter 523 of the Laws of 2008) Previously, unions had to negotiate this right with the taxpayers.

ii. Paid leave for medical screening.

While cancer screening is an important public health initiative, municipal employees have paid leave benefits and further statutory paid leave benefits are unnecessary. Paid leave benefits cover doctor appointments and medical screening exams and therefore additional paid leave is not warranted. Moreover, leave benefits are subject to collective bargaining and if payment is to be required it should be bargained so that the taxpayers are receiving something in exchange for this benefit (e.g. Civil Service Law §159-b-paid leave for breast cancer screening; Civil Service Law §159-c -paid leave for prostate cancer screening). An example of how to reform these mandates would be to amend the Civil Service Law to provide time off without loss of pay or diminution of any other privilege, benefit or right arising out of such employment as in Civil Service Law, §151(2).

Condominium ASSESSMENT – Real Property Tax Law, §339-y

Section 339-y of the Real Property Law mandates that all Condominiums be assessed artificially, resulting in the reduction in the assessments of condominiums by at least one-third. With their reliance on the real property tax base, town governments need to be able to assess these properties fairly at their true market value, so as not to lose this important source of tax revenue at the expense of the remaining property taxpayers. The goal of promoting condo development through favorable assessments outlived its usefulness long ago. (The Office of Real Property Services reports a tax shift of over \$38 million annually.)

PROPERTY TAX EXEMPTIONS GENERALLY – Real Property Tax Law, §420-a, §420-b

Real property tax exemptions mandated by the State should be funded from the broad-based progressive tax revenues of the State rather than by the regressive real property tax base. Real Property Tax Law, Art. 4. Section 1 of Article XVI of the New York State Constitution guarantees that property used exclusively for religious, educational or charitable purposes and owned by any corporation or association organized or conducted exclusively for one or more of such purposes and not operating for profit is entitled to a property tax break. The Legislature is charged with defining these terms. Numerous bills have been introduced to address the misapplication of certain property tax exemptions which have been inappropriately extended to properties which are not used exclusively for religious, educational or charitable purposes. Addressing the costs associated with the unintended extension of property tax relief afforded to entities that are not using real property exclusively for religious, educational and charitable purposes can lead to substantial cost savings. Placing limitations on constitutional mandate relief that would prohibit the legislature from addressing these inequities does not serve the public well.

LEGAL PUBLICATION FEES - Public Officers Law, §70-a

Local Governments are required to publish legal notices in publications defined by statute with payment of fees set by statute. (Public Officers Law, §70-a and CPLR, §8007) Many towns have regularly maintained websites that they would like to utilize for public notice at a cost savings to the taxpayer. Other towns would like to be able to place legal notices in free newspapers but are prohibited from doing so based upon the statutory requirement that a publication must have a paid circulation in order to qualify for the publication of legal notices. Amending the law to allow municipalities to post legal notices on municipal websites or in free community newspapers would lower costs and increase access to public notices.

FOIL REQUESTS – Public Officers Law, §87(1)(b)(iii)

Town governments are prevented from charging fees for freedom of information record requests based upon the commercial utility of those records or for the time spent in responding to voluminous requests for records. Public Officers Law, §87(1)(b)(iii). While fully supporting the concept of freedom of information, town governments should be permitted to recoup the costs of compliance with the Freedom of Information Law mandate in those situations.

CEMETERIES – Town Law, §291

Towns are required to care for abandoned nonprofit cemeteries within their borders (Town Law, §291). Assuming the cost of abandoned cemetery upkeep can range from overwhelming for small towns and challenging at best for larger towns. The initial funding provided by the state to offset the cost of the takeover is insufficient to meet future costs. In addition to caring for traditional burial grounds envisioned in Town Law, §291, the Division of Cemeteries has now begun to require towns to take over abandoned mausoleums and crematoriums, adding to the obligation and expense.

The state needs to provide nonprofit cemetery corporations with more options to generate revenue and improve operations. By improving nonprofit cemeteries, they are less likely to dissolve and abandon their debts, liabilities and obligations to town taxpayers. Even with efficiencies and additional funding, some cemetery corporations will still become defunct. Towns should receive notification well in advance of when a cemetery corporation is at the point of abandonment. In addition, towns should be given formal notification and a waiting period should be established prior to actual abandonment. In addition to improving nonprofit cemeteries, the state needs to provide continued funding to towns that take over abandoned mausoleums and crematoriums. Town Law §291 requires towns only to mow the grass and secure the fencing of abandoned cemeteries; the needs and expenses associated with the care, maintenance and operation of an abandoned mausoleum or crematorium are well beyond the costs envisioned in section 291, and therefore, the state should provide additional and continuing funding assistance to these towns.

Finally, the state should provide more options to towns to address the needs of abandoned cemeteries such as the authority to contract with funeral directors and others to operate and maintain abandoned cemeteries.

Appendix D: Consensus Commission Recommendations

In February 17, the Commission on Local Government Modernization, which has come to be known as the “Consensus Commission”, published its Final Report. The three co-chairs along with sixteen members began their work in January 2014. The final report of the Consensus Commission contained numerous recommendations for Central New York to accomplish three fundamental goals: first, better governance; second, economic growth, and third, responsive and inclusive representation.

The Consensus Commission’s final report included more than fifty recommendations in these areas: Street and Highway Maintenance; Water; Wastewater; Solid Waste; Fire Protection; Emergency Medical Services; Law Enforcement; Corrections; Tax Assessment; Financial Administration; Courts; Code Enforcement; Clerk; Social Services and Health; Libraries; Economic Development; and Governance.

Many, but not all, of these recommendations involve Shared Services between local governments. This section summarizes the Shared Services recommendations of the Consensus Commission’s final report.



Proposal #	Participating Entities	Proposed By	Description
Clerk			
17010	To be determined.	Consensus Commission	Pursue shared efforts to enhance information technology sophistication and deliver more services (e.g., licenses and permits) via the Internet.
17011	To be determined.	Consensus Commission	Create a shared digitized system of public records with access to all municipalities.
Code Enforcement			
17020	City of Syracuse; Towns (Any); Villages (All)	Consensus Commission	Leverage opportunities to share "back office" functions across neighboring code offices.
17021	City of Syracuse; Towns (Any); Villages (All)	Consensus Commission	Pursue shared / contracted code enforcement services between and among neighboring municipalities where development density, type and code issues are relatively similar
17022	City of Syracuse; Towns (Any); Villages (All)	Consensus Commission	Increase interaction between code enforcement officers in contiguous municipalities to ensure rational and consistent application of codes at municipal borders and "gateways."
17023	City of Syracuse; Towns (Any); Villages (All)	Consensus Commission, modified by County	Integrate code enforcement information into the Real Property Tax System, while maintaining appropriation separation of code enforcement information from real property information.
17027	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Create an educational program for code enforcement officers to ensure an adequate succession pool going forward. Training should be coordinated and centralized.
Community Development			
17030	County of Onondaga; The City of Syracuse has sent a notice removing it from this proposal.	County	Onondaga County proposes to combine the Onondaga County Community Development Department and The City of Syracuse Office of Neighborhood Development. A single, more efficient and coordinated department will achieve operational efficiencies, while better positioning the consolidated office when applying for competitive grants such as HUD's Lead-Based Paint and Lead Hazard Reduction Demonstration Grant Programs. (Projected annual savings: \$60,000).
Courts			
17041	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Re-organize justice courts to provide shared judicial services to larger populations.
17042	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Migrate the remaining village justice courts into the court of their surrounding town to leverage common administrative and "back office" needs / resources, as well as to increase the scale of populations served by each court.
17043	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Continue exploration of a regional court system, as well as doing arraignment court on a regional (e.g. quadrant) basis.
17044	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Increase the share of fine revenue that municipalities can retain. (Such an adjustment would require a change in state law.)
Economic Development			
17050	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Create a countywide shared tax base framework- a Municipal Development Fund – modeled on the Minneapolis-St. Paul program.
17051	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission, modified by County	Establish a countywide land use plan that provides for consistent and enforceable planning on a countywide basis. The County proposes to utilize the services of the Cornell Cooperative Extension of Onondaga County to ensure that any such countywide land use plan prioritizes the value of the County's rural areas.
Emergency Medical Services			
17062	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Group specification and purchasing of equipment, ambulances, insurance coverage, billing for service and benefits on a countywide basis. This could be accomplished under the existing organizational structure using the County Division of Purchase.
17063	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Establish performance standards for Emergency Medical Services (EMS) response times, call coverage, staffing minimums and adequate training.
17064	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Create a countywide system in which there are fewer service providers serving larger territories. Preferably the future agencies would be independent non-profits, private commercial agencies (under contract to local governments with specific performance criteria) or a combination.
Financial Administration			
17075	County of Onondaga; open to any Town or Village.	Consensus Commission, modified by County	The County of Onondaga uses the Peoplesoft Financials/Supply Chain Management (FSCM) ERP system for its financial reporting, accounting, procurement, and supplier business processes. The County's license for this software application allows any town or village within Onondaga County to use any part of this system for their own business processes. By migrating to a common financial accounting system, one that is also in use by the Syracuse City School District, City of Syracuse, and Syracuse University, local governments could achieve significant efficiencies in their own financial administration processes.

Proposal #	Participating Entities	Proposed By	Description
Fire Protection			
17088	County of Onondaga; Towns (All); Villages (All)	Consensus Commission	Establish a Countywide "Operations Support Organization"
Libraries			
17075		Consensus Commission	Pursue opportunities for regional purchasing and materials sharing within a broadened framework that includes libraries at higher education institutions.
17056		Consensus Commission	Create a statewide library card system.
17087	Onondaga County Public Library (OCPL); OCPL member libraries	Consensus Commission, modified by County	Waive library fines for children's books.
Solid Waste			
17111		Consensus Commission	Expand the Southern Onondaga Trash System into contiguous towns that already have contracts with private haulers.
17112		Consensus Commission	Pursue bulk bidding of hauler services across multiple municipalities to increase collection volume, enhance the attractiveness of the overall bid opportunity, and drive down unit costs.
17113		Consensus Commission	In towns where there is no current municipal involvement in the service, develop service districts and bid-out collection services. It is highly likely that this will drive down costs for individual property owners who are currently paying direct to private haulers on a property-by-property basis.
Street & Highway Maintenance			
17121	County of Onondaga; City of Syracuse; any towns and villages	Consensus Commission	Create a coordinated core highway services area that integrates the City of Syracuse and more densely developed suburban communities to its north, east and west, in order to leverage highly consistent service delivery menus, equipment needs and the public works service similarities that result from density.
17134	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Deliver common specialized / technical functions on a shared countywide basis instead of within each agency, via intermunicipal agreement.
17135	County of Onondaga; Towns (All); Villages (All)	Consensus Commission	Transfer (or maintain, where applicable) routine seasonal maintenance on County owned infrastructure outside the core highway services area to municipal street and highway departments, building on the precedent of County-municipal snow removal agreements that are already in place.
17136	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Establish a model intermunicipal agreement to facilitate additional collaborations and mitigate planning / implementation barriers.
17137	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Appoint a highway advisory services committee to provide oversight countywide
17138	Towns of _____	Consensus Commission	Move to appointed street and highway administrators instead of elected officials
17162	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Expand shared services across towns by creating new Coordinated Assessment Programs (CAPs) and / or expanding existing CAPs to include neighboring towns, since a reduced number of units would result in greater consistency, enable sharing of limited expertise across municipalities, mitigate the challenge of finding a sufficient number of trained assessors in the future, and allow a sharing of "back office" capacity needs and costs.
Wastewater			
17172	County of Onondaga; City of Syracuse; Towns (All); Villages (All)	Consensus Commission	Improve our capacity to plan for wastewater infrastructure investments countywide by accessing a New York State Department of State planning grant. This will enable a countywide system audit and the development of an asset management plan for treatment and collection systems
17173	TBD	Consensus Commission	Develop a plan to retire and / or assume debt carried by smaller districts that are not already part of the Combined Sewer District (CSD).
17174	County of Onondaga; open to any towns or villages	Consensus Commission	Shift engineering, system planning / design / construction and map maintenance to County WEP
17175	TBD	Consensus Commission	Our wastewater infrastructure needs attention. Much of our wastewater collection system suffers from excessive inflow of surface water and infiltration of groundwater, stressing the process capacity of our treatment plants and increasing operating costs. It is recommended that infrastructure improvement grants be procured through NYSDEC and matching local funds be set aside to assist our towns and villages to upgrade those segments that are found to be problematic. It is also recommended that Onondaga County WEP provide the necessary technical support.
17176	TBD	Consensus Commission	Create a single countywide basis for (sewer) billing

Proposal #	Participating Entities	Proposed By	Description
Water			
17186	TBD	Consensus Commission	OCWA has been incrementally taking over the assets and operations of water districts within the region. This process should continue and be expedited.
17187	City of Syracuse; Onondaga County Water Authority (OCWA)	Consensus Commission	Combine OCWA and the City Water Department to leverage internal efficiencies in administration and operations, and to broaden the ratepayer base.
17188	TBD	Consensus Commission	Digitize the entire countywide system to provide a basis for water asset infrastructure planning in a more regionally comprehensive way
17189	County of Onondaga; City of Syracuse; Towns (All); Villages (All); Metro Water Board; OCWA	Consensus Commission, with modifications	Water system cooperation and mutual assistance is the cornerstone of excellent water quality and abundance in Onondaga County. With that in mind, it is proposed that the major independent system operators (City of Syracuse, Town of DeWitt, Town of Clay and OCWA) will contribute to a comprehensive regional water study that would be procured by the County's Metro Water Board. As a precursor to the study, an integrated Geographic Information System (GIS) would be pursued. A fully integrated GIS would allow for improved management of vital assets and allow for the development of an integrated system hydraulic model. Once the integrated GIS and hydraulic model is completed, collectively each water system would be able to address system improvements and water quality efforts throughout the integrated modeling system. The estimated budget for the development of these tools is in the \$1.5-\$2 million range.

Appendix E: Proposals Removed From Earlier Versions of the Plan

The first two published versions of this County-wide Shared Services Plan included the proposed shared services that are now found in this Appendix.

These proposals were moved from the Shared Services Plan to this Appendix for one of the following reasons:

- One or more panel members requested removal of the proposal from the Shared Services Plan.
- Projected savings could not be verified to the degree necessary for required certification of savings.



Proposal #	Participating Entities	Proposed By	Description
Code Enforcement			
17024	Town of Cicero; (Notice received from Village of North Syracuse to remove it from this proposal.)	Municipality	The Town of Cicero and the Village of North Syracuse will share Code Enforcement operations. This will allow for a more effective, efficient and consistent delivery of services.
Corrections			
17900	County of Onondaga	Consensus	A single organizational structure, placed under the Sheriff's Office, should be responsible for operating both County Justice Center and the Jamesville Correctional Facility
17910	OCM BOCES; Syracuse City School District (SCSD)	County	Onondaga County will request of New York State that Section 8 of the 1950 Education Law be amended to allow Big 5 school districts to participate in cooperative purchasing with BOCES across NYS. Currently, the law does not allow shared bids or piggybacking.
Courts			
17040	Town of Manlius; Villages of Manlius and Minoa. (Notice to be removed from this proposal was received from the Village of Fayetteville.)	Municipality	It is proposed that all local courts in the Town of Manlius would be consolidated.
E911			
17905	Onondaga County - Oneida County	County	Onondaga County E911 will share its trunked land mobile radio (TLMR) system Master Site with Oneida County, NY. This will allow Oneida County to avoid \$1.5M in upfront infrastructure costs to purchase and install a Master Site as part of their TLMR system
Economic Development			
17052	County of Onondaga; City of Syracuse	County	Combine the City and County economic development offices and create a new City-County Industrial Development Agency, to create one professional, fully accountable and transparent economic development agency. (Estimated savings: \$103,000 in 2018, increasing by 2% annually.)
Financial Administration			
17077	County of Onondaga. (Removed from Shared Services Plan at the request of numerous mayors and supervisors.)	Municipality	At a joint meeting of the town supervisors and village mayors, the suggestion was made that the municipalities would welcome review of town and village budgets by the County. The County proposes to create a budget database containing the 2017 and 2018 budgets as adopted by each town and village, allowing County budget analysts and management analysts to compare municipal budgets across funds, departments, and accounts.
17078	County of Onondaga; Towns (Any); Villages (Any). (Removed from Shared Services Plan at the request of numerous mayors and supervisors.)	Consensus Commission, modified by County	Centralize information technology to ensure at least a base level of service to all local governments in the community. The County proposes that the County IT department offer a catalog of IT services to be offered to municipalities. If OCM BOCES offers its own IT Service catalog to towns and villages, these municipalities would have competitive options to consider when planning IT services.
Parks & Recreation			
17080	County of Onondaga; Town of Geddes; Village of Solvay	Municipality	The Town of Geddes and the Village of Solvay propose combining recreation services with Onondaga County or privatizing the function.
17082	County of Onondaga; City of Syracuse sent a notice removing it from this proposal.	County	Onondaga County proposes assuming responsibilities for mowing of green spaces and the maintenance of athletic fields within Burnet Park in the City of Syracuse. Under this proposal, the City would continue to maintain the Burnet Park Golf Course and Swimming Pool and provide recreational programs associated with Park.

Proposal #	Participating Entities	Proposed By	Description
Public Works			
17088	County of Onondaga; City of Syracuse; Towns (All); Villages (All). Removed from Shared Services Plan at the request of	County	Authorize Use of Design-Build for any construction project undertaken by two or more municipalities and described within this County-wide Shared Services Plan.
Street & Highway Maintenance			
17126	Town of Salina - Village of Liverpool	Municipality	The Town of Salina will provide a la carte Highway related services to the Village of Liverpool. This allows the Village to utilize equipment and services the Town already owns and maintains at a lower cost than what they are currently paying for contracting those services.
17127	Village of Baldwinsville- Town of Van Buren - Town of Lysander	Municipality	The Village of Baldwinsville proposes utilizing the existing unheated equipment storage of the Town of Lysander avoiding the village the need and cost of constructing its own.
17129	Village of Liverpool - Town of Salina	Municipality	The Town of Salina will provide a la carte Highway related services to the Village of Liverpool. This allows the Village to utilize equipment and services the Town already owns and maintains at a lower cost than what they are currently paying for contracting those services.
17915	Town of Van Buren; New York State	Municipality	The Town of Van Buren is proposing to utilize the salt shed of New York State DOT and /or New York State Thruway Authority eliminating the need for the Town to construct a new building.
Wastewater			
17171	County of Onondaga; Village of Skaneateles	Municipality / County	The Village of Skaneateles will utilize the Onondaga County Waterwater Treatment Plant (WWTP) for the treatment and disposal of biosolids. The Village currently utilizes the Cayuga County WWTP. Utilizing the Onondaga County WWTP will yield a .03 cent per gallon savings.

Appendix F: Supporting Details

Supporting Details of proposals.



Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)
Financial Administration				
17600	County of Onondaga; Towns (All); Villages (All); School Districts (All)	County	The County is migrating to new Delinquent Tax Collection software that will be offered as a shared services to all towns, villages, and school districts. Any town, village, or school district that switches to the County-provided system will be billed \$1.00 per tax bill, rather than \$2.00 per tax bill. If all eligible municipalities and school districts take advantage of this shared service, the total annual savings will amount to \$ 299,893.	\$ 299,893

Towns 2017 Real Property Tax Services Billing

Town	Parcels	\$/Parcel	Total Billed	Potential Savings
Camillus	10,474	\$2.00	\$20,948	\$10,474
Cicero	13,784	\$2.00	\$27,568	\$13,784
Clay	21,319	\$2.00	\$42,638	\$21,319
DeWitt	11,456	\$2.00	\$22,912	\$11,456
Elbridge	2,984	\$2.00	\$5,968	\$2,984
Fabius	1,433	\$2.00	\$2,866	\$1,433
Geddes	7,629	\$2.00	\$15,258	\$7,629
LaFayette	2,597	\$2.00	\$5,194	\$2,597
Lysander	9,756	\$2.00	\$19,512	\$9,756
Manlius	14,296	\$2.00	\$28,592	\$14,296
Marcellus	2,996	\$2.00	\$5,992	\$2,996
Onondaga	9,379	\$2.00	\$18,758	\$9,379
Otisco	1,858	\$2.00	\$3,716	\$1,858
Pompey	3,625	\$2.00	\$7,250	\$3,625
Salina	13,538	\$2.00	\$27,076	\$13,538
Skaneateles	4,280	\$2.00	\$8,560	\$4,280
Spafford	1,938	\$2.00	\$3,876	\$1,938
Tully	1,533	\$2.00	\$3,066	\$1,533
Van Buren	5,917	\$2.00	\$11,834	\$5,917
Totals	140,792		\$281,584	\$140,792

Village 2017-2018 Real Property Tax Services Billing

Village	Parcels	\$/Parcel	Total Billed	Potential Savings
Baldwinsville	2,680	\$2.00	\$5,360	\$2,680
Camillus	467	\$1.80	\$841	\$420
E Syracuse	1,312	\$2.00	\$2,624	\$1,312
Elbridge	490	\$2.00	\$980	\$490
Fabius	156	\$2.00	\$312	\$156
Fayetteville	1,895	\$2.00	\$3,790	\$1,895
Jordan	533	\$2.00	\$1,066	\$533
Liverpool	1,105	\$2.00	\$2,210	\$1,105
Manlius	1,548	\$2.00	\$3,096	\$1,548
Marcellus	642	\$2.00	\$1,284	\$642
Minoa	1,336	\$2.00	\$2,672	\$1,336
North Syracuse	2,606	\$2.00	\$5,212	\$2,606
Skaneateles	1,239	\$2.00	\$2,478	\$1,239
Solvay	2,542	\$2.00	\$5,084	\$2,542
Tully	372	\$2.00	\$744	\$372
Totals	18,923		\$37,753	\$18,876

Schools 2016-17 Real Property Tax Services Billing

School District	Parcels	\$/Parcel	Total Billed	Potential Savings
Baldwinsville Central	14,908	\$2.00	\$29,816	\$14,908
Cato Meridan	156	\$2.00	\$312	\$156
Cazenovia	359	\$2.00	\$718	\$359
Central Square	2,605	\$2.00	\$5,210	\$2,605
Chittenango	35	\$2.00	\$70	\$35
DeRuyter	46	\$2.00	\$92	\$46
East Syracuse Minoa	10,755	\$2.00	\$21,510	\$10,755
Fabius Central	2,866	\$2.00	\$5,732	\$2,866
Fayetteville Manlius Central	10,705	\$2.00	\$21,410	\$10,705
Homer	271	\$2.00	\$542	\$271
Jamesville DeWitt Central	7,152	\$2.00	\$14,304	\$7,152
Jordan Elbridge Central	4,046	\$1.80	\$7,283	\$3,641
LaFayette Central	2,316	\$2.00	\$4,632	\$2,316
Liverpool Central	17,636	\$2.00	\$35,272	\$17,636
Lyncort Union Free	1,820	\$2.00	\$3,640	\$1,820
Marcellus Central	5,749	\$2.00	\$11,498	\$5,749
Moravia Central	32	\$2.00	\$64	\$32
North Syracuse Central	24,522	\$2.00	\$49,044	\$24,522
Onondaga Central	3,239	\$2.00	\$6,478	\$3,239
Phoenix Central	1,103	\$2.00	\$2,206	\$1,103
Skaneateles Central	4,798	\$2.00	\$9,596	\$4,798
Solvay Union	4,462	\$2.00	\$8,924	\$4,462
Tully Central	3,173	\$2.00	\$6,346	\$3,173
West Genesee Central	13,352	\$2.00	\$26,704	\$13,352
Westhill Central	4,524	\$2.00	\$9,048	\$4,524
Totals	140,630		\$280,253	\$140,225

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Community Development						
17030	County of Onondaga; City of Syracuse,	County	Onondaga County proposes to combine the Onondaga County Community Development Department and The City of Syracuse Office of Neighborhood Development. A single, more efficient and coordinated department will achieve operational efficiencies, while better positioning the consolidated office when applying for competitive grants such as HUD's Lead-Based Paint and Lead Hazard Reduction Demonstration Grant Programs	\$ 60,000	\$ 60,000	\$ 60,000

The City of Syracuse Neighborhood Development Division (SNDD) and Onondaga County Community Development Division (OCCD) administer the Community Development Block Grant Program (CDBG), Home Investment Partnership Grant (HOME) and Emergency Solutions Grant (ESG). These are entitlement grants from HUD which means they are awarded based on a formula and not something where municipalities compete to receive an award.

The funding SNDD receives must be spent in the city and the funding OCCD receives must be spent outside the city (exception: OCCD ESG money is spent in the city). How the funding is spent by SNDD and OCCD varies, however, eligible activities are the same.

Other federal grants and all New York State grants are competitive and both SNDD and OCCD administer various grants they have been awarded. SNDD also administers and coordinates with the Syracuse Urban Renewal Agency (SURA) and coordinates public housing assistance through the Syracuse Housing Authority

CDBG, HOME and ESG grants are awarded based on a number of demographics so combining SNDD and OCCD should result in the same overall funding. The benefit would be making a bigger impact with better allocation of scarce resources that have recently come under threat of elimination.

Also, a more efficient and coordinated department may result in better positioning when applying for competitive grants and could result in increased funding.

The funding that SNDD and OCCD receive from Federal and State sources all provide that a percentage can be used for administrative costs. This results in very few local dollars needed for salaries and fringe. OCCD receives just over \$50k in local dollars and it appears the SNDD may receive as little as \$8k. Combining the two should be able to drive that overall number down close to zero local dollars resulting in an approximately \$60,000 annual savings.

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Economic Development						
17052	County of Onondaga; City of Syracuse	County	Combine the City and County economic development offices and create a new City-County Industrial Development Agency, to create one professional, fully accountable and transparent economic development agency.	\$ 103,000	\$ 105,000	\$ 107,000

By reducing supervisory staff for the combined economic development teams, total staffing would be reduced from 13 full-time equivalents (FTEs) to 12 in the first year. Expenditures on external professional service firms would be reduced by cutting the number of such professional service providers in half. Year 1 savings are projected to be \$103,000, with savings increasing by approximately 2% in Year 2 and again in Year 3.

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Insurance						
17055	All Towns and Villages who are currently purchasing Worker's Compensation insurance policies.	Municipality	Multiple municipalities within Onondaga County would issue a joint solicitation for Workers Compensation Insurance. This should yield more favorable pricing than could be achieved by a single entity. Conservative savings estimate is 2% of current policy costs.	\$ 71,440	\$ 71,440	\$ 71,440

	2017 Worker's Compensation Policy Costs	2% Savings From Joint RFP
Village of Baldwinsville	\$95,000	\$1,900
Village of Camillus	\$15,838	\$317
Village of East Syracuse	\$250,000	\$5,000
Village of Elbridge	\$7,800	\$156
Village of Fabius	\$1,500	\$30
Village of Fayetteville	\$118,750	\$2,375
Village of Jordan	\$55,500	\$1,110
Village of Liverpool	\$30,000	\$600
Village of Manlius	\$165,000	\$3,300
Village of Minoa	\$132,500	\$2,650
Village of North Syracuse	\$125,000	\$2,500
Village of Skaneateles	\$26,000	\$520
Village of Solway	\$105,000	\$2,100
Village of Tully	\$13,000	\$260
Town of Camillus	\$306,195	\$6,124
Town of Cicero	\$502,128	\$10,043
Town of Clay	\$270,300	\$5,406
Town of Elbridge	\$29,600	\$592
Town of Fabius	\$31,000	\$620
Town of Geddes	\$183,000	\$3,660
Town of LaFayette	\$60,960	\$1,219
Town of Lysander	\$70,846	\$1,417
Town of Manlius	\$184,000	\$3,680
Town of Marcellus	\$103,686	\$2,074
Town of Otisco	\$60,000	\$1,200
Town of Pompey	\$75,500	\$1,510
Town of Salina	\$303,050	\$6,061
Town of Skaneateles	\$71,550	\$1,431
Town of Spafford	\$30,000	\$600
Town of Tully	\$49,300	\$986
Town of Van Buren	\$99,876	\$1,998
		\$71,438

Proposal #	Participating Entities	Proposed By	Description	Projected Savings (2018)	Projected Savings (2019)	Projected Savings (2020)
Street & Highway Maintenance						
17131	Onondaga County - Town of Salina	County	Onondaga Country and the Town of Salina propose the construction of a single highway facility that will accommodate the needs of both entities and avoid the need for 2 separate buildings. Total Savings = \$2,435,646. Annual savings amortized over 20 years.	\$ 168,765	\$ 168,765	\$ 168,765

Based on a preliminary opinion of probable cost provided by the county's design consultant, if the Town of Salina were to proceed independently with design and construction of its own highway facility the estimated cost would be \$9,292,896. By joining with Onondaga County who is underway with the design of a substantial renovation of its North Area facility, the cost to accommodate Salina's highway operations would be \$6,857,250, thereby saving the \$ 2,435,646 amount noted above.